



Employment Opportunity – Full-Time Position Recreation & Culture Department – Facilities Lead Hand

The Township of North Dundas is currently seeking a candidate to fill the position of Facilities Lead Hand, within the Recreation & Culture Department.

Reporting to the Facilities Manager, the candidate will aid in providing, safe and efficient operational and maintenance services to all recreation and other municipal facilities, grounds and areas controlled by the Township of North Dundas, in order to ensure that clean and safe facilities are available and that a positive Township image is portrayed. The Facilities Lead Hand is responsible for performing the duties of the Facilities, Manager during his absence.

Applicants must possess a minimum of three years of experience with supervising staff, with demonstrated organizational, time management and communication skills, as well as three to five years of direct experience in preventative maintenance and operation of facilities & equipment, including knowledge of plumbing, electrical and HVAC maintenance. Candidates must have experience in the operation of a refrigeration plant and/or pool filtration, as well as experience in ice maintenance, including the operation of an ice resurfacer & edger. Previous experience driving & working with landscaping equipment, as well as a valid G driver's license are required. Pool Operator's certificate or ORFA Courses are considered assets.

If you would like to apply for this position, please fax, mail, email or deliver your confidential resume and cover letter to:

The Corporation of the Township of North Dundas-attention:
Meaghan Meerburg
Director of Recreation & Culture
636 St. Lawrence St., P.O. Box 489
Winchester, ON K0C 2K0
Email: jobs@northdundas.com
Fax: 613-774-5699

Application Deadline: 9 am Thursday, October 13th, 2016

- The Township of North Dundas is an Equal Opportunity Employer. The Township will endeavour to accommodate a candidate in all parts of the hiring process. Applicants need to make their needs known in advance.
- The Township of North Dundas is committed to providing quality goods and services that are accessible to all persons that we serve. Documents are available in various

accessible formats upon request. Individuals are advised to contact the Township Office and the Township will work with the individuals to provide a format that meets their needs.

- Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.

A full job description is available on our township website at:

<http://northdundas.com/town-hall/administration/job-opportunities/>; while we encourage all applicants to apply, only those selected for an interview will be contacted.

More about the Township of North Dundas

The Township of North Dundas, a growing municipality with a population of approximately 12,000 residents, is located just 30 minutes south of the City of Ottawa. People who live here enjoy a mix of rural and urban lifestyles, excellent health care facilities, essential municipal services, positive population growth, natural heritage, and much more.

[Click here](#) to download a copy of the Community Profile for the Township of North Dundas.