

North Dundas

RECREATION & CULTURE DEPARTMENT

To:	Mayor, CAO and Members of Council
Prepared by:	Mark Guy, Director of Recreation & Culture
Date of Meeting:	December 13, 2011
Subject:	Monthly Report

1. **Programming Notes:**

The Parade of Lights Vendor Fair went well with 45 vendors having registered and over 150 children visiting Santa. Vendor surveys will be mailed out shortly so that feedback can be obtained to help improve next year's event.

The Winter Program Brochure is being finalized and will be sent to print on Friday. It is anticipated that the Brochure will be in mailboxes no later than Wednesday. The new brochure includes 2 new children's program called JiggiJump and a 5-week art program. Also new Recreation & Culture program gift certificates will be introduced in the Winter Brochure. Green Food Bag gift certificates were just introduced in November and have had a positive reaction.

United Way, Success By 6 has invited me to bring 5 less fortunate North Dundas kids to a Christmas party that will be hosted on December 21st in Cornwall. The party will be held at the Cornwall Gymnastics Club and include a Happy Meal, Christmas cookie decorating, Christmas ornament craft, proper instruction as well as play time with the gymnastics equipment, and a visit with Santa complete with a gift and photo.

2. **Facility Update:**

Both arenas are running smoothly. We recently had TSSA in to do their annual inspections and Les is working with them to fulfill the recommendations they have made. Les has been around and cleaned up all the outdoor rink facilities as well as checked all pumps and flooding equipment.

3. **Blossom's Project:**

We recently were informed that St. Lawrence College out of Brockville has secured funding to have one of their Blossom's projects take place in North Dundas. The Blossom's project is taking 12 people from our area between the ages of 15 and 30 who are out of work or school and provide them with the necessary life/work skills as well as hands-on training for a specific period of time. Angela and I have been meeting with Glenna Schaillee from St. Lawrence College on this. The project will be the renovation of the DFA space at the Nelson Laprade Centre. The participants, 12 of them, will have 6 weeks of classroom training and then 6 weeks of work experience under the guidance of a local Coordinator. I have contacted Bob Lafontaine of Chesterville and he has agreed to be the Coordinator. We will also be hiring a part-time assistant for Bob. All funding is through St. Lawrence College. The project will commence Feb 20, 2011. St. Lawrence College will take care of recruiting the participants. We will be assisting with the hiring of the part-time position.

4. **Budget 2012:**

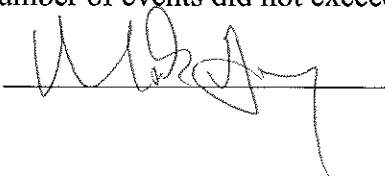
I have inputted my 2012 budget into the Vadim system and also put together a preliminary list of Capital projects to be considered for next year.

5. **Parade of Lights:**

The parade was held December 3. There were 43 floats. The comments from the public were very favourable. The recreation staff along with a member of the Roads department assisted with the set up and tear down. We also offered an extra hour of public skating that had a large turnout.

6. **Insurance:**

Last year we took out a new insurance policy to help cover groups and individuals who rent our facilities. The policy was \$2000 and we charged each group \$50 if they required liability coverage under this policy. I submitted our 2011 list to Carolyn Corkery and we will not be paying over and above our policy as the number of events did not exceed our policy limit. It appears this worked well for us and our users.

Submitted By: 

Approved By: 