

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
December 18, 2012

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, December 18, 2012 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Waste Management, Doug Froats; Director of Planning, Building and By-law Enforcement, Calvin Pol and Director of Economic Development and Communications, Rob Hunter. Clerk, Jo-Anne McCaslin recorded the minutes.

Bill Smirle of South Nation Conservation was in attendance to address Council.

Sgt Brent Mattice was present to address Council.

Press Reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Dec 18

Moved by Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Dec 18

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the agenda as presented.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Dec 18

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Special Meeting of Council dated November 13/12 be adopted as presented.

CARRIED.

RES#04-Dec 18

Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the regular meeting of Council dated November 13/12 and November 20/12 be adopted as presented.

CARRIED.

RES#05-Dec 18

Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the In Camera session of Council dated November 13/12 and November 20/12 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) **NOTICE OF MOTION:** -Nil

7) **MOTIONS:** -Nil

8) **DELEGATIONS/PRESENTATIONS:**

a) North Dundas Food Bank:

Donna Quensel, Terry Triskle and Don Johnston were in attendance to present a cheque to Council. The cheque represented final payment of a loan arrangement between the Township of North Dundas and the Dundas County Food Bank Inc.

b) Bill Smirle: Queen's Diamond Jubilee Medal Recipient:

Council presented Bill Smirle with a Queen's Diamond Jubilee Medal in recognition of his many years of service as a dedicated volunteer and community advocate. Mayor Duncan, Councillor Armstrong and Chamber of Commerce, President Owen Shortt, expressed their thanks and gratitude to Mr. Smirle for his continuing contributions to the North Dundas Community.

c) SG&G OPP Sgt Brent Mattice:

Sgt Mattice reviewed the quarterly Police Services Board Report (July to September 2012) with Council and addressed questions pertaining to the report. Sgt Mattice reminded all in the attendance distracted driving; impaired driving, seatbelt enforcement and speed enforcement remain the prime focus of Traffic and Marine enforcement. Random acts of vandalism at the Chesterville Waterfront and at other municipal facilities in the Village of Chesterville were also discussed. Sgt Mattice noted the OPP Crime Unit is aware and in communication with Recreation Staff.

9) **DEPARTMENTS/COMMITTEES:**

A) SOUTH NATION CONSERVATION:

RES#06-Dec 18

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the report submitted by South Nation Conservation Representative, Bill Smirle, dated December 17, 2012.

CARRIED.

B) SD&G POLICE SERVICES BOARD REPORT:

RES#07-Dec 18

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the SD&G Police Services Board Report (July to September) presented December 18, 2012 by Sgt. Brent Mattice.

CARRIED.

10) **AUTHORIZATION OF ACCOUNTS:**

RES#08-Nov13

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the payment of accounts as per the attached Council Report dated December 18, 2012 Batch 280 to 315 in the amount of \$1,994,845.89.

CARRIED.

11) **DEPARTMENTS/COMMITTEES:**

C) PUBLIC WORKS DEPARTMENT:

RES#09-Dec 18

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Public Works Department Report dated December 18, 2012.

CARRIED.

RES#10-Dec 18

ii) Municipal Infrastructure Investment – Expression of Interest:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct the Director of Public Works to submit an Expression of Interest to the Ministry of Infrastructure to secure funding from the Municipal Infrastructure Investment Initiative Program to undertake work on Rodney Lane.

CARRIED.

RES#11-Dec 18

iii) Proposal to Supply Fuel:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that the Request for Proposal to Supply Fuel for the Township of North Dundas Fleet be awarded to Guy Fuels, Winchester, Ontario, effective immediately.

CARRIED.

RES#12-Dec 18

iv) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Water and Sewer Department Report dated December 18, 2012.

CARRIED.

RES#13-Dec 18

v) Chesterville Lagoon Expansion:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that the Proposal received from RV Anderson Associates for Engineering Design and Project Management Services regarding the Chesterville Lagoon Expansion be accepted as per the recommendation of Peter Ollos of the Ontario Clean Water Agency (as attached)

CARRIED.

RES#14-Dec 18

vi) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Report submitted by the Public Works Road Patrol Foreman/Drainage Superintendent, dated December 18, 2012.

CARRIED.

D) FINANCE DEPARTMENT:

RES#15-Dec 18

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department Report dated December 18, 2012.

CARRIED.

Treasurer Gareau provided an update on the status of the draft budget highlighting the additions and amendments recommended at the November 20, 2012, meeting

of Council. Mayor Duncan asked Council members to bring forward additional suggestions and recommendations regarding the draft budget to CAO Rutley and Treasurer Gareau prior to the January 15, 2013 meeting. Mayor Duncan further advised it is the intention of Council to pass the budget at the January 22nd meeting. The Clerk was directed to proceed with proper notice requirements.

RES#16-Dec 18

ii) Budget Amendments:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve two budget amendment for the Public Works Department attached as Appendix #1 and Appendix #2.

CARRIED.

E) WASTE MANAGEMENT DEPARTMENT:

RES#17-Dec 18

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Waste Management Department Report dated December 18, 2012.

CARRIED.

RES#18-Dec 18

ii) Ground Water Monitoring:

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the quotation to extend the contract for Ground Water Monitoring as submitted by Golder Associates for services at the two Township of North Dundas Landfill Sites, one year term commencing January 1, 2013 in the amount of &54,400.00 plus applicable taxes (as attached).

CARRIED

RES#19-Dec 18

iii) Truck Purchase:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the purchase of a 2012 International 4300 Roll Off Truck for the Waste Management Department from Tallman Truck Centre Ltd., in the amount of \$101,472.33 taxes included.

CARRIED.

F) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#20-Dec 18

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Planning, Building & By-law Department Report dated December 18, 2012.

CARRIED.

G) ECONOMIC DEVELOPMENT & COMMUNICATIONS:

RES#21-Dec 18

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Economic Development and Communications Department Report dated December 18, 2012.

CARRIED.

F) RECREATION & CULTURE:

RES#22-Dec 18

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Recreation & Culture Department Report dated December 18, 2012.

CARRIED.

G) FIRE SERVICES:

RES#23-Dec 18

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the North Dundas Fire Services report (Nov 8/12 to Dec 6/12) as presented December 18, 2012.

CARRIED.

H) CLERK:

RES#24-Dec 18

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Clerk's Department Activity Report dated December 18, 2012.

CARRIED.

RES#25-Dec 18

ii) Municipal Insurance Program:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize payment in the amount of \$181,939.00 plus applicable taxes to Halpenny Insurance Brokers Limited to provide a Municipal Insurance Program to the Township of North Dundas for the December 31, 2012-2013 renewal term.

CARRIED.

RES#26-Dec 18

iii) 2012 Accessibility Plan Update:

Moved by John Thompson and seconded by Allan Armstrong that Council receive the 2012 Township of North Dundas Accessibility Plan Update as presented December 18, 2012.

CARRIED.

RES#27-Dec 18

iv) Livestock Claim:

Moved by Allan Armstrong and seconded by John Thompson that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$300.00 to Wilson Freeman. Date of Claim December 9, 2012.

CARRIED.

RES#28-Dec 18

v) Livestock Claim:

Moved by John Thompson and seconded by Allan Armstrong that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$180.00 to Bob Mattice. Date of Claim October 16, 2012.

CARRIED.

RES#29-Dec 18

vi) Livestock Claim:

Moved by Allan Armstrong and seconded by John Thompson that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$300.00 to Bob Mattice. Date of Claim October 6, 2012.

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#30-Dec 18

a) By-law 35-2012:

Moved by John Thompson and seconded by Allan Armstrong that By-law 35-2012, being a By-law of the Corporation of the Township of North Dundas imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* be read a first, second and third time and be passed in Open Council this 18th day of December, 2012.

CARRIED.

RES#31-Dec 18

b) By-law 36-2012:

Moved by Allan Armstrong and seconded by John Thompson that By-law 36-2012, being a By-law to Adopt a Code of Conduct Policy for Members of Council be read a first, second and third time and be passed in Open Council this 18th day of December, 2012.

CARRIED.

RES#32-Dec 18

c) By-law 37-2012:

Moved by John Thompson and seconded by Allan Armstrong that By-law 37-2012, being a By-law to Establish the Office of the Integrity Commissioner be read a first, second and third time and be passed in Open Council this 18th day of December, 2012.

CARRIED.

RES#33-Dec 18

d) By-law 38-2012:

Moved by Allan Armstrong and seconded by John Thompson that By-law 38-2012, being a By-law to Authorize the Mayor and Clerk to enter into a Site Plan Agreement between the Township of North Dundas and the Roman Catholic Archdiocese of Kingston be read a first, second and third time and be passed in Open Council this 18th day of December, 2012.

CARRIED.

RES#34-Dec 18

e) By-law 39-2012:

Moved by John Thompson and seconded by Allan Armstrong that By-law 39-2012, being a By-law to Authorize the Execution of an Agreement with South Nation River Conservation Authority for Sewage System Management Services be read a first, second and third time and be passed in Open Council this 18th day of December, 2012.

CARRIED.

RES#35–Dec 18

f) By-law 40-2012:

Moved by Allan Armstrong and seconded by John Thompson that By-law 40-2012, being a By-law to Authorize the Mayor and Clerk to enter into a Subdivision Agreement between the Township of North Dundas and Glen Byles be read a first, second and third time and be passed in Open Council this 18th day of December, 2012.

CARRIED.

RES#36–Dec 18

g) By-law 41-2012:

Moved by John Thompson and seconded by Allan Armstrong that By-law 41-2012, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 18th day of December, 2012.

CARRIED.

12) **OLD BUSINESS:** Draft Budget discussion included with finance reporting.

13) **NEW BUSINESS:**

RES#37-Dec 18

i) United Way of Greater Toronto – Lottery Licence:

Moved by Allan Armstrong and seconded by John Thompson that council grant permission to the United Way of Greater Toronto to sell raffle tickets on Lottery Licence No. M699122.

CARRIED.

14) **CORRESPONDENCE/COMMUNICATIONS:** *Nil*

15) **COUNCIL CONCERNS/COMMENTS:**

Mayor Duncan congratulated the Parade of Lights organizing committee for a great event. He extended special thanks to the North Dundas Fire Service for assisting with the Council float and participating in the parade.

16) **PUBLIC NOTICE:**

RES#38-Dec 18

i) Extension to Curfew (5.7 of ND Procedural By-law 42-2007)

Moved by Gerry Boyce and seconded by Tony Fraser that Council agree to waive the curfew and remain in session until 11:15 pm.

CARRIED.

ii) Next Regular Meeting of Council:

The next regular meeting of Council will be held January 15, 2013.

17) **IN CAMERA:**

RES#39-Dec 18

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 9:37 p.m. to discuss matters as per Section 239(2) (d) & (3.1) in the Ontario Municipal Act, as amended, which pertains to:

Labour relations or employee negotiations

Educating the members.

CARRIED.

18) **OPEN SESSION:**

RES#40-Dec 18

Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 11:05 p.m.

CARRIED.

19) **OTHER BUSINESS:**

RES#41-Dec 18

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

RES#42-Dec 18

i) Assistant to the Director of Planning, Building & Enforcement:

Moved by Allan Armstrong and seconded by John Thompson that Council agree to extend the contract of Amy Doyle as Assistant to the Director of Planning, Building and Enforcement until February 2, 2012 (December 29/12 to February 2nd/13 at the rate of \$19.00 per hour plus 4% vacation pay.)

CARRIED.

20) **ADJOURNMENT:**

RES#43-Dec 18

Moved by John Thompson and seconded by Allan Armstrong that Council now adjourn at 11:06 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK