

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

September 27, 2011

7:00 p.m.

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, September 27, 2011 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Howard Smith and Deputy CAO Angela Rutley recorded the minutes.

Amanda Smith-Miller from the Winchester Press was present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Sept 27

Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Sept 27

Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Sept 27

i) Public Meeting:

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Public Meeting pursuant to Section 4 of the Retail Business Holiday Act dated September 13th, 2011 be adopted as presented.

CARRIED.

Regular Meeting Sept 27, 2011

RES#04-Sept 27

ii) Public Meeting:

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Public Meeting of Council dated September 13th, 2011 be adopted as presented. (Normand Beauchamp Zoning Amendment)

CARRIED.

RES#05-Sept 27

iii) Regular Meeting:

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated September 13th, 2011 be adopted as presented.

CARRIED.

- 4) **BUSINESS ARISING FROM THE MINUTES:** *-Nil*
- 5) **DECLARATION OF PECUNIARY INTEREST:** *-Nil*
- 6) **NOTICE OF MOTION:** *-Nil*
- 7) **MOTIONS:** *-Nil*
- 8) **DELEGATIONS/PRESENTATIONS:** *-Nil*
- 9) **AUTHORIZATION OF ACCOUNTS:**

RES#06-Sept 27

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated September 23, 2011, Batch 183 to 201 in the amount of \$1,366,833.08.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) ADMINISTRATION DEPARTMENT:

RES#07-Sept 27

i) Report – Helmer Road:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the report submitted by CAO Smith regarding the CP Rail Crossing on Helmer Road and authorize staff to proceed with Option 1. And further that Transport Canada be advised in writing of the said decision.

CARRIED.

B) ECONOMIC DEVELOPMENT OFFICER:

RES#08-Sept 27

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the report of the Economic Development Officer dated September 21, 2011 Gateway, Park and Village/Hamlet Signage.

CARRIED.

RES#09-Sept 27

ii) Signage Tender:

Moved by John Thompson and seconded by Allan Armstrong that Council accept the tender for the Manufacture and Installation of Gateway, Parks and Village/Hamlet Signage in the Township of North Dundas from Colonel's Signs in the amount of \$24,225,00 plus HST and that the Mayor and CAO be authorized to sign all necessary documents to give effect to the contract.

CARRIED.

C) RECREATION & CULTURE DEPARTMENT:

RES#10 Sept 27

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Recreation & Culture Department Report dated September 27, 2011.

CARRIED.

RES#15-Sept 27

ii) Community Funding Grant:

Moved by John Thompson and seconded by Allan Armstrong that Council approve a \$400.00 community funding grant to the House of Lazarus for the Community Forum event on November 18th.

CARRIED.

RES#12-Sept 27

iii) Quotation from Lashley & Associates:

Moved by Allan Armstrong and seconded by John Thompson that Council accept the Forestwood Heights Subdivision Parkland concept design provided by Lashley & Associates dated September 14, 2011 at an upset fee limit of \$4350.00 plus disbursement and HST.

CARRIED.

RES#13-Sept 27

iv) Maintenance Helpers:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the hiring of the following individuals to work as part time maintenance helpers at the Winchester and Chesterville Arenas for the 2011-2012 ice season effective October 1, 2011 (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

Chase Beaudry, Travis Findlay, Josh Morgan, Ryan Romans, Jordon Sharkey, Casey Saddlemire, Travis Barkley Jamie Chambers.

CARRIED.

D) PUBLIC WORKS DEPARTMENT:

RES#14-Sept 27

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report submitted by the Public Works Road Patrol Foreman dated September 27, 2011 and therefore authorize the return of the propane hot mix transporter and the purchase of the diesel model at an additional cost of \$5,365.00 plus shipping.

CARRIED.

RES#15-Sept 27

ii) Approval of Job Description – Director of Transportation:

Moved by Gerry Boyce and seconded by Tony Fraser that Council approve the job description as it relates to the position of *Director of Transportation* as presented September 27, 2011.

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#22-Sept 27

a) By-law 41-2011

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 41-2011 being a By-law of the Corporation of the Township of North Dundas

**imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act be read a first, second and third time and be passed in Open Council this 27th day of September, 2011.
CARRIED.**

12) **OLD BUSINESS:** *-Nil*

13) **NEW BUSINESS:** *-Nil*

14) **CORRESPONDENCE/COMMUNICATIONS:**

RES#17-Sept 27

a) Minister of Community and Social Services – Madeleine Meilleur

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file correspondence from Madeleine Meilleur, Minister of Community and Social Services regarding the Accessible Built Environment Standard for information purposes.

CARRIED.

RES#18-Sept 27

b) Union Gas:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file correspondence from Union Gas (Docket No. EB-2011-0025) dated September 19, 2011 for information purposes.

CARRIED.

RES#19-Sept 27

c) Winchester Girls Night In:

Moved by Gerry Boyce and seconded by Tony Fraser That, for purposes of obtaining a liquor licence, the Council of the Township of North Dundas has no objection to Lorna Mundy and the Winchester Girls Night in Committee hosting a public Wine and Cheese event to raise money for the Winchester Fire Department on October 19th at the Winchester Community Centre.

CARRIED.

15) **COUNCIL CONCERNS/COMMENTS:**

Councillor Armstrong advised of two upcoming hockey games:

Winchester Junior B Hawks Pink Game for Breast Cancer (to support WDMH Heelers) – Saturday October 1/11

Chesterville Junior C Home Opener – Sunday October 2, 2011

Regular Meeting Sept 27, 2011

- 16) **PUBLIC NOTICE:**
a) Regular Meeting – October 11, 2011
b) Special Meeting – October 18, 2011 (Finance matters)
- 17) **IN CAMERA:**
RES#20-Sept 27
Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 7:34 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;
e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board; and
For the purpose of education or training the members
CARRIED.
- 18) **OPEN SESSION:**
RES#21-Sept 27
Moved by Allan Armstrong and seconded by John Thompson that Council move to open Session at 8:50 p.m.
CARRIED.
- 19) **OTHER BUSINESS:**
RES#22-Sept 27
Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.
CARRIED.
- 20) **ADJOURNMENT:**
RES#23-Sept 27
Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 8:51 p.m. to meet again at the call of the chair.
CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK