

# TOWNSHIP OF NORTH DUNDAS

## COUNCIL MEETING

May 09, 2005

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A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Monday, May 9, 2005 with Mayor Runnalls in the Chair.

### ROLL CALL:

Alvin Runnalls	Mayor	Present
Bill Smirle	Deputy Mayor	Present
Allan Armstrong	Councillor	Absent
Estella Rose	Councillor	Present
Martin Schoones	Councillor	Present

Staff members present included, Chief Administrative Officer, Howard Smith, Assistant Administrator, Angela Rutley, Director of Waste Management, Doug Froats, Director of Recreation and Culture, Mark Guy, Director of Public Works, Arden Carruthers, Director of Planning, Building and By-law Enforcement, Calvin Pol and Deputy Treasurer, Karen Holmes. Clerk, Jo-Anne McCaslin recorded the minutes.

### 1) CALL TO ORDER

#### RES#01-May/09

Moved by Estella Rose and seconded by Martin Schoones that the Regular Meeting of Council to be called to order at 7:00 p.m. **CARRIED.**

### 2) APPROVAL OF THE AGENDA:

#### RES#02-May/09

Moved by Bill Smirle and seconded by Estella Rose that Council accept the agenda as amended. **CARRIED.**

### 3) MINUTES:

#### RES#03-May/09

*a) Regular Meeting of Council April 25, 2005:*

Moved by Estella Rose and seconded by Bill Smirle that the Minutes of the Regular Meeting of Council dated April 25, 2005, be adopted as presented. **CARRIED.**

#### RES#04-May/09

*b) Special Meeting of Council April 27, 2005:*

Moved by Bill Smirle and seconded by Estella Rose that the Minutes of the Special Meeting of Council dated April 27, 2005, be adopted as presented. **CARRIED.**

#### RES#05-May/09

*c) Special Meeting of Council May 02, 2005:*

Moved by Estella Rose and seconded by Martin Schoones that the Minutes of the Special Meeting of Council dated May 02, 2005, be adopted as presented. **CARRIED.**

#### RES#06-May/09

*d) Special Meeting of Council May 03, 2005:*

Moved by Bill Smirle and seconded by Estella Rose that the Minutes of the Special Meeting of Council dated May 03, 2005, be adopted as presented. **CARRIED.**

### 3b) BUSINESS ARISING FROM THE MINUTES:

N/A

### 4) DECLARATION OF CONFLICTS OF INTEREST:

N/A

### 5) NOTICE OF MOTION:

N/A

### 6) MOTIONS:

N/A

### 7) AUTHORIZATION OF ACCOUNTS:

**RES#07-May/09**

**Moved by Estella Rose and seconded by Bill Smirle that Council authorize the payment of accounts as per the attached Approval Report dated May 09, 2005 in the amount of \$730,229.74. CARRIED.**

**8) DEPARTMENT/COMMITTEES:**

**A) FINANCE DEPARTMENT:**

**RES# 08-May/09**

*i) Report:*

**Moved by Bill Smirle and seconded by Estella Rose that Council receive and review the Finance Department report dated May 05, 2005. CARRIED.**

**B) WATER & SEWER DEPARTMENT:**

*i) Morewood Water Survey:*

*Council once again reviewed the results of the Morewood Water Survey. The survey responses indicated that the residents of Morewood are not, at this time, interested in connecting to a municipal system.*

*Council requested that an information letter be sent to residents explaining how the survey was distributed, the findings of the survey and possible next steps. Council will approve this letter prior to distribution.*

**RES#09-May/09**

*ii) Budget:*

**Moved by Estella Rose and seconded by Bill Smirle that Council adopt and approve the 2005 Water & Sewer Budget as presented May 09, 2005. CARRIED.**

**C) WASTE MANAGEMENT DEPARTMENT:**

**RES#10-May/09**

*i) Report:*

**Moved by Bill Smirle and seconded by Estella Rose that Council receive and review the Waste Management Department report dated May 09, 2005. CARRIED.**

*ii) 2005 Ground Water Monitoring Tender:*

**RES#11-May/09**

**Moved by Estella Rose and seconded by Bill Smirle the Council accept the Tender for Ground Water Monitoring as submitted by Golder Associates for services at the two Township of North Dundas Landfill Sites, in the amount of \$30,800.00 plus GST. CARRIED.**

**D) PUBLIC WORKS DEPARTMENT:**

**RES#12-May/09**

*i) Joint Tenders:*

**Moved by Bill Smirle and seconded by Estella Rose that Council of the Township of North Dundas accept the decisions of the Council of the United Counties of Stormont, Dundas and Glengarry as it related to all joint tenders (for the year 2005) in which the Township of North Dundas participates. CARRIED.**

**RES#13-May/09**

*ii) Tenders for Maintenance Granulars:*

**Moved by Martin Schoones and seconded by Bill Smirle that Council accept the following tenders for Maintenance Granulars:**

**East Portion - Cornwall Gravel in the amount of \$158,000.00 plus GST for the year 2005**

**West Portion - A.L. Blair Construction in the amount of \$222,040.00 plus GST**

**for the year 2005.**

**Winter Sand - G. Tackaberry & Sons Construction Company Ltd. \$4.25 plus**

**GST (pick-up) \$8.25 plus GST (delivery)**

**CARRIED.**

**RES#14-May/09**

*iii) Public Works Mechanic:*

**Moved by Bill Smirle and seconded by Estella Rose that Council authorize the hiring of Shannon Groves for the position of Mechanic for the Public Works Department in accordance with the 2005 salary grid effective May 10, 2005. CARRIED.**

**E) RECREATION AND CULTURE DEPARTMENT:  
RES#15-May/09**

*i) Report:*

Moved by Estella Rose and seconded by Bill Smirle that Council receive the Recreation and Culture Department report dated May 09, 2005. **CARRIED.**

**RES#16-May/09**

*ii) Pool Supervisors:*

Moved by Bill Smirle and seconded by Estella Rose that Council authorize the hiring of the following individuals (as per the attached list) to work as pool staff at the Chesterville and Winchester Pools. Rate of Pay: Pool Supervisor \$10.00 per hour + 4% vacation pay \$10.40. **CARRIED.**

**RES#17-May/09**

*iii) Instructors/Guards:*

Moved by Bill Smirle and seconded by Martin Schoones that Council authorize the hiring of the following individuals (as per the attached list) to work as pool staff at the Chesterville and Winchester Pools. Rate of Pay: Instructor/Guard \$8.75 per hour + 4% vacation pay \$9.10. **CARRIED.**

**RES#18-May/09**

*iv) Heritage Co-ordinator:*

Moved by Martin Schoones and seconded by Estella Rose that Council authorize the hiring of Miranda Glen as *Heritage Co-Ordinator* effective May 24, 2005 at the rate of \$11.00 per hour + 4% vacation pay \$11.44. **CARRIED.**

**RES#19-May/09**

*v) Day Camp Co-ordinator:*

Moved by Martin Schoones and seconded by Bill Smirle that Council authorize the hiring of Mandy Joseph as *Day Camp Co-Ordinator* effective May 24, 2005 at the rate of \$11.00 per hour + 4% vacation pay \$11.44. **CARRIED.**

**RES#20-May/09**

*vi) Day Camp Leaders:*

Moved by Estella Rose and seconded by Martin Schoones that Council authorize the hiring of the following individuals (as per the attached list) to work as Day Camp Leaders Rate of Pay \$8.50 per hour + 4% vacation pay \$8.84. **CARRIED.**

**RES#21-May/09**

*vii) Building Permit Fee:*

Moved by Bill Smirle and seconded by Estella Rose that Council authorize the request of the North Dundas Minor Hockey Association to waive the \$50.00 Building Permit Fee for construction at the Chesterville Arena. **CARRIED.**

*viii) South Mountain Park Building:*

Mark Guy advised one of the recreation buildings, located behind the Tennis Courts in South Mountain is in very bad condition and in his opinion, unsafe for public entry. Mark asked for Council=s permission to tear down the building. Following a brief discussion, Council concurred with the recommendation provided by the Director of Recreation and Culture and directed that the building be demolished. Council also asked that members of the South Mountain Recreation Association be advised of this decision prior to demolition.

**BUILDING, PLANNING AND BY-LAW ENFORCEMENT:**

*i) Report:*

**RES#22-May/09**

Moved by Martin Schoones and seconded by Bill Smirle that Council receive and review the Planning, Building and Enforcement Department report dated May 04, 2005. **CARRIED.**

*ii) Site Plan Application:*

**RES#23-May/09**

Moved by Martin Schoones and seconded by Estella Rose That upon receipt of a request on May 9, 2005 from Cedarview Builder=s Supply under Section 69(2) of the Planning Act, to reduce or waive the site plan application fee of \$500.00, and after considering the staff report to Council (dated May 4, 2005) on the matter, and pursuant to Section 6 of By-law 24-2004 (Tariff of Fees By-law) Council hereby resolves to reduce the required planning application fees to \$200.00. **CARRIED.**

iii) *By-law Enforcement Assistant:*

**RES#24-May/09**

Moved by Martin Schoones and seconded by Bill Smirle That Council authorize the hiring of Robyn Sadler for the position of by-law Enforcement Assistant for the Planning, Building and By-law Enforcement Department, at the rate of \$11.44 per hour (vacation pay included) effective May 10, 2005. **CARRIED.**

iv) *Draft Official Plan:*

**RES#25-May/09**

Moved by Martin Schoones and seconded by Estella Rose That the United Counties Draft Official Plan be consistent with the Provincial Policy Statement (P.P.S.) 2005 as required by Section 3(5) of the Planning Act, Ontario Regulation 63/05, and Section 4.0 of the P.P.S. 2005; and that this motion be forwarded to the Ministry of Municipal Affairs and Housing and Lower Tier Municipalities in SD&G; and that no further action be taken by the Counties until after comments are received from the Provincial Ministry of Municipal Affairs regarding the latest Official Plan Review. **CARRIED.**

#### **G) CLERKS DEPARTMENT**

**RES#26-May/09**

Moved by Bill Smirle and seconded by Martin Schoones That Council authorize Jo-Anne McCaslin to attend the AMCTO Annual Conference to be held in Richmond Hill Ontario, June 12 to 15, 2005. Costs to include registration fee of \$524.30, travel, meals and accommodations. **CARRIED.**

### **9) BY-LAWS:**

**RES#27-May/09**

a) *08-2005 - A By-law to Adopt the 2005 Municipal Budgeted Revenue & Expenditures:*

Moved by Martin Schoones and seconded by Estella Rose that By-law 08-2005, being a by-law of the Corporation of the Township of North Dundas to adopt the 2005 Municipal Budgeted Revenue and Expenses be read a first, second and third time and be passed in Open Council this 9<sup>th</sup> day of May, 2005. **CARRIED.**

### **10) NEW BUSINESS:**

a) *SD&G Community Futures Development Corporation:*

Council received information regarding potential funding from Industry Canada to complete community profiles for lower tier municipalities in SD&G. Council agreed in principle with the project under the leadership of CAO Smith.

### **11) OLD BUSINESS:**

a) *Senior of the Year Award:*

The Clerk advised no nominations were received from the public. Council agreed to review this subject on May 24, 2005.

### **12) CORRESPONDENCE/COMMUNICATIONS:**

**RES#28-May/09**

a) *Request for Support - County of Prince Edward:*

Moved by Martin Schoones and seconded by Estella Rose that Council support Resolution from the County of Prince Edward (April 18, 2005) regarding the Ministry of Natural Resources Proposed Strategy for Wolves (2004) **CARRIED.**

**RES#29-May/09**

b) *Request for Support - County of Prince Edward:*

Moved by Estella Rose and seconded by Martin Schoones that Council support a resolution from the County of Prince Edward (April 27, 2005) regarding Section 62 of the Ontario Water Resources Act as it relates to Amunicipal responsibility agreements. **CARRIED.**

**RES#30-May/09**

c) *Request for Support - City of Ottawa - 311:*

Moved by Bill Smirle and seconded by Estella Rose that upon review of the information provided by the city of Ottawa with regard to the implementation of 311 service, Council authorize and direct that a letter of support, under the signature of the Mayor, be sent to Philip M. Clarke, Director, Client Services and Public Information. **CARRIED.**

**RES#31-May/09**

d) *Request for Support - City of Ottawa:*

Moved by Martin Schoones and seconded by Bill Smirle that the Council of the Township of North Dundas support a resolution from the city of Ottawa regarding the

**Elimination of Retirement Farm Lots.**

**DEFEATED.**

**RES#32-May/09**

*e) Request for Support - Township of South Stormont:*

**Moved by Martin Schoones and seconded by Estella Rose that Council support Resolution No. 116/04 from the Township of South Stormont that requests the Federal Government to pass the 2005 Budget quickly.**

**CARRIED.**

**13) COUNCIL CONCERNS:**

*Deputy Mayor Smirle circulated an information memo from ROMA.*

*Deputy Mayor Smirle requested a committee be formed to create a promotional brochure highlighting activities and events going on in our community. The following motion was presented.*

**RES#33-May/09**

**Moved by Bill Smirle and seconded by Martin Schoones that a committee be struck by Council with staff representation and other community members as deemed valuable to recommend a promotional booklet for North Dundas.**

**CARRIED.**

**14) IN CAMERA:**

**RES#34-May/09**

**Moved by Martin Schoones and seconded by Bill Smirle that Council proceed in Camera at 10:00 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.**

**CARRIED.**

**15) OPEN SESSION:**

**RES#35-May/09**

**Moved by Bill Smirle and seconded by Martin Schoones that Council move to Open Session at 10:46 p.m.**

**CARRIED.**

**16) OTHER BUSINESS:**

**RES#36-May/09**

*a) 2005 Salary Grid:*

**Moved by Bill Smirle and seconded by Estella Rose that Council approve the 2005 Salary Scales as presented in the Salary Grid dated May 06, 2005 (as signed by Mayor and CAO) and further that the Scales be in effect until the end of the calendar year 2006 at which time they will be subject to Council review.**

**CARRIED.**

**17) ADJOURNMENT:**

**RES#37-May/09**

**Moved by Martin Schoones and seconded by Bill Smirle that the Regular Meeting of Council adjourn at 11.07 p.m.**

**CARRIED.**