



Township of

North Dundas

COUNCIL REPORT

To:	Mayor and Members of Council
From:	Angela Rutley
Date of Meeting:	September 13, 2011
Subject:	Water and Sewer report

1. Winchester Feedermain and Reservoir

Construction is nearing completion on the pumping station and reservoir components of the project. Testing and commissioning are underway.

2. Winchester Cathodic Protection Installation (ISF Funding)

My application for a change of scope for this project received approval. As a result, we can use the approximately \$60,000 remaining in our approved project budget to install additional cathodic protection on main line valves in Winchester.

In August, I requested tenders for the work, subject to receiving project approval. Two tenders were submitted. Due to potential litigation, this issue will be discussed further in camera.

3. Water and Sewer Draft Budget

The 2011 draft water and sewer budget is included for adoption by Council.

Prepared by: Angela Rutley

Approved by: [Signature]

TOWNSHIP OF NORTH DUNDAS
Budget Department by Category



From Category: 9000 To Category: 9030
 Account Code: ?-?-????-???? To : ?-?-????-????

Account Code	Account Description	2009 ACTUAL VALUES	2010 FINAL BUDGET	2010 ACTUAL VALUES	2011 1ST DRAFT	2011 ACTUAL VALUES
GENERAL FUND						
Revenues						
Water Revenues - Winchester						
1-4-9000-4900	Water Connection Fee - Winchester	200	200	650	400	300
1-4-9000-4901	Residential Users Fees	159,766	160,000	166,021	162,000	84,385
1-4-9000-4902	Commercial User Fees	307,486	300,000	240,955	240,000	172,590
1-4-9000-4903	Water Tower Space Rental	1,800	0	0	0	0
1-4-9000-4904	Interest Income - Service Charges	1,549	1,500	3,631	1,500	772
1-4-9000-4905	Late Payment Fees	-23	0	0	0	0
1-4-9000-4906	Water Operating Costs - OSTAR Grant	0	0	0	0	0
1-4-9000-4910	Interest Income from Hydro Proceeds	95,200	95,200	95,200	23,800	0
1-4-9000-4911	Water Meter Sales	394	0	237	139	139
1-4-9000-4920	Winc. Water Rev - Misc Rev & Cert.	25	25	75	4,500	4,444
1-4-9000-5000	Water Capital - OSTAR Grant	0	0	0	0	0
1-4-9000-5015	Federal Grants	92,371	2,150,837	1,243,787	924,078	389,424
1-4-9000-5070	Provincial Grants	157,127	2,163,337	1,256,287	936,578	401,924
1-4-9000-5100	Capital Financing-LT Borrowing	0	1,280,000	0	900,000	0
1-4-9000-7000	Capital Financing - Homeowners	0	0	26,525	489	0
1-4-9000-7220	Sale of Tender Documents	0	2,500	4,035	0	0
1-4-9000-7817	Envi Products - Rain Barrels	3,631	0	0	0	0
1-4-9000-9000	Transfer From Res-Cap	0	699,510	830,202	0	0
1-4-9000-9001	Transfer From Reserves NC	0	0	26,462	0	0
	Total Revenues	819,526	6,853,109	3,894,067	3,193,484	1,053,978
1-5-9000-1010	Wages	29,394	33,131	30,169	32,042	18,167
1-5-9000-1011	Staff Meeting Allowance	100	500	540	300	0
1-5-9000-1110	Benefits	4,524	6,068	4,356	6,169	3,311
1-5-9000-1320	Memberships/Association Dues	0	300	155	200	0
1-5-9000-2024	Union Gas	1,786	2,000	1,495	2,000	1,034
1-5-9000-2030	Hydro	39,237	40,500	37,872	40,000	22,475
1-5-9000-2040	Water/Sewer	0	0	0	800	388
1-5-9000-2041	Billing/Collecting	1,562	500	1,362	1,500	1,273
1-5-9000-2042	Allocated Administration Expenses	5,316	5,500	4,166	5,500	0
1-5-9000-2300	Advertising	731	800	436	600	180
1-5-9000-2320	Interest LTD.	0	4,267	0	9,000	0
1-5-9000-3010	Repairs & Maintenance Equipment	24,307	25,000	6,709	20,000	3,531
1-5-9000-3050	OSTAR - Engineering Costs	0	0	0	0	0
1-5-9000-3053	Groundwater Monitoring Well #7	4,811	6,000	2,336	5,000	1,178
1-5-9000-4010	Contracts (OCWA)	190,304	192,208	190,598	197,207	131,471
1-5-9000-4011	Contracts- Meter Readings	616	2,500	1,241	2,000	0
1-5-9000-4012	Services Provided By Township	24,224	10,000	0	5,000	0
1-5-9000-5010	Contingency	61	500	203	0	0
1-5-9000-7112	P.I.L.	9,982	11,000	9,566	14,000	13,792
1-5-9000-7810	Professional Fees	27,528	11,225	986	4,495	970
1-5-9000-7817	Envi Products - Rain Barrels	3,429	0	0	0	0
1-5-9000-8000	Capital - OSTAR	0	0	0	0	0
1-5-9000-8001	Capital - Meters	1,355	2,500	1,769	3,000	1,541
1-5-9000-8002	Capital - Computer Software	0	0	0	0	0
1-5-9000-8003	Capital - OCWA Recommendations	113,522	46,100	8,943	62,000	0
1-5-9000-8004	Cathodic Protection	11,664	823,336	740,585	82,727	-36,984
1-5-9000-8005	Capital - May Street	0	0	0	0	0
1-5-9000-8006	Capital - Feeder Main & Reservoir	254,040	5,629,174	2,972,773	2,689,509	1,192,060
1-5-9000-8007	Capital - Dawley Drive	0	0	156,727	0	-6,908
1-5-9000-9000	Transfers to Reserves - Winch Water	71,033	0	0	10,435	0

TOWNSHIP OF NORTH DUNDAS
Budget Department by Category



From Category: 9000 **To Category:** 9030
Account Code: ?-?-????-???? **To :** ?-?-????-????

Account Code	Account Description	2009 ACTUAL VALUES	2010 FINAL BUDGET	2010 ACTUAL VALUES	2011 1ST DRAFT	2011 ACTUAL VALUES
1-5-9000-9999	Surplus Adjustment	0	0	-278,922	0	0
	Total Expenditures	819,526	6,853,109	3,894,065	3,193,484	1,347,479
	Water Revenues - Winchester Surplus/(Deficit)	0	0	2	0	-293,501
	Report Total -->	0	0	2	0	-293,501

TOWNSHIP OF NORTH DUNDAS
Budget Department by Category



From Category: 9000 To Category: 9030
 Account Code: ?-?-????-???? To: ?-?-????-????

Account Code	Account Description	2009 ACTUAL VALUES	2010 FINAL BUDGET	2010 ACTUAL VALUES	2011 1ST DRAFT	2011 ACTUAL VALUES
GENERAL FUND						
Revenues						
Water Revenues - Chesterville						
1-4-9010-4900	Water Connection Fee - Chesterville	200	200	225	225	188
1-4-9010-4901	Residential Users Fees	253,325	263,000	265,491	277,000	138,963
1-4-9010-4902	Commercial User Fees	32,978	33,700	29,376	31,000	15,609
1-4-9010-4903	Water Tower Space Rental	0	0	0	0	0
1-4-9010-4904	Interest Income - Service Charges	702	500	783	500	315
1-4-9010-4905	Late Payment Fees	5,579	4,000	5,654	5,500	4,228
1-4-9010-4906	Water Operating Costs - OSTAR Grant	0	0	0	0	0
1-4-9010-4910	Interest Income from Hydro Proceeds	0	0	0	0	0
1-4-9010-4920	Chest Water Rev - Misc. Rev & Certificat	200	0	50	50	50
1-4-9010-5000	Water Capital - OSTAR Grant	0	0	0	0	0
1-4-9010-5015	Federal Grants	0	263,565	0	263,565	0
1-4-9010-5070	Provincial Grants	12,500	276,065	12,500	276,065	12,500
1-4-9010-7000	Capital Financing - Homeowners	0	0	0	0	0
1-4-9010-9000	Transfer From Res - Capital	0	261,980	0	170,823	0
1-4-9010-9001	T/F Reserves-Sewer Ward 4	0	0	0	0	0
Total Revenues		305,484	1,103,010	314,079	1,024,728	171,853
1-5-9010-1010	Wages	15,150	14,199	15,589	13,732	9,642
1-5-9010-1110	Benefits	2,528	2,601	2,265	2,644	1,757
1-5-9010-1320	Memberships/Association Dues	0	300	155	100	0
1-5-9010-2030	Hydro	0	0	1,990	0	0
1-5-9010-2040	Water/Sewer	0	0	0	550	275
1-5-9010-2041	Billing/Collecting	56	1,000	44	500	0
1-5-9010-2042	Allocated Administration Expenses	3,544	3,721	2,777	3,500	0
1-5-9010-2300	Advertising	208	600	210	200	141
1-5-9010-2320	Interest LTD - Hydro Reserve Funds	0	0	0	0	0
1-5-9010-2321	Principal LTD - Hydro Reserve Funds	0	0	0	0	0
1-5-9010-3010	Repairs & Maintenance Equipment	1,091	10,000	3,357	8,000	0
1-5-9010-3050	OSTAR - Engineering Costs	0	0	0	0	0
1-5-9010-4010	Contracts (OCWA)	152,598	168,159	154,686	173,159	115,439
1-5-9010-4012	Services Provided By Township	254	5,000	0	5,000	0
1-5-9010-5010	Miscellaneous Contingency	0	200	21	0	0
1-5-9010-7112	P.I.L.	3,046	4,000	3,138	3,154	3,154
1-5-9010-7810	Professional Fees	208	10,000	2,799	4,495	0
1-5-9010-8000	Capital - OSTAR	0	0	0	0	0
1-5-9010-8001	Capital - Meters	0	790,694	0	790,694	0
1-5-9010-8002	Capital - Computer Software	0	0	0	0	0
1-5-9010-8003	Capital - OCWA Recommendations	24,698	92,536	56,360	19,000	9,731
1-5-9010-9000	Transfers to Reserves-Chesterville Water	102,102	0	70,686	0	0
Total Expenditures		305,483	1,103,010	314,077	1,024,728	140,139
Water Revenues - Chesterville Surplus/(Deficit)		1	0	2	0	31,714
Report Total -->		1	0	4	0	-261,787

TOWNSHIP OF NORTH DUNDAS
Budget Department by Category



From Category: 9000 To Category: 9030
 Account Code: ?-?-????-???? To : ?-?-????-????

Account Code	Account Description	2009 ACTUAL VALUES	2010 FINAL BUDGET	2010 ACTUAL VALUES	2011 1ST DRAFT	2011 ACTUAL VALUES
GENERAL FUND						
Revenues						
Sewer Revenues - Winchester						
1-4-9020-2320	Interest from Hydro Proceeds	0	0	0	0	0
1-4-9020-4900	Sewer Connection Fee - Winchester	250	200	625	300	300
1-4-9020-4901	Residential Users Fees	229,481	225,000	237,336	235,000	120,913
1-4-9020-4902	Commercial Users Fees	124,192	123,000	122,528	125,000	69,324
1-4-9020-4904	Interest and Misc. Income	135	0	315	0	0
1-4-9020-4905	Late Payment Fees	3,897	3,000	4,170	4,000	3,496
1-4-9020-4910	Interest Income from Hydro Proceeds	0	0	0	0	0
1-4-9020-7000	Capital Financing - Homeowners	1,759	1,759	29,246	3,673	4,163
1-4-9020-9000	T/F Reserves, Sewer Winch Capital	0	0	129,141	0	0
1-4-9020-9001	T/F Reserves - Operating	0	50,500	0	26,079	0
1-4-9020-9002	T/F From Twp Res - Capital	0	0	0	0	0
1-4-9020-9999	Surplus Adjustment-Sewer Ext	0	0	0	0	0
Total Revenues		359,714	403,459	523,361	394,052	198,196
1-5-9020-1010	Wages	18,281	33,131	18,450	32,042	10,091
1-5-9020-1110	Benefits	2,884	6,068	2,612	6,169	1,851
1-5-9020-2024	Union Gas	0	0	0	0	304
1-5-9020-2030	Hydro	17,349	15,000	9,608	13,000	6,857
1-5-9020-2040	Water/Sewer	0	0	0	400	188
1-5-9020-2041	Billing / Collecting	5,484	500	1,066	2,000	998
1-5-9020-2042	Allocated Administration Expenses	5,316	6,000	4,166	5,000	0
1-5-9020-2300	Advertising	0	500	0	400	0
1-5-9020-2320	Interest LTD - Hydro Reserve Funds	0	0	0	0	0
1-5-9020-2321	Principal LTD - Hydro Reserve Funds	0	0	0	0	0
1-5-9020-3010	Repairs & Maintenance Equipment	11,910	11,000	31,235	20,000	7,571
1-5-9020-4010	Contracts (OCWA)	165,609	171,470	183,914	173,970	115,980
1-5-9020-4012	Services Provided By Township	120	1,556	0	0	0
1-5-9020-4013	SNC Phosphorus Management W3 Agree	0	0	0	0	0
1-5-9020-5010	Miscellaneous Contingency	0	0	3,943	0	0
1-5-9020-7112	P.I.L.	28,469	29,000	28,241	27,403	27,403
1-5-9020-7810	Professional Fees	9,880	51,475	6,219	40,495	10,613
1-5-9020-8000	Capital - Main St Sewer Extension	0	0	0	0	0
1-5-9020-8002	Capital - Computer Software	0	0	0	0	0
1-5-9020-8003	Capital - OCWA Recommendations	33,903	76,000	51,397	69,500	0
1-5-9020-8005	Capital - May Street	0	0	0	0	0
1-5-9020-8007	Capital - Dawley Drive	0	0	156,627	0	-6,908
1-5-9020-8500	Drawdown of Unf Cap Outlay	0	1,759	0	3,673	0
1-5-9020-9000	Transfer to Reserves-Winchester Sewer	58,751	0	24,124	0	0
1-5-9020-9002	Transfers to Twp Reserves	0	0	0	0	0
1-5-9020-9999	Winch Sewer-Surplus Adjustment	1,759	0	1,759	0	0
Total Expenditures		359,715	403,459	523,361	394,052	174,948
Sewer Revenues - Winchester Surplus/(Deficit)		-1	0	0	0	23,248
Report Total -->		0	0	4	0	-238,539

TOWNSHIP OF NORTH DUNDAS
Budget Department by Category



From Category: 9000 To Category: 9030
 Account Code: ?-?-????-???? To : ?-?-????-????

Account Code	Account Description	2009 ACTUAL VALUES	2010 FINAL BUDGET	2010 ACTUAL VALUES	2011 1ST DRAFT	2011 ACTUAL VALUES
GENERAL FUND						
Revenues						
Sewer Revenues - Chesterville						
1-4-9030-2320	Interest from Hydro Proceeds	0	0	0	0	0
1-4-9030-4900	Sewer Frontage & Connection Fee - Ches	200	200	225	225	188
1-4-9030-4901	Residential Users Fees	190,402	196,525	198,329	200,000	103,827
1-4-9030-4902	Commercial Users Fees	71,284	40,000	85,736	84,000	42,315
1-4-9030-4904	Interest & Misc. Income	174	200	315	0	0
1-4-9030-4905	Late Payment Fees	0	0	0	0	0
1-4-9030-4906	Mill Grant	0	0	0	0	0
1-4-9030-4910	Interest Income from Hydro Proceeds	64,800	64,800	64,800	16,200	0
1-4-9030-9001	T/F Reserves - Sewer Ward 4	935,371	1,982,689	0	0	0
1-4-9030-9500	Transfers from Dev Charges-Pumping St:	4,203	1,000	3,049	1,000	0
Total Revenues		1,266,434	2,285,414	352,454	301,425	146,330
1-5-9030-1010	Wages	10,029	14,199	10,212	13,732	5,920
1-5-9030-1110	Benefits	1,784	2,600	1,463	2,644	1,083
1-5-9030-2030	Hydro	7,374	5,000	6,469	7,000	452
1-5-9030-2041	Billing / Collecting	56	200	569	0	0
1-5-9030-2042	Allocated Administration Expenses	3,544	3,700	2,777	3,700	0
1-5-9030-2300	Advertising	0	0	0	600	215
1-5-9030-2320	Interest Ltd. - Hydro Reserve Funds	0	0	0	0	0
1-5-9030-2321	Principal Ltd - Hydro Reserve Funds	0	0	0	0	0
1-5-9030-3010	Repairs & Maintenance Equipment	1,353	5,000	9,139	30,000	2,892
1-5-9030-4010	Contracts (OCWA)	106,067	105,794	98,403	105,795	70,530
1-5-9030-4012	Service Provided By Township	904	2,000	0	0	0
1-5-9030-5010	Miscellaneous Contingency	1,978	1,000	3,943	0	0
1-5-9030-7112	P.I.L.	4,784	5,000	4,909	4,020	4,020
1-5-9030-7810	Professional Fees	49,530	30,000	8,323	16,495	3,373
1-5-9030-8002	Capital - Computer Software	0	0	0	0	0
1-5-9030-8003	Capital - OCWA Recommendations	7,556	40,500	1,178	20,000	0
1-5-9030-8004	Capital - Lagoon Expansion	935,371	2,070,421	0	80,000	5,838
1-5-9030-9000	Transfer to Reserves- Chesterville Sewer	136,103	0	205,070	17,439	0
Total Expenditures		1,266,433	2,285,414	352,455	301,425	94,323
Sewer Revenues - Chesterville Surplus/(Deficit)		1	0	-1	0	52,007
Report Total -->		1	0	3	0	-186,532