

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

March 26, 2012

7:00 p.m.

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Monday, March 26, 2012 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley and Clerk, Jo-Anne McCaslin who recorded the minutes.

Press Reporters from the Chesterville Record and Winchester Press were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Mar 26

Moved by Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Mar 26

Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as amended. Addition of items 10 (f) and 11 (d).

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Mar 26

i) Regular Meeting:

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Regular Meeting of Council dated March 13, 2012 be adopted as presented.

CARRIED.

RES#04-Mar 26

ii) Public Meeting:

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Public Meeting to Consider Proposed Changes to the Building By-law dated March 13, 2012 be approved as presented.

CARRIED.

RES#05-Mar 26

iii) In Camera Sessions:

Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the In Camera sessions of Council dated February 7th 2012 and February 21st, 2012 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

- 6) **NOTICE OF MOTION:** -Nil
- 7) **MOTIONS:** -Nil
- 8) **DELEGATIONS/PRESENTATIONS:** -Nil
- 9) **AUTHORIZATION OF ACCOUNTS:**
RES#06-Mar 26
Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the payment of accounts as per the attached Council Report dated March 23, 2012 Batch 56 to 61 in the amount of \$252784.41.
CARRIED.
- 10) **DEPARTMENTS & COMMITTEES:**
A) **TRANSPORTATION:**
RES#07-Mar 26
i) Report:
Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the report of the Director of Transportation dated March 26, 2012 Re: Replacement of Cross Culvert Marionville Road.
CARRIED.
- RES#08-Mar 26
ii) Budget Amendment:
Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve a budget amendment for the Transportation Department attached as Appendix #1.
CARRIED.
- B) **PLANNING, BUILDING & BY-LAW ENFORCEMENT:**
RES#09-Mar 26
i) Report:
Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Report dated March 26, 2012. (Supplemental Report Re: Development Charges Reserves (2011) and Site Plan Control By-law WDMH.)
CARRIED.
- RES#10-Mar 26
ii) Development Charge Transfer:
Moved by Tony Fraser and seconded by Gerry Boyce Whereas By-law 18-2011, contained a development charge reserve fund for the Chesterville Pumping Station; Now Therefore be it Resolved that the Treasurer be authorized to transfer \$3,609.61 from Account #3-3-2000-9445 TND Development Charge Reserve Fund (Chesterville Pumping Station) to Account #1-4-9030-9500 and that this transfer is deemed to be effective December 31, 2011.
CARRIED.
- RES#11-Mar 26
iii) Development Charge Transfer:
Moved by Tony Fraser and seconded by Gerry Boyce Whereas eligible growth related capital expenditures relating to the Development Charges By-law 18-2011 occurred in the Township of North Dundas in 2011; Now Therefore be it Resolved that the Treasurer be authorized to transfer \$50,359.80 from Account # 3-3-2000-9590 Development Charge Reserve Fund to the various accounts attached as Appendix "A" and that this transfer is deemed to be effective December 21, 2011.
CARRIED.

C) WASTE MANAGEMENT:

RES#12-Mar 26

a) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated March 26, 2012 RE: Extension of One Year Contract to Golder Associates.

CARRIED.

RES#13-Mar 26

b) Golder Associates Contract:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and agree to extend the contract with Golder Associates for a period of one year as it relates to Surface and Groundwater Monitoring Services for the Boyne Road and Mountain Landfills. Proposed 2012 work Program and Budget for Consulting Services attached as Project No. 10-1125-0090.

CARRIED.

D) CHESTERVILLE & DISTRICT HISTORICAL SOCIETY:

RES#14-Mar 26

i) 2011 Annual Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive the 2011 Annual Report submitted by Alex Ball, Vice President of the Chesterville and District Historical Society, presented March 26, 2012.

CARRIED.

E) WATER & SEWER:

RES#15-Mar 26

i) Water Quality Information Reports:

Moved by Tony Fraser and seconded by Gerry Boyce that the 2011 Summary of Water Quality Information for the Winchester and Chesterville Water Treatment and Distribution Systems were provided by OCWA and reviewed by the Council of the Township of North Dundas this 26th day of March, 2012.

CARRIED.

RES#16-Mar 26

ii) Sanitary Sewer System Capacity Assessment Study:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the Mayor and Deputy CAO to execute an agreement, as per the consultant's recommendation, regarding RFP's for Sanitary Sewer System Capacity Assessment Study/Winchester to an upset limit of \$60,000.

CARRIED.

F) FINANCE:

RES#17-Mar 26

i) Treasurer's Statement:

Moved by Tony Fraser and seconded by Gerry Boyce Whereas the Municipal Act, Section 284 (1) states that the Treasurer shall supply to Council an itemized statement of all monies paid to each Council member for their duties as a Council member, officer and/or a member of a local board. Therefore the Council hereby receives the Treasurer's Statement of Monies paid to each elected officials for the fiscal year 2011.

CARRIED.

11) **CONSIDERATION OF BY-LAWS:**

RES#18-Mar 26

a) By-law 14-2011 – Amend Schedule “A”

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and direct that Schedule “A” of By-law 14-2011 be amended as attached.

CARRIED.

b) By-law 15-2011 – Amend Schedule “A”

RES#19-Mar 26

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct that Schedule “A” of By-law 15-2011 be amended as attached.

CARRIED.

c) By-law 08-2012 – Site Plan Control Agreement:

RES#20-Mar 26

Moved by Allan Armstrong and seconded by John Thompson that By-law 08-2012, Being a By-law to Authorize the Mayor and Clerk to Enter a Site Plan Agreement between the Township of North Dundas and the Winchester District Memorial Hospital (Eastern Counties Corporation for Rural Health) be read a first, second and third time and be passed in Open Council this 26th day of March 2012.

CARRIED.

d) By-law 66-2000 – Amend Schedule “B”:

RES#21-Mar 26

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct that Schedule “B” of By-law 66-2000 be amended as attached.

CARRIED.

12) **OLD BUSINESS:**

13) **NEW BUSINESS:**

RES#22-Mar 26

a) Policy 38-2012 – Support Employee Training & Development:

Moved by Allan Armstrong and seconded by John Thompson that Policy No. 38-2012, being a policy to Support Employee Training and Development be adopted the 26th day March 2012.

CARRIED.

RES#09-Mar 26

b) Policy 39-2012 – Support Tuition Reimbursement:

Moved by Allan Armstrong and seconded by John Thompson that Policy 36-2012, being a policy to Support Tuition Reimbursement be adopted this 26th day of March 26th, 2012.

CARRIED.

14) **CORRESPONDENCE/COMMUNICATIONS:**

RES#24-Mar 26

a) Live Race Horse Industry:

Moved by John Thompson and seconded by Allan Armstrong that Council support the resolution passed by the Town of Fort Erie requesting the Province of Ontario to maintain its support and commitment to the horse racing industry in Ontario.

CARRIED.

15) **COUNCIL COMMENTS/CONCERNS:** Nil

16) **PUBLIC NOTICE:**

a) Regular Council Meeting April 10, 2012. Mayor Duncan also advised the date of the second meeting in April will be changed. Date to be confirmed.

17) **IN CAMERA:**

RES#25-Mar 26

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 7:30 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;

b) personal matters about an identifiable individual, including municipal or local board employees;

c) a proposed or pending acquisition of land or disposition of land by the municipality;

d) labour relations or employee negotiations.

CARRIED.

18) **OPEN SESSION:**

RES#26-Mar 26

Moved by Allan Armstrong and seconded by John Thompson that Council move to open Session at 8:55 p.m.

CARRIED.

19) **OTHER BUSINESS:**

RES#27-Mar 26

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

RES#28-Mar 26

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of David Sheldrick as Shop Foreman/Head Mechanic for the Transportation Department effective April 10, 2012 and the agreed salary as per the terms outlined in the letter of offer dated March 23, 2012

CARRIED.

RES#29-Mar 26

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of David Mattice as Operator/Mechanic for the Transportation Department effective March 27, 2012 and the agreed salary as per the terms outlined in the letter of offer dated March 26, 2012. And further that due to the completion of a one year contract term of employment with the Township of North Dundas, health benefit coverage take effect immediately.

CARRIED.

RES#30-Mar 26

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the hiring of Chelsea de Haan as Administrative Assistant/Receptionist effective April 10, 2012 and the agreed salary as per the terms outlined in the letter of offer dated March 26, 2012

CARRIED.

20) **ADJOURNMENT:**

RES#31-Mar 26

**Moved by Allan Armstrong and seconded by John Thompson that Council
now adjourn at 8:57 p.m. to meet again at the call of the chair.**

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK