



Township of
North Dundas

RECREATION & CULTURE DEPARTMENT

To:	Mayor and Members of Council
Prepared by:	Meaghan Meerburg, Acting Director of Recreation & Culture /Community Development Programmer
Date of Meeting:	August 14, 2012
Subject:	Monthly Report

1. Parks, Diamonds & Facilities Update:

The 2 cement slabs for the Scented Garden were poured last week and benches will be installed this week. Les is in communication with the Chesterville Lions Club regarding the 2 benches for the Morewood Main Corner Park. Once pick-up is arranged, the benches will be installed.

I have completed my visits to all of our parks and facilities and have made extensive notes. Les & I will be sitting down to review & discuss the list for each location and will then present the findings to our facility team, in a staff meeting, so that further input can be added. Our next step will be to create a detailed, semi-annual cleaning list for each facility. The facilities will be in a rotation with approximately 2 facilities being "spring cleaned" each month. Team members will sign-off on the facility cleaning. We will also create a list of upgrades that will be reviewed as part of the 2013 budget. This list will include details including the item, facility or park that it is required for, and a dollar amount. Our goal is to create both short-term and long-term plans for upkeep for each park and facility.

Les & I have spoken about arena advertising efforts and have concluded that there are still rink boards at both arenas that are available for sponsorship. I will be receiving a list of current rink board and ice resurfacer advertisers and will then speak with Rob about other local businesses that would be a good fit to approach for advertising. Our goal is to sell all rink boards this ice season.

Jo-Anne, Les, Mary Lynn and I have scheduled a meeting for September to discuss & create a policy pertaining to Township of North Dundas commitments & in-kind contributions to our local festivals and events. This will be brought forward for Council's approval in October.

Les & I have been in contact with Peter Gilroy regarding the new sound system for the Winchester arena. Installation is scheduled to commence in the next 2 weeks with completion expected for the last week of August or first week of September.

Fire Chiefs Dan Kelly and Mike Gruich have been asked to complete fire inspections of our 2 arenas. Mike has completed his inspection of the Chesterville Arena and has made only a few requests for minor changes & updates, which will be completed by August 31st.

The Winchester Arena ice is scheduled to go in next week with pre-season ice beginning the last week of August. Both Winchester & Chesterville will commence regular season ice the last week of September.

We are still having issues with water getting into library in Chesterville by the south east stairs. Les has contacted a foundation specialist to give estimate on repairing this.

The lighting at both 547 and 636 St. Lawrence Street has been upgraded to T5's. This does not include the old Council Chambers.

The unit heaters and hot water tank will be installed by Neil's Heating the last week of August.

Repairs have been made to all of the baseball diamonds in the Township

The facility team has taken down seven dying or dead trees in the Chesterville Park after a large one fell down during the windstorm.

Pricing has been received from 3 different companies for fire inspections.

The waterfront lot in the Thompson sub division has been cleaned and cleared and is now being maintained by the facility team.

Chesterville fair weekend went very well. The Chesterville Fair Board was very happy with the use of our facilities, tables, chairs, stage and staff.

Both of the arena compressor rooms have been painted.

Lighting repairs have taken place at the Mountain Station soccer field, Winchester OPP office, Chesterville Public Pool, and the Winchester Arena.

The basement of the Old Town Hall has been cleaned-out and the walls have been washed.

2. Programming Notes:

The Movies Under the Stars series is still going well. With each screening we are obtaining more feedback from businesses, volunteer canteens, and the public regarding movie selections, road closures, and other details. Overall, our residents are enjoying the events, but would rather see more old release family movies than pre-release films for older crowds. By purchasing licensing for old releases, this cuts our event costs down as well because old releases are less expensive by about \$200.00 each.

Open Mic Night at Old Town Hall is going very well with attendance around 30 people. Local resident Ann Brady has approached Laura to see if she can carry-on this program after Laura leaves. We have agreed to this, including free use of the facility, providing it is not-for profit and the Township of North Dundas is recognized as a partner in this event and not a sponsor. We are awaiting confirmation from Ann.

The Dundas Drive-in is scheduled for Saturday, September 15th and will once again be held at the South Mountain Fairgrounds. The attendance of the Hwy. 43 Car Club is confirmed. Double-sided flyers, promoting the drive-in and the remaining Movies Under the Stars dates, were handed out by the car club and at the Council Breakfast during Dairyfest. Milanos in Winchester was also provided with flyers for all deliveries and Doug will be provided with flyers that will be distributed in all recycling bins.

The programming for the New Horizons for Seniors Grant is going very well. Field trips have been well attended with approximately 12 seniors going on each field trip, which is the maximum capacity for the Nor-Dun bus.

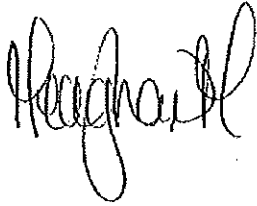
Laura will be making information binders regarding the operations of the Movies Under the Stars series, Dundas Drive-in, Open Mic Nights, and the New Horizons for Seniors Grant programming.

The Fall/Winter Resource Guide is expected to be out this week. Programs will commence one week earlier this term due to popular demand. New community contacts have been added to our list including the Winchester District Memorial Hospital & Happy Face Nursery School.

2. Tim Horton's Free Public Skates:

Tim Horton's has requested that we apply once again for funding to help subsidize public skating fees at both of our arenas. Last year we successfully received \$1,000.00 to help offset our operating costs. This year we have applied for the same amount, which is the maximum dollar amount that will be granted to each recipient.

Submitted By: _____



Approved By: _____

