

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
September 24, 2013

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, September 24, 2013 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Director of Public Works, Dan Belleau and Director of Economic Development & Communications, Rob Hunter. Clerk, Jo-Anne McCaslin recorded the minutes.

Also in attendance were:

Brent Mattice and Christine Horne, from the SD&G OPP

Kim Lauzon-Desjardins, Frank Rockett, Nolan Quinn & Justin Watkins from SD&G United Way

Scott Garton & Dale Flynn from EARTH Holdings.

Press Reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Sept 24

Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Sept 24

Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as amended.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Sept 24

Regular Meeting:

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Regular Meeting of Council dated September 10th, 2013 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) **DELEGATIONS/PRESENTATIONS:**

a) SD&G OPP Report – Sgt Brent Mattice & Sgt Christine Horne:

Sgt Mattice reviewed the Police Services Board statistical report with Council and addressed questions relating to the report. Sgt Mattice advised he is retiring at the end of October and introduced his replacement, Christine Horne. Council thanked Brent for his many years of service with the police force and wished him well on his retirement.

RES#04-Sept 24

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the SD&G Police Services Board Report (April to June) presented September 24, 2013 by Stg. Brent Mattice.

CARRIED.

b) SD&G United Way – Kim Lauzon-Desjardins, Frank Rockett & Justin Watkins:

Representatives from the United Way of SD&G were in attendance to update Council on the programs and initiatives currently offered to residents within SD&G and to discuss the annual fundraising campaign. This year's campaign goal is \$700001. All in attendance were reminded the SD&G United Way is governed by a local Board of Directors, who, with other volunteers and staff, help to build caring communities and respond to a broad range of human needs. It provides direct financial support to agencies, programs and services within the three counties.

RES#05-Sept 24

Moved by John Thompson and seconded by Allan Armstrong that Council acknowledges the presentation as provided by Kim Lauzon-Desjardins, Frank Rockett & Justin Watkins regarding the United Way of Stormont, Dundas and Glengarry.

CARRIED.

c) ERTH Holdings Inc. – Scott Garton & Dale Flynn:

Scott Garton and Dale Flynn were present to discuss a street light conversion program for the Township of North Dundas. The turnkey program includes all aspects necessary to complete the change out to LED Street Lighting throughout the Township.

RES#06-Sept 24

Moved by Allan Armstrong and seconded by John Thompson that the proposal presented from ERTH for the installation of LED Streetlights be accepted in principle; and that Staff be authorized to confirm details of the contract.

CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#07-Sept 24

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated September 24, 2013, batch 219 to 224 in the amount of \$1,084,830.55.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) ECONOMIC DEVELOPMENT & COMMUNICATIONS:

RES#08-Sept 24

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Economic Development and Communications Department Report dated September 24th, 2013.

CARRIED.

RES#09-Sept 24

ii) CIP Sign Grant:

Moved by John Thompson and seconded by Allan Armstrong that Council fund a CIP Sign grant application in the amount of \$950.00 for 503 Winchester Main St. under the Township of North Dundas Community Improvement Plan and;

That Council authorize the Mayor and CAO to execute the required agreement with the applicant.

CARRIED.

D) PUBLIC WORKS:

RES#10-Sept 24

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Public Works Department Reports dated September 24th, 2013.

CARRIED.

RES#11-Sept 24

ii) Winchester Storm Sewers Contract No.5047:

Moved by John Thompson and Allan Armstrong that Council do not accept the tender packages submitted RE: Winchester Storm Sewers Contract No. 5047 and further authorize and direct this project be issued for tender in February, 2014

CARRIED.

RES#12-Sept 24

iii) Unmaintained Road Allowances Maintenance:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and direct that no road maintenance be performed on unmaintained road allowances; and further that proper signage be posted to state "Unmaintained Road – Use at your Own Risk".

CARRIED.

RES#13-Sept 24

iv) Budget Amendment:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve a budget amendment for the Public Works Department attached as Appendix #1.

CARRIED.

RES#14-Sept 24

v) Loughlin Ridge Road:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct road work to be completed on Loughlin Ridge Road in accordance with Option 2 (Public Works Report, September 24, 2013)

CARRIED.

C) ADMINISTRATION:

RES#15-Sept 24

i) Policy 56-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that Policy No.56-2013, Being a Policy to Provide Full Time Employees one Staff Appreciation Day during the Christmas Vacation period be adopted as presented this 24th day of September, 2013.

CARRIED.

RES#16-Sept 24

ii) Policy 57-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that Policy No.57-2013, Being a Policy to Establish that the North Dundas Municipal Office will close between Christmas and New Year's Annually be adopted as presented this 24th day of September, 2013.

CARRIED.

RES#17-Sept 24

iii) Policy 58-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that Policy No.58-2013, Being a Policy to Establish Guidelines pertaining to Salary and Wage Administration be adopted as presented this 24th day of September, 2013.

CARRIED.

D) RECREATION:

RES#18-Sept 24

i) Part-time Arena Attendants:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the hiring of the following individuals to work as Part Time Arena Attendants at the Winchester and Chesterville Arenas for the 2013-2014 ice season effective September 25/13 (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

Jeremy Plummer (Term 1)

Ethan Watters (Term 1)

Ryan Byers (Term 1)

CARRIED.

RES#19-Sept 24

ii) Part-time Facility Operators:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the hiring of the following individuals to work as Part Time Facility Operators at the Winchester and Chesterville Arenas for the 2013-2014 ice season effective September 25/13 (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

Jordan Sharkey (Term 1)

Chase Beaudry (Term 2)

Josh Morgan (Term 3)

CARRIED.

E) CLERKS DEPARTMENT:

RES#20-Sept 24

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Clerk's Department 2014 Election Method Report dated September 24th, 2013.

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#21-Sept 24

a) By-law 48-2013:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 48-2013, being a By-law to set Remuneration for all Full-Time Employees be read a first, second and third time and be passed in Open Council this 24th day of September, 2013.

CARRIED.

RES#22-Sept 24

b) By-law 51-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 51-2013,

being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Session this 24th day of September, 2013.

CARRIED.

12) **OLD BUSINESS:** *Nil*

13) **NEW BUSINESS:** *Nil*

14) **CORRESPONDENCE/COMMUNICATIONS:** *Nil*

15) **COUNCIL CONCERNS/COMMENTS:** *Nil*

16) **PUBLIC NOTICE:**

a) Upcoming Meetings – October 8, 2013, October 22nd, 2013 & November 19th, 2013 (November 12th changed to November 19th)

b) SD&G Summit – October 25, 2013.

17) **IN CAMERA:**

RES#23-Sept 24

Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 7:52 p.m. to discuss matters as per Section 239(2)(3) & (3.1) in the Ontario Municipal Act, as amended, which pertains to:

c) a proposed or pending acquisition or disposition of land by the municipality or local board;

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

18) **OPEN SESSION:**

RES#24-Sept 24

Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 8:29 p.m.

CARRIED.

19) **OTHER BUSINESS:**

RES#25-Sept 24

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

Energy East Pipeline Proposal – Trans Canada:

Lynne Leblanc addressed Council to voice her concerns about the Energy East Pipeline Proposal by Trans Canada. Mayor Duncan indicated we have no approval authority on this project, but are keeping informed. He asked staff to provide contact information for Trans Canada to Ms. Leblanc for her follow-up.

20) **ADJOURNMENT:**

RES#26-Sept 24

Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 9:43 p.m. to meet again at the call of the chair.

CARRIED.

Regular Meeting Sept 24, 2013

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK