

**TOWNSHIP OF NORTH DUNDAS**  
**REGULAR MEETING OF COUNCIL**  
**September 13, 2011**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, September 13, 2011 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Howard Smith; Deputy CAO, Angela Rutley; Director of Waste Management, Doug Froats; Director of Building, Planning & Enforcement, Calvin Pol; Director of Recreation & Culture, Mark Guy; Chief Building Official, Greg Trizisky and Economic Development Officer, Rob Hunter. Clerk, Jo-Anne McCaslin recorded the minutes. Newspaper reporters from the Winchester Press, and Chesterville Record were present.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Sept 13**

**Moved by Tony Fraser and seconded by Gerry Boyce that the Regular Meeting of Council be called to order at 7:08 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Sept 13**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council accept the agenda as presented.**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Sept 13**

*i) In Camera Meeting:*

**Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the In Camera Meeting of Council dated July 12, 2011 be adopted as presented.**

**CARRIED.**

**RES#04-July12**

*ii) Regular Meeting:*

**Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the**

**Regular Meeting of Council dated August 9, 2011 be adopted as presented.  
CARRIED.**

4) **BUSINESS ARISING FROM THE MINUTES:** *-Nil*

5) **DECLARATION OF PECUNIARY INTEREST:** *-Nil*

6) **NOTICE OF MOTION:** *-Nil*

7) **MOTIONS:** *-Nil*

8) **DELEGATIONS/PRESENTATIONS:** *-Nil*

9) **AUTHORIZATION OF ACCOUNTS:**

**RES#05-Sept 13**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the payment of accounts as per the attached Council Report dated September 12, 2011, Batch 151 to 177 in the amount of \$1,028,325.41  
CARRIED.**

10) **DEPARTMENTS/COMMITTEES:**

**A) FINANCE DEPARTMENT:**

**RES#06-Sept 13**

***i) Report:***

**Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Finance Department report dated September 13, 2011.  
CARRIED.**

**B) ECONOMIC DEVELOPMENT OFFICER:**

**RES#07-July12**

***i) Report:***

**Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Economic Development Report dated September 13, 2011.  
CARRIED.**

**C) WASTE MANAGEMENT DEPARTMENT:**

**RES#08-Sept 13**

***i) Report:***

**Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Waste Management Department Report dated September 13, 2011.  
CARRIED.**

*Regular Meeting Sept 13, 2011*

*ii) St. Daniel's Catholic Church:*

Council received correspondence from Father Cosmas Ajawara of St. Daniel's Catholic Church in South Mountain. Father Cosmas, on behalf of the Parishioners of St. Daniel's asked Council to waive the tipping fees associated with the cleanup of the property caused by a disastrous fire on September 1, 2011. Council authorized, the Director of Waste Management to work out the details of the cleanup with the church to dispose of the contents.

***D) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:***

**RES#09-Sept 13**

*i) Report:*

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Report dated September 13, 2011.**

**CARRIED.**

**RES#10-Sept 13**

*ii) Thompson Subdivision Phase 3 Securities:*

**Moved by Gerry Boyce and seconded by Tony Fraser that WHEREAS Eric Thompson Holdings Inc. has requested a reduction in securities for Phase 3 of the Thompson Subdivision; AND WHEREAS in July 2011, the top course of asphalt was placed on Phase 3 and all invoices have been paid in full; NOW THEREFORE BE IT RESOLVED THAT Council hereby authorizes a reduction in required financial securities (*irrevocable letter of credit from the Bank of Montreal (BMT02870520S)*) for Thompson Subdivision for Phase 3 from \$65,000 to \$9,750.**

**CARRIED.**

**RES#11-Sept 13**

*iii) Special Report:*

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Special Report dated September 13, 2011 regarding Administration of Part 8 of the Building Code.**

**CARRIED.**

*iv) South Nation Conservation Representation – Bill Smirle*

Bill Smirle was in attendance to listen to the discussion regarding Administration of Part 8 of the Building Code and to provide comments on the offer of service provided by SNC. Mr. Smirle indicated he is pleased that Council is considering all options with

*Regular Meeting Sept 13, 2011*

respect to the administration of the program. He noted that the inspection program is not new to SNC as they have been contracting services to the Eastern Ontario Health Unit for many years. Further SNC has three bilingual certified inspectors that are very familiar with all aspects of the Building Code. Mr. Smirle was pleased to know Calvin Pol and Greg Trizisky have a meeting scheduled with Josee Brizard to discuss further details of the proposal. A follow up report will be heard in October.

**RES#12-Sept 13**

*v) Eastern Ontario Health Unit-Admin. of Part VIII of the Ontario Building Code:*

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive correspondence from Dr. Paul Roumeliotis, Medical Officer of Health dated August 3, 2011 regarding Administration of Part VIII of the Ontario Building Code.**

**CARRIED.**

**RES#13-Sept 13**

*vi) South Nation Conservation-Part VIII Sewage System Inspection Program:*

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive correspondence from Josee Brizard, Director of Conservation Programs South Nation Conservation dated August 30, 2011 regarding Part VIII Sewage System Inspection Program in the Township of North Dundas.**

**CARRIED.**

*vi) Storm Water Management Pond at Winchester District Memorial Hospital:*

Councillor Fraser advised that property owners adjacent to WDMH have expressed concerns relating to water and drainage issues. Calvin Pol indicated the pond is not finished as per the site plan agreement and stated that some issues may be resolved when the pond is completed. Mayor Duncan indicated he will schedule a meeting with the new CAO of the hospital.

***E) RECREATION & CULTURE DEPARTMENT:***

**RES#14-Sept 13**

*i) Report:*

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation & Culture Department Report dated September 13, 2011.**

**CARRIED.**

**RES#15-Sept 13**

*ii) Contract Facility Operator:*

**Moved by Allan Armstrong and seconded by John Thompson that Council approve the hiring of Nathan Armstrong as a contract Facility Operator for**

*Regular Meeting Sept 13, 2011*

**the period of September 10, 2011 to April 1, 2012 at a rate of pay \$18.12 per hour plus 4% vacation pay.**

**CARRIED.**

*iii) Quotation from Lashley & Associates:*

Council reviewed a submission from David Lashley of Lashley & Associates for landscape architectural services parkland concept design in the Forestwood Heights Subdivision. Due to the amount quoted, Council asked the Director of Recreation & Culture if this type of design work could be done in house. Mark Guy did not feel his department had the expertise to design a park. Council directed Mark to gather additional information relating to design options and report back to Council with the findings.

***F) WATER & SEWER REPORT:***

**RES#16-Sept 13**

*i) Report:*

**Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Water and Sewer Department Report dated September 13, 2011.**

**CARRIED.**

**RES#17-Sept 13**

*ii) 2011 Department Budget:*

**Moved by John Thompson and seconded by Allan Armstrong that Council approve and adopt the 2011 Water and Sewer Department Budget as presented September 13, 2011.**

**CARRIED.**

***G) PUBLIC WORKS DEPARTMENT:***

**RES#18-Sept 13**

*i) Report:*

**Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the report submitted by the Public Works Road Patrol Foreman dated September 13, 2011.**

**CARRIED.**

**RES#19-Sept 13**

*ii) Application for Tile Drainage Loan:*

**Moved by John Thompson and seconded by Allan Armstrong that Council accept the Application for Loan for the Tile Drainage as submitted for land to be drained in Lot 24 Concession 9 former Township of Winchester and authorize funding in the amount of \$45,300.00 in accordance with the**

***Agricultural Tile Drainage Installation Act and the Tile Drainage Act.***  
**CARRIED.**

***H) FIRE SERVICES REPORT:***

**RES#20-Sept 13**

***i) Report:***

**Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the North Dundas Fire Services Report (Aug 4/11 to Sept 8/11) as presented Sept 13, 2011.**

**CARRIED.**

***ii) Fire Chiefs Steering Committee:***

Fire Commissioner Armstrong advised the Fire Chiefs Steering Committee met on September 10, 2011. Discussion included 2012 draft budget.

***I) LIVESTOCK VALUER:***

**RES#21-Sept 13**

***i) Report:***

**Moved by John Thompson and seconded by Allan Armstrong that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$750.00 to David Fawcett. Date of Claim August 29, 2011.**

**CARRIED.**

**11) CONSIDERATION OF BY-LAWS:**

**RES#22-Sept 13**

***a) By-law 37-2011***

**Moved by Allan Armstrong and seconded by John Thompson that By-law 37-2011 being a By-law to Appoint a Drainage Superintendent pursuant to the Drainage Act, RSO 1990 be read a first, second and third time and be passed in Open Council this 13<sup>th</sup> day of September, 2011.**

**CARRIED.**

**RES#23-Sept 13**

***b) By-law 38-2011***

**Moved by John Thompson and seconded by Allan Armstrong that By-law 38-2011, being a By-law to Amend the Former Village of Chesterville By-law Number 04-95 be read a first, second and third time and be passed in Open Council this 13<sup>th</sup> day of September, 2011.**

**CARRIED.**

**RES#24-Sept 13**

***c) By-law 39-2011***

*Regular Meeting Sept 13, 2011*

Moved by Allan Armstrong and seconded by John Thompson that By-law 39-2011, being a By-law to Dedicate certain Lands as part of the Public Highway be read a first, second and third time and be passed in Open Council this 13<sup>th</sup> day of September, 2011. (Dedication of 0.3 metre reserve, Merkley Place being Part Block 14 on Plan 109(P.I.N. 66153-0192))  
**CARRIED.**

12) **OLD BUSINESS:** *-Nil*

13) **NEW BUSINESS:** *-Nil*

14) **CORRESPONDENCE/COMMUNICATIONS:**

**RES#25-Sept 13**

*a) SD&G Highlanders – Appointment of the 51<sup>st</sup> Regimental Sergeant Major:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive for information purposes an invitation from the SD&G Highlanders to witness the Appointment of the 51<sup>st</sup> Regimental Sergeant Major, Thursday, September 15<sup>th</sup>, 2011 at the Cornwall Armory.

**CARRIED.**

15) **COUNCIL CONCERNS/COMMENTS:** *N/A*

16) **PUBLIC NOTICE:**

*a) Regular Meeting – September 27<sup>th</sup>, 2011*

*b) 2011 Annual Emergency Management Training & Exercise – September 21, 2011*

17) **IN CAMERA:**

**RES#26-Sept 13**

Moved by Allan Armstrong and seconded by John Thompson that Council proceed in Camera at 8:43 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;

b) personal matters about an identifiable individual including municipal or local board employees, and

c) a proposed or pending acquisition or disposition of land by the municipality or local board, and

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

**CARRIED.**

18) **OPEN SESSION:**

**RES#27-Sept 13**

Moved by Gerry Boyce and seconded by Tony Fraser that Council move to

open Session at 9:58 p.m.  
**CARRIED.**

19) **OTHER BUSINESS:**

**RES#28-Sept 13**

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.  
**CARRIED.**

**RES#29-Sept 13**

Moved by John Thompson and seconded by Allan Armstrong that WHEREAS Council has received a written request from Edward DeCooman and Roland Doucet (owners of Lot 5 Plan 8R-2423 on Industrial Drive in the Village of Chesterville) to remove the restrictive covenant currently registered on title of the aforementioned property, as imposed by the Council of the Village of Chesterville in 1987. NOW THEREFORE be it resolved that the Council of the Township of North Dundas authorize and direct the restrictive covenant pertaining to Lot 5 Plan 8R-2423, Industrial Drive, Village of Chesterville, be rescinded and has no objection to its removal from registered title in order to enable the pending sale of the property to the claimed interested third party for its immediate development.  
**CARRIED.**

**RES#30-Sept 13**

Moved by Allan Armstrong and seconded by John Thompson that Council award the tender for Watermain Cathodic Protection Installation in Winchester to 1460973 Ontario Limited o/a C.P. Systems at a cost of \$56,051.00 plus HST.  
**CARRIED.**

**RES#31-Sept 13**

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct one Probationary Period for Alex St.Amour be extended to November 20, 2011.  
**CARRIED.**

20) **ADJOURNMENT:**

**RES#32-Sept 13**

Moved by Allan Armstrong and seconded by John Thompson that Council now adjourn at 10:00 p.m. to meet again at the call of the chair.  
**CARRIED.**



*Regular Meeting Sept 13, 2011*

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK