

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
March 12, 2013

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, March 12, 2013 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Waste Management, Doug Froats, Director of Economic Development and Communications, Rob Hunter and Director of Planning, Building and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Staff Members in attendance were Amy Doyle. Les Johnston and Greg Trizisky
Sgt Brent Mattice was present to address Council.
Press Reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Mar 12

**Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.
CARRIED.**

2) APPROVAL OF THE AGENDA:

RES#02-Mar 12

**Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as presented.
CARRIED.**

3) ADOPTION OF MINUTES:

RES#03-Mar 12

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the public meeting of Council to consider an application for a Plan of Subdivision for Maurice Lafortune (File No. 01-ND-S/2011) be adopted as amended.
CARRIED.**

RES#04-Mar 12

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the public meeting of Council to consider an application for a Plan of Subdivision for Ian Drew (File No. 02-ND-S/2012) be adopted as presented.
CARRIED.**

RES#05-Mar 12

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the In Camera sessions of Council dated January 15th, 2013 and January 22, 2013 be adopted as presented.
CARRIED.**

RES#06-Mar 12

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Regular Meeting of Council dated February 19, 2013 be adopted as presented.

CARRIED.

4) **BUSINESS ARISING FROM THE MINUTES:** -Nil

5) **DECLARATION OF PECUNIARY INTEREST:** -Nil

6) **NOTICE OF MOTION:** -Nil

7) **MOTIONS:** -Nil

8) **DELEGATIONS/PRESENTATIONS:**

RES#07-Mar 12

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the SD&G Police Service Board Report (October to December) presented March 12, 2013 by Sgt. Brent Mattice.

CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#08-Mar 12

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated March 09, 2013 Batch 47 to 54 in the amount of \$582,495.88.

CARRIED.

10) **IN CAMERA:**

RES#09-Mar 12

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 7:07 p.m. to discuss matters as per Section 239(2) (3)& (3.1) in the Ontario Municipal Act, as amended, which pertains to:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

11) **OPEN SESSION:**

RES#10-Mar 12

Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 8:07 p.m.

CARRIED.

12) **DEPARTMENTS/COMMITTEES:**

A) FINANCE DEPARTMENT:

RES#11-Mar 12

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department Report dated March 12, 2013.

CARRIED.

RES#12-Mar 12

ii) Budget Amendments:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and approve the summary of tax write-offs (attached as Appendix #3 of Finance Dept Report Feb 28/13) for the 2012 fiscal year as provided by Treasurer John Gareau, dated March 12, 2013.

CARRIED.

RES#13-Mar 12

iii) Treasurer's Statement:

Moved by Allan Armstrong and seconded by John Thompson that Whereas the Municipal Act, Section 284 (1) states that the Treasurer shall supply to Council an itemized statement of all monies paid to each Council member for their duties as a Council member, officer and/or a member of local board. Therefore the Council hereby receives the Treasurer's Statement of Monies paid to elected officials for the fiscal year 2012.

CARRIED.

RES#14-Mar 12

iv) Property Tax Rebate:

Moved by John Thompson and seconded by Allan Armstrong that Council receive an application from the Champlain Community Care Access Centre requesting a property tax rebate for space occupied at 457 Main Street, Winchester Ontario and therefore authorize a charity tax rebate of 40% for the Community Care Access Centre in the amount of \$1,477.61.

CARRIED.

B) PUBLIC WORKS DEPARTMENT:

RES#15-Mar 12

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Public Works Department Report dated March 12, 2013.

CARRIED.

RES#16-Mar 12

ii) Street Light Maintenance Contract:

Moved by John Thompson and seconded by Allan Armstrong that Council agree to extend the contract currently in place with Dundas Power Line for Street Light Maintenance for a two year period March 14, 2013. (Pricing Matrix attached)

CARRIED.

RES#17-Mar 12

iii) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the report submitted by the Water/Sewer Assistant Manager, dated March 12, 2013.

CARRIED.

RES#18-Mar 12

iv) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the report submitted by the Public Works Road Patrol Foreman/Drainage Superintendent, dated March 12, 2013.

CARRIED.

C) WASTE MANAGEMENT DEPARTMENT:

RES#19-Mar 12

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Waste Management Department Report dated March 12, 2013

CARRIED.

D) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#20-Mar 12

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building & Enforcement Department Report dated March 12, 2013.

CARRIED.

RES#21-Mar 12

ii) Budget Amendments:

Moved by Allan Armstrong and seconded by John Thompson that WHEREAS By-law 5-2012, contained a development charge reserve fund for the Chesterville Pumping Station;

NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer interest in the amount of \$21.88 from Account #3-3-2000-9445 TND Development Charge Reserve Fund (Chesterville Pumping Station) to Account 1-4-9030-9500 and that this transfer is deemed to be effective December 31, 2012.

CARRIED.

RES#22-Mar 12

iii) Plan of Subdivision:

Moved by Tony Fraser and seconded by Gerry Boyce that WHEREAS Ian Drew Enterprises Ltd. has submitted an application for a Plan of Subdivision (SD&G File #02-ND-S/2012) for Part of Lot 8, Concession 2, former Township of Mountain, now the Township of North Dundas under Section 51(16) of the *Planning Act*;

AND WHEREAS a public meeting on the Plan of Subdivision was held on January 30, 2013 in accordance with Section 51(21) of the *Planning Act*;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas hereby requests that the United Counties of Stormont, Dundas and Glengarry incorporate the following 24 conditions attached hereto as Appendix A into Plan of Subdivision No.02-ND-S/2012

CARRIED.

RES#23-Mar 12

iv) Building Inspector/By-law Officer:

Moved by Gerry Boyce and seconded by Tony Fraser that Council approve the job description for the position of Building Inspector/By-law Officer as presented March 12, 2013, and authorize the Director of Planning to advertise accordingly to fill this position.

CARRIED.

RES#24-Mar 12

v) Road Allowance – Land Use Agreements:

Moved by Gerry Boyce and seconded by Tony Fraser that Council approves in principle the use an unopened road allowance by a private company pending further research and the proper execution of land use agreements.

CARRIED.

E) RECREATION & CULTURE:

RES#25-Mar 12

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Recreation & Culture Department Report submitted by Angela Rutley dated March 12, 2013.

CARRIED.

RES#26-Mar 12

ii) Budget Amendment:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve a budget amendment for the Recreation & Culture Department attached as Appendix #1.

CARRIED.

RES#27-Mar 12

iii) Winchester Centennial Pool Proposal:

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the proposal submitted by Superior Pool Spa & Leisure Ltd., in the amount of \$148,200.00 + HST to renovate and repair the Winchester Centennial Pool (as attached).

CARRIED.

RES#28-Mar 12

iv) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation & Culture Department Report presented by Gina Welch dated March 12, 2013.

CARRIED.

RES#29-Mar 12

v) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the report submitted by the Community Development Programmer, dated March 12, 2013 regarding the transfer of the liquor licence currently held by the Morewood RA, for the Morewood Community Hall to the Township of North Dundas and authorize and direct that Scenario 2 (two) be implemented.

CARRIED.

F) ADMINISTRATION DEPARTMENT:

RES#30-Mar 12

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Administration Department Report dated March 12, 2013.

CARRIED.

RES#31-Mar 12

ii) Policy No. 44-2012:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that Policy No. 44-2012 be adopted as amended. (*Hours worked does not include sick time, personal days or time in lieu*).

CARRIED.

G) ECONOMIC DEVELOPMENT & COMMUNICATIONS DEPARTMENT:

RES#32-Mar 12

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Economic Development and Communications Department Report dated March 12, 2013.

CARRIED.

H) FIRE SERVICES:

RES#33-Mar 12

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the North Dundas Fire Services report (Activities between February 1/13 & March 1/13) as presented March 12, 2013.

CARRIED.

13) CONSIDERATION OF BY-LAWS:

RES#34-Mar 12

a) By-law 13-2013:

Moved by Allan Armstrong and seconded by Tony Fraser that By-law 13-2013, being a By-law to Adopt a Community Improvement Plan be read a first, second and third time and be passed in Open Council this 12th day of February, 2013.

CARRIED.

RES#35-Mar 12

b) By-law 14-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 14-2013, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 12th day of March, 2013.

CARRIED.

14) OLD BUSINESS:

RES#36-Mar 12

a) Chesterville & District Historical Society:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive the Chesterville and District Historical Society 2012 Annual Report as by submitted by Vice President, Alex Ball.

CARRIED.

RES#37-Mar 12

b) Dundas County Players:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive the 2012 Activity Report submitted by the Dundas County Players Theatre Society, dated February, 2013.

CARRIED.

15) **NEW BUSINESS:** *Nil*

16) **CORRESPONDENCE/COMMUNICATIONS:**

RES#38-Mar 12

a) House of Lazarus:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive the request for funding submitted by Pauline Pratt, Manager of the House of Lazarus dated February 19, 2013. (Grant of 1000.00 to maintain property tax exempt status.)

CARRIED.

RES#39-Mar12

b) Invitation to Spring Fling Gala:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive correspondence from Frances Rutherford, Chair, 2nd Russell Jamboree Committee, regarding Spring Fling Gala, March 23, 2013.

CARRIED.

17) **COUNCIL CONCERNS/COMMENTS:** *Nil*

18) **PUBLIC NOTICE:**

i) Next Regular Meeting of Council:

The next regular meeting of Council will be held March 26, 2013 at 7:00 p.m.

19) **IN CAMERA:**

RES#40-Mar 12

Moved by Gerry Boyce and seconded by Tony Fraser that Council proceed in Camera at 9:38 p.m. to discuss matters as per Section 239(2) (3)& (3.1) in the Ontario Municipal Act, as amended, which pertains to:

Personal matters about an identifiable individual, including municipal or local board employees;

A proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED.

20) **OPEN SESSION:**

RES#41-Mar 12

Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 10:23 p.m.

CARRIED.

21) **OTHER BUSINESS:**

RES#42-Mar 12

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

RES#43-Mar12

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that Judy Peddle be appointed to the position of Deputy Clerk/Administrative Assistant effective March 12, 2013. Salary in accordance with North Dundas Salary Grid Grade 3 Level 3.

CARRIED.

22) **ADJOURNMENT:**

RES#44-Mar 12

Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 10:24 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK