

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
May 14, 2013

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, May 14, 2013 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Waste Management, Doug Froats, Director of Economic Development and Communications, Rob Hunter and Director of Planning, Building and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Stacey Sauve and Doug Jackson of Accurate Web Design and Brian Telford and Ian McKelvie from the Mountain and District Lions Club were present to address Council.

Press Reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-May 14

Moved by Tony Fraser and seconded by Gerry Boyce that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-May 14

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the agenda as amended.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-May 14

Moved by Tony Fraser and seconded by Gerry Boyce the minutes of the Special Meeting of Council dated April 15, 2013 be adopted as presented.

CARRIED.

RES#04-May 14

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Regular Meeting of Council dated April 23, 2013 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) **MOTIONS:** -Nil

8) **DELEGATIONS/PRESENTATIONS:**

a) *Stacey Sauve & Doug Jackson – Accurate Web Design:*

Representatives from Accurate were present to showcase the new municipal website. The official launch is scheduled to take place

Mayor Duncan vacated the chair to Deputy Mayor Boyce.

b) *Mountain & District Lions Club:*

Lion Brian Telford and Lion Ian McKelvie were present to advise the Mountain & District Lions Club are planning Canada Day Celebrations in South Mountain on Monday, July 1st. Representatives asked Council for a donation in the amount of \$3500.00 to assist with festivities.

RES#05-May 14

Moved by Tony Fraser and seconded by Gerry Boyce that Council acknowledges the presentation as provided by Stacey Sauve and Doug Jackson of Accurate Web Design regarding the Township of North Dundas Municipal Website.

CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#06-May 14

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the payment of accounts as per the attached Council Report dated May 13, 2013 Batch 90 to 103 in the amount of \$463,141.98.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) **FINANCE DEPARTMENT:**

RES#07-May 14

i) *Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department Report dated May 14, 2013.

CARRIED.

RES#08-May 14

ii) *Budget Amendment:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and approve the a budget amendment for the Recreation and Culture Department attached as Appendix #1

CARRIED.

B) **PUBLIC WORKS DEPARTMENT:**

RES#09-May 14

i) *Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Public Works Department Report dated May 14, 2013.

CARRIED.

RES#16-May 14

ii) *Summer Students:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the hiring of the following individuals (as per the attached listing) for

summer employment in the Public Works Department.
CARRIED.

RES#17-May 14

iii) Hot Mix Paving Tender Results:

Moved by Tony Fraser and seconded by Gerry Boyce that the following tenders for Hot Mix Paving (at various locations within the Township of North Dundas) be received and noted:

Company	Price
Brenning Construction	\$227,378.29 taxes included
Karson Group	\$285,888.85 taxes included
Cruikshank Construction	\$225,664.39 taxes included
Malyon Excavation	\$194,547.36 taxes included
Cornwall Gravel	\$223,772.22 taxes included

And that the tender submitted by Malyon Excavation in the amount of \$194,447.36 be accepted.

CARRIED.

C) ECONOMIC DEVELOPMENT & COMMUNICATIONS DEPARTMENT:

RES#12-May 14

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Economic Development and Communications Department Report dated May 14, 2013.

CARRIED.

D) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENT:

RES#13-May 14

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Report dated May 14, 2013.

CARRIED.

E) WASTE MANAGEMENT DEPARTMENT:

RES#14-May 14

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Waste Management Department Report dated May 14th, 2013.

CARRIED.

F) RECREATION & CULTURE DEPARTMENT:

RES#15-May 14

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation & Culture Department Report submitted by Angela Rutley dated May 14, 2013.

CARRIED.

RES#16-May 14

ii) Part Time Wage Schedule:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve the "Part Time Wage Schedule" for Recreation Employees as presented May 14, 2013.

CARRIED.

RES#17-May 14

iii) Contract Extension:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the contract extension of Nathan Armstrong as per the terms of the Engagement Letter dated May 6, 2013.

CARRIED.

RES#18-May 14

iv) Summer Students:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of the following individuals for summer employment in the Recreation & Culture Department as per the attached listing.

CARRIED.

RES#19-May 14

v) Dairyfest - Temporary Vending License:

Moved by John Thompson and seconded by Allan Armstrong that Council declare that all temporary vending on the Dairyfest Days of Saturday and Sunday come under the auspices of the Dairyfest Committee or be required to receive permission from the Dairyfest Committee and pay a nominal license of one dollar.

CARRIED.

RES#20-May 14

vi) Dairyfest – Request Street Closure:

Moved by Allan Armstrong and seconded by John Thompson that Council seek permission from the United Counties of SD&G to close a portion of County Rd No. 3 (Winchester Main St) from 507 Winchester Main to 482 Winchester Main St. and a portion of County Rd 38 (St. Lawrence St) to Church St to vehicular traffic between the hours of 6:30am to 3pm on Saturday August 10, 2013 to facilitate Winchester’s Dairyfest Sidewalk Sale and Crafters.

CARRIED.

RES#21-May 14

vii) Dairyfest – Public Event of Municipal Significance:

Moved by John Thompson and seconded by Allan Armstrong that Council designate Dairyfest scheduled for August 9, 10 & 11, 2013 to be an event of “Public Event of Municipal Significance.”

CARRIED.

F) ADMINISTRATION DEPARTMENT:

RES#22-May 14

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Administration Department Report dated May 14, 2013.

CARRIED.

RES#23-May 14

ii) Risk Management Official & Risk Management Inspector:

Moved by John Thompson and seconded by Allan Armstrong that Council approves that the South Nation Conservation Authority be authorized to act as Risk Management Official (RMO) and Risk Management Inspector (RMI)

as representatives of the Township of North Dundas.
CARRIED.

H) FIRE SERVICES:

RES#24-May 14

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the North Dundas Fire Services report detailing activities between April 3, 2013 and May 4, 2013, as presented May 14, 2013.

CARRIED.

I) CLERK'S DEPARTMENT:

RES#25-May 14

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Clerk's Report dated May 14, 2013.

CARRIED.

RES#26-May 14

ii) Friends of the Nation River:

Moved by Allan Armstrong and seconded by John Thompson that Council designate "Art in the Park" scheduled for June 8 & 9, 2013 as a "Public Event of Municipal Significance."

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#27-May 14

a) By-law 19-2013:

Moved by John Thompson and seconded by Allan Armstrong that By-law 19-2013, Being a By-law to Enact Rules and Regulations Respecting the Villages of Chesterville and Winchester Municipal Water System be read a third and final time in Open Council the 14th day of May, 2013.

CARRIED.

RES#28-May 14

b) By-law 21-2013:

Moved by Allan Armstrong and seconded by John Thompson that By-law 21-2013, Being a By-law of the Corporation of the Township of North Dundas to Adopt the 2013 Tax Rates and Establish Due Dates Thereof be read a first, second and third time and be passed in Open Council this 14th day of May, 2013.

CARRIED.

RES#29-May 14

c) By-law 22-2013:

Moved by John Thompson and seconded by Allan Armstrong that By-law 22-2013, being a By-law to Amend the Former Township of Mountain By-law Number 79-6 be read a first, second and third time and be passed in Open Council the 14th day of May, 2013. (Fern Horst)

CARRIED.

RES#30-May 14

d) By-law 23-2013:

Moved by Allan Armstrong and seconded by John Thompson that By-law 23-2013, being a By-law to Amend the Former Township of Winchester By-law Number 12-93 be read a first, second and third time and be passed in Open Council the 14th day of May, 2013. (Ideal Drain Tile Limited)

CARRIED

RES#31-May 14

e) By-law 24-2013:

Moved by Allan Armstrong and seconded by John Thompson that By-law 24-2013, being a By-law to Amend the Former Township of Winchester By-law Number 12-93 be read a first, second and third time and be passed in Open Council the 14th day of May, 2013. (Todd & Lynn Kirkwood)
CARRIED

RES#32-May 14

b) By-law 26-2013:

Moved by Allan Armstrong and seconded by John Thompson that By-law 26-2013, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 14th day of May, 2013.
CARRIED.

12) **OLD BUSINESS:** *Nil*

13) **NEW BUSINESS:** *Nil*

14) **CORRESPONDENCE/COMMUNICATIONS:**

RES#33-May 14

a) Oak Valley Pioneer Park:

Moved by John Thompson and seconded by Tony Fraser that Council receive the Oak Valley Pioneer Park 2012 Annual Report as submitted by President Murray Inch
CARRIED.

b) Community Living Golf Tournament – June 14, 2013

c) Seaway Valley Crime Stoppers Golf Tournament – July 17, 2013

15) **COUNCIL CONCERNS/COMMENTS:** *Nil*

16) **PUBLIC NOTICE:**

i) Next Regular Meeting of Council:

The next regular meeting of Council will be held May 28, 2013 at 6:00 p.m.

17) **IN CAMERA:**

18) **OPEN SESSION:**

19) **OTHER BUSINESS:**

20) **ADJOURNMENT:**

RES#34-May 14

Moved by Allan Armstrong and seconded by John Thompson that Council now adjourn at 8:27p.m. to meet again at the call of the chair.
CARRIED.

Regular Meeting May 14, 2013

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK