



Township of

# North Dundas

## COUNCIL REPORT

<b>To:</b>	Mayor and Members of Council
<b>From</b>	Angela Rutley
<b>Date of Meeting:</b>	May 14, 2013
<b>Subject:</b>	Recreation Report

### 1) Winchester Centennial Pool:

The concrete deck was removed by staff from the Recreation and Public Works departments. Superior Pool is on site and work has begun.

### 2) Chesterville Arena Upgrades:

Recreation staff removed the dasher boards and coordinated with public works staff to remove the slab. Soil testing has been completed, with the report due shortly. Survey work was completed and the design work for the project is nearing completion. We are pre-tendering the dasher board component of the project and anticipate general tenders to be issued late in May.

### 3) Part-Time Wage Schedule:

The Recreation Part-Time wage schedule expired for most positions in 2012. Attached are proposed rates for 2013. As in the previous schedule, the wages increase with each additional term in a particular position. This acknowledges the increase in experience and skill.

### 4) Summer Employment:

Interviews are underway for lifeguards, day camp and maintenance staff. Attached is the list of candidates that have been chosen thus far. Interviews for the remaining positions are scheduled to take place shortly, so there should be additional selections by the Council meeting.

### 5) Employee contract extension:

Nathan Armstrong's contract expired on April 30<sup>th</sup>, 2013. He has been offered a contract extension to August 2<sup>nd</sup>. This gives us time to get the employment policy in place and advertise accordingly to fill the position full-time.

## **Facilities report for April 2013**

1. Tennis courts in Chesterville good to go. South Mountain we are cleaning all the cracks in the courts and will be adding filler, then we will paint and finish.
2. Soccer fields have been rolled, cut and lined. We will meet with Rob Dillabough (soccer president) to discuss the small field lines.
3. Ball diamonds in South Mountain, Chesterville and Winchester have been rolled, tilled, dragged. We will meet with Rick Young to ensure fields are good.
4. Clean up of all our parks have started. We have been cutting and trimming as well as all the areas that were previously contracted.
5. The Chesterville arena dasher boards are gone and slab has been cut and is just about removed. Test holes were dug and findings will be given to BBA.
6. The Winchester pool has had the concrete removed and test holes done for soil analysis. We are working with Steve Housman from Dagenais to ensure proper slab for the possibility of an enclosure. Superior pools is on site and finishing demolition.
7. Arena lobbies, dressing rooms and washrooms are being painted with proper primer so we can start using latex paint.
8. Atel air has been awarded contract for HVAC, they will be doing spring start ups the week of May the 6<sup>th</sup>.
9. The Save On Energy program has been out and we have gone through the fire halls and the Winchester pool building.
10. Neals htg. will be installing the new tankless heaters at the front and back of the Winchester arena.
11. Harmony park play structure pricing has been attained for consideration.

## Recreation Part-Time Wages - Hourly

Updated: May 8, 2013

Position	Year	Term 1	Returning 2nd Term	Returning 3rd Term
Outdoor Pool Coordinator	2013	\$14.34	\$14.63	\$15.07
Lifeguard/Swim Instructor	2013	\$12.90	\$13.16	\$13.55
Call-In Lifeguard/Swim Instructor	2013	\$12.90	n/a	n/a
Special Events Coordinator	2013	\$12.02	\$12.26	\$12.63
Day Camp Senior Leader	2013	\$12.02	\$12.26	\$12.63
Day Camp Leader	2013	\$11.01	\$11.31	\$11.67
Maintenance/Park Labourer	2013	\$11.30	\$11.53	\$11.88
Part-Time Arena Attendant	2013	\$11.01	\$11.31	\$11.67
Call-In Facility (Arena) Operator	2013	\$17.80	\$18.16	\$18.70

For each term spent in the same position, wages increase as an acknowledgement of gained experience and ability in that position.