

**TOWNSHIP OF NORTH DUNDAS**  
**REGULAR MEETING OF COUNCIL**  
**October 11, 2011**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, October 11, 2011 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Howard Smith; Deputy CAO, Angela Rutley; Director of Waste Management, Doug Froats; Director of Building, Planning & Enforcement, Calvin Pol; Director of Recreation & Culture, Mark Guy; Chief Building Official, Greg Trizisky, Roads Patrol Foreman, John Oswald and Economic Development Officer, Rob Hunter. Clerk, Jo-Anne McCaslin recorded the minutes.

Newspaper reporters from the Winchester Press, and Chesterville Record were present.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Oct 11**

**Moved by Tony Fraser and seconded by Gerry Boyce that the Regular Meeting of Council be called to order at 7:07 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Oct 11**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council accept the agenda as amended. (Addition to New Business – Parkland Discussion)**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Oct 11**

*i) Regular Meeting:*

**Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the Regular Meeting of Council dated September 27th, 2011 be adopted as presented.**

**CARRIED.**

**4) BUSINESS ARISING FROM THE MINUTES: -Nil**

**5) DECLARATION OF PECUNIARY INTEREST: -Nil**

**6) NOTICE OF MOTION: -Nil**

**7) MOTIONS: -Nil**

**8) DELEGATIONS/PRESENTATIONS: -Nil**

**9) AUTHORIZATION OF ACCOUNTS:**

10) **DEPARTMENTS/COMMITTEES:**

**A) FINANCE DEPARTMENT:**

**RES#04-Oct 11**

**i) Report:**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Finance Department report dated October 11, 2011.**

**CARRIED.**

**RES#05-Oct 11**

**ii) Budget Amendment:**

**Moved by John Thompson and seconded by Allan Armstrong Whereas Council wishes to amend the 2011 Public Works Department Budget to accommodate a sidewalk rebuild in the Village of Chesterville, between Riverside Drive to William Street – a distance of approximately 1.2 metres wide. And Whereas the total estimated cost of this project is \$11,000 and there exists only \$5,000 in the final 2011 approved budget. Therefore, Council agrees to the following budget amendment:**

**To reduce Brushing/Tree Trimming (budgeted at a total cost of \$15,000) to \$ nil – for a saving of \$15,000**

**Reduce Patching (budgeting at a cost of \$35,000 to \$34,680 – saving of \$320**

**Allocate portion of above saving to Sidewalk Replacement (capital) – cost overrun of (\$9,320)**

**Allocate remainder of cost saving to acct#1-5-303502010 (Sidewalk Maintenance) (\$6,000)**

**To Finance cost of Sidewalk Replacement – a total estimated cost of \$11,000**

**In accordance with Appendix #1 attached hereto.**

**CARRIED.**

Deputy Mayor Gerry Boyce extended congratulations to the Finance Department on a job well done regarding taxation collection and tax sale matters.

**B) WATER & SEWER REPORT:**

**RES#6-Oct 11**

**i) Report:**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Water and Sewer Department Report dated October 11, 2011.**

**CARRIED.**

**B) ECONOMIC DEVELOPMENT OFFICER:**

**RES#07-July12**

**i) Report:**

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Economic Development Report dated October 11, 2011.**

**CARRIED.**

**C) WASTE MANAGEMENT DEPARTMENT:**

**RES#08-Oct 11**

**i) Report:**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Waste Management Department Report dated October 11, 2011.**

**CARRIED.**

**D) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:**

**RES#09-Oct 11**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Report dated October 11, 2011.

**CARRIED.**

**E) RECREATION & CULTURE DEPARTMENT:**

**RES#10-Oct 11**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation & Culture Department Report dated October 11, 2011.

**CARRIED.**

**F) PUBLIC WORKS:**

**RES#11-Oct 11**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report submitted by the Public Works Road Patrol Foreman dated October 11, 2011.

**CARRIED.**

**RES#12-Oct 11**

*ii) Engineer's Report – Dawley Municipal Drain:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that the public meeting to consider the Engineers Report regarding the Dawley Municipal Drain Branch No. 2 be set for November 8<sup>th</sup> at 7:00 p.m.

**CARRIED.**

**G) FIRE SERVICES REPORT:**

**RES#13-Oct 11**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the North Dundas Fire Services Report (Sept 8/11 to Oct 06/11) as presented Oct 11, 2011.

**CARRIED.**

**H) LIVESTOCK VALUER:**

**RES#14-Oct 11**

*i) Report:*

Moved by Tony Fraser and seconded by Allan Armstrong that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$300.00 to Clair Kerr. Date of Claim October 8, 2011.

**CARRIED.**

**RES#15-Oct 11**

*ii) Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$300.00 to Fred Baker. Date of Claim October 6, 2011.

**CARRIED.**

11) **CONSIDERATION OF BY-LAWS:**

**RES#16-Oct 11**

*a) By-law 40-2011*

Moved by Allan Armstrong and seconded by John Thompson that By-law 40-2011 being a By-law to Authorize Retail Business Establishments to open on Holidays be read a first, second and third time and be passed in Open Council this 11<sup>th</sup> day of October, 2011.

**CARRIED.**

**RES#17-Oct 11**

*b) By-law 42-2011*

Moved by John Thompson and seconded by Allan Armstrong that By-law 42-2011, being a By-law to Amend the Former Township of Mountain By-law Number 79-6 be read a first, second and third time and be passed in Open Council this 11th day of October, 2011.

**CARRIED.**

**RES#18-Oct 11**

*c) By-law 43-2011*

Moved by Allan Armstrong and seconded by John Thompson that By-law 43-2011, being a By-law of the Corporation of the Township of North Dundas imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, be read a first, second and third time and be passed in Open Council this 11<sup>th</sup> day of October, 2011.

**CARRIED.**

**RES#19-Oct 11**

*d) By-law 44-2011*

Moved by John Thompson and seconded by Allan Armstrong that By-law 44-2011, being a By-law of the Corporation of the Township of North Dundas to Authorize the Acquisition of Lands and to Enter in an Agreement of Purchase and Sale be read a first, second and third time and be passed in Open Council this 11th day of October, 2011.

**CARRIED.**

**RES#20-Oct 11**

*e) By-law 45-2011*

Moved by Allan Armstrong and seconded by John Thompson that By-law 45-2011, being a By-law of the Corporation of the Township of North Dundas Imposing Special Annual Water and Sewer Capital Rates on 12041 Dawley Drive – Guy Fuels Ltd. be read a first, second and third time and be passed in Open Council this 11th day of October, 2011.

**CARRIED.**

12) **OLD BUSINESS:**

**RES#21-Oct 11**

*a) Girls Night Out Fundraiser:*

Moved by John Thompson and Allan Armstrong that Council declare the Winchester Girls Night Fundraiser scheduled for October 19, 2011 at the Winchester Community Centre to be of Municipal Significance due to the fact the funds raised will be donated to the Winchester Fire Department.

**CARRIED.**

13) **NEW BUSINESS:**

**RES#22-Oct11**

*a) Christmas Office Closure:*

Moved by Allan Armstrong and seconded by John Thompson that Council authorizes and directs that the Municipal Office be closed at noon of Friday,

**December 23, 2011 and re-opened on Tuesday January 3, 2012 at 8:30 a.m. and that the office closure be appropriately advertised. Further Council authorizes that December 28, 2011 will be considered a paid (Christmas Bonus) holiday for Municipal Staff.**

**CARRIED.**

*b) Mountain Community Park – Hallville Parkland:*

Mayor Duncan led an informal discussion pertaining to recreational facilities in the west end of the Township, specifically the Mountain Community Park and the Hallville Parkland Area. The topic of conversation focused on where to enhance and or create park space. The Mountain Community Park has soccer fields, an outdoor rink and is the home of the Hill 70 Monument. The Hallville Community Park is currently not developed.

In terms of new subdivision development, Hallville is growing with many young families. Mountain Lions member Brian Telford accompanied by his daughter spoke in favour of developing a community park in Hallville. Council agreed to investigate possible options for park development in Hallville (3-5 years.) The Director of Planning and the Director of Recreation & Culture were asked to work on conceptual plans with a budget. Council also agreed on the importance to consult local residents to best determine the needs of the community.

**14) CORRESPONDENCE/COMMUNICATIONS:**

a) Local Government Week will be celebrated the week of October 17-21/11. Mayor Duncan is scheduled to visit six schools over the course of the next few weeks.

b) Mountain & District Lions Club Hill 70 Committee extended an invitation to Council and spouses to attend an appreciation evening thanking Council for its support of the Hill 70 Project, Friday, October 21/11.

**15) COUNCIL CONCERNS/COMMENTS:**

Councillor Armstrong along with Economic Development Officer, Rob Hunter attended the Dundas Federation of Agriculture meeting in Chesterville on October 5, 2011. Topics of discussion included property taxes and assessment, municipal drainage and road maintenance.

**16) PUBLIC NOTICE:**

a) *Special Council Meeting – October 18/11 to discuss financial matters*

b) *Regular Council – October 25, 2011*

c) *Regular Council Meeting Change of Date November 29, 2011*

**17) IN CAMERA:**

**RES#23-Oct 11**

**Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 8:22 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;**

**a) the security of the property of the municipality or local board, and**

**b) personal matters about an identifiable individual including municipal or local board employees, and**

**CARRIED.**

**18) OPEN SESSION:**

**RES#24-Oct 11**

**Moved by Allan Armstrong and seconded by John Thompson that Council move to open Session at 10:23 p.m.**

**CARRIED.**

19) **OTHER BUSINESS:**

**RES#25-Oct 11**

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.

**CARRIED.**

**RES#26-Oct 11**

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct the Mayor and CAO to execute documents pertaining to Right of First Refusal and Lease of Land as it relates to the purchase of lands municipally know as Part Lot 8 Concession 6 Geographic Township of Winchester County of Dundas part 7 on 8R-5197

**CARRIED.**

**RES#27-Oct 11**

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and increase in the salary for John Oswald, Patrol Foreman as follows:

1) Effective September 12, 2011 John started covering for the vacant position of Roads and Drainage Superintendent and as such, his salary will be increased to Grade 12 level One effective from Sept 12 until the Director of Transportation position is filled.

2) Once the Director of Transportation position is filled, John's salary will be Grade 7, level 4b to compensate him for taking on the Drainage Superintendent duties in addition to the Patrol Foreman.

**CARRIED.**

20) **ADJOURNMENT:**

**RES#28-Oct 11**

Moved by Allan Armstrong and seconded by John Thompson that Council now adjourn at 10:25 p.m. to meet again at the call of the chair.

**CARRIED.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK