

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

October 8th, 2013

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, October 8th, 2013 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Building, Planning and By-law Enforcement, Calvin Pol; Director of Public Works, Dan Belleau; Director of Economic Development and Communications, Rob Hunter; Director of Waste Management, Doug Froats; Director of Recreation and Culture, Meaghan Meerburg; Facilities Manager, Les Johnston and Clerk, Jo-Anne McCaslin who recorded the minutes.

Others in attendance were Tim Simpson and Terry Besner from the United Counties of SD&G, Bill Smirle, Chair of South Nation Conservation Board of Directors, Nancy Wilson and Nick Zrymiak.

Reporters from the Winchester Press and Chesterville Record were present.

1) **CALL TO ORDER/OPENING REMARKS:**

RES#01-Oct 8

Moved by Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) **APPROVAL OF THE AGENDA:**

RES#02-Oct 8

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the agenda as amended.

CARRIED.

3) **ADOPTION OF MINUTES:**

RES#03-Oct 8

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Regular Meeting of Council dated September 24th, 2013 be adopted as amended

CARRIED.

4) **BUSINESS ARISING FROM THE MINUTES:**

It is so noted that Nolan Quinn participated in the United Way presentation to Council on September 24, 2013.

5) **DECLARATION OF PECUNIARY INTEREST:** *-Nil*

6) **NOTICE OF MOTION:** *-Nil*

7) **MOTIONS:** *-Nil*

8) **DELEGATIONS/PRESENTATIONS:**

a) Terry Besner & Tim Simpson – United Counties Corporate Services/Economic Development update:

Tim Simpson, CAO updated Council on the various departmental services offered by the Counties. Terry Besner, EDO provided a recap of the Economic Development work plan priorities.

RES#04 – Oct 8

Moved by Gerry Boyce and seconded by Tony Fraser that Council acknowledges the presentation as provided by Terry Besner and Tim Simpson regarding The United Counties of Stormont, Dundas and Glengarry Corporation Services Update.

CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#05 – Oct 8

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the payment of accounts as per the attached Council Report dated October 07, 2013 Batch 230 to 237 in the amount of \$3,961,356.37.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) SOUTH NATION CONSERVATION:

Bill Smirle, Chairperson of South Nation Conservation Board of Directors presented a report highlighting the Board's activities during the months of August and September and addressed questions of Council.

Regular Meeting Oct 8, 2013

RES#06-Oct 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report submitted by South Nation Conservation Chair, Bill Smirle, dated October 08, 2013.

CARRIED.

B) FINANCE:

RES#07-Oct 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department report dated September 30th, 2013.

CARRIED.

RES#08-Oct 8

ii) Amendments to the Budget:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve the following budget amendments for the Public Works Department attached as Appendix #1.

CARRIED.

C) RECREATION & CULTURE:

RES#09-Oct 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation and Culture Department Report dated Oct 08, 2013.

CARRIED.

RES#10-Oct 8

ii) ATM's at the Winchester and Chesterville Arenas:

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the proposal submitted by International Leisure Products (ILP) to install ATM's at the Winchester and Chesterville Arenas for the 2013/2014 ice season. Trial period effective upon installation to March 31st, 2014.

CARRIED.

RES#11-Oct 8

iii) Canteen Rental Agreement:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize that the Township of North Dundas enter into a Canteen Rental Agreement

with Bill LeClair for services at the Chesterville Arena; And Further that the Mayor and CAO be authorized to execute the agreement.
CARRIED.

D) PLANNING, BUILDING AND ENFORCEMENT:

RES#12-Oct 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Reports dated September 30th, 2013.

CARRIED.

RES#13-Oct 8

ii) Support Southwestern Chapter of OBOA - Requalification of Municipal Building Officials:

Moved by Gerry Boyce and seconded by Tony Fraser that the Council of the Township of North Dundas supports the resolution presented to Linda Jeffrey, Minister of Municipal Affairs & Housing from the Southwestern Chapter of the Ontario Building Officials Association pertaining to the Requalification of Municipal Building Officials.

CARRIED.

RES#14-Oct 8

iii) Amendment to Officers and Committees By-law:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that Donald J.W. Lewis and Dan Tessier, Employees of the Township of South Dundas be added to the Township of North Dundas Officers and Committees By-law to serve as Building Inspectors for the Township of North Dundas when required.

CARRIED.

E) WASTE MANAGEMENT:

RES#15-Oct 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated September 30, 2013.

CARRIED.

F) PUBLIC WORKS:

RES#16-Oct 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Public Works Department Report dated October 8th, 2013.

CARRIED.

G) ECONOMIC DEVELOPMENT & COMMUNICATIONS:

RES#17-Oct 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Economic Development and Communications Department Report dated October 8th, 2013.

CARRIED.

H) FIRE SERVICES:

RES#18-Oct 8

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the North Dundas Fire Services report detailing activities between September 3rd, 2013 and October 3rd, 2013, as presented October 8th, 2013.

CARRIED.

RES#19-Oct 8

ii) Repeal Policy 28-2009:

Moved by John Thompson and seconded by Allan Armstrong that Policy No. 28-2009 Being a Policy to Establish a Committee and Procedures for the Purchase of Automotive Fire Suppression & Related Vehicles for the North Dundas Fire Service be repealed this 8th day of October, 2013.

CARRIED.

RES#20-Oct 8

iii) Policy 59-2013:

Moved by Allan Armstrong and seconded by John Thompson that Policy No. 59-2013, Being a Policy to Establish Procedures for the Purchase of Automotive Fire Suppression & Related Vehicles for the North Dundas Fire Service be adopted this 8th day of October, 2013.

CARRIED.

G) ADMINISTRATION:

RES#21-Oct 8

i) Policy 49-2012:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct that Policy No. 49-2012, Being a Policy to provide for an Annual Salary Structure Adjustment be repealed this 8th day of October, 2013.
CARRIED.

RES#22-Oct 8

ii) Policy 52-2013:

Moved by Allan Armstrong and seconded by John Thompson That Policy 52-2013, Being a Policy to Establish the Procedures for Hiring Employees of the Township of North Dundas be adopted as amended by revisions presented to Council September 10, 2013.
CARRIED.

RES#23-Oct 8

iii) Information re: Small, Rural and Northern Municipal Infrastructure Fund:

Moved by John Thompson and seconded by Allan Armstrong that Council receive correspondence from the Ministry of Agriculture Food (Rural Programs Branch) dated October 4, 2013 pertaining to the Small, Rural and Northern Municipal Infrastructure Fund.
CARRIED.

RES#24-Oct 8

iv) South Nation Conservation 2014 General Levy:

Moved by Allan Armstrong and seconded by John Thompson that Council receive correspondence from South Nation Conservation dated October 3, 2013 pertaining to the 2014 general levy.
CARRIED.

G) CLERK:

RES#25-Oct 8

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Clerk's Department Activity Report dated October 8, 2013.
CARRIED.

RES#26-Oct 8

ii) 2014 Insurance Program:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and direct that the services of Carolyn Corkery of Halpenny Insurance Brokers Limited be retained as a general insurance broker for the Township of North Dundas, services to include:

Review of current insurance policy,

Prepare and obtain quotes from the marketplace for the 2014 Municipal Insurance Program

Analyses of quotes and provide recommendations to Council.

CARRIED.

RES#27-Oct 8

iii) 2014 Municipal Election:

Moved by John Thompson and seconded by Allan Armstrong Whereas Council received the Clerk's 2014 Election Method Report presented September 24, 2013; Now Therefore be it Resolved that Council authorize and approve the Alternative Method of Telephone and Internet Voting for the 2014 Municipal Election.

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#28-Oct 8

a) By-law 52-2013:

Moved by Allan Armstrong and seconded by John Thompson that By-law 52-2013, being a By-law to Amend the Former Township of Winchester By-Law Number 12-93 be read a first, second and third time and be passed in Open Council this 8th day of October, 2013.

CARRIED.

RES#29-Oct 8

b) By-law 53-2013:

Moved by John Thompson and seconded by Allan Armstrong that By-law 53-2013, Being a Public Nuisance Sign By-law be read a first, second and third time and be passed in Open Council this 8th day of October, 2013.

CARRIED.

RES#30-Oct 8

c) By-law 54-2013:

Moved by Allan Armstrong and seconded by John Thompson that By-law 54-2013, Being a By-law to amend By-law 10-2013, Designating the Community Improvement Project Areas for the Township of North Dundas be read a first, second and third time and be passed in Open Council this 8th day of October, 2013.

CARRIED

RES#31-Oct 8

d) By-law 55-2013:

Moved by John Thompson and seconded by Allan Armstrong that By-law 55-2013, Being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 8th day of October, 2013.

CARRIED

12) **OLD BUSINESS:** *Nil*

13) **NEW BUSINESS:** *- Nil*

14) **CORRESPONDENCE/COMMUNICATIONS:**

RES#32-Oct 8

a) Trans Canada Energy East Pipeline Project:

Moved by Allan Armstrong and seconded by John Thompson that Council receive correspondence concerning the Trans Canada Energy Pipeline Project from Paul St. John dated September 26, 2013.

CARRIED.

RES#33-Oct 8

b) Bancroft & Hastings Disaster Relief Committee:

Moved by John Thompson and seconded by Allan Armstrong that Council receive a request from the Bancroft & Hastings Disaster Relief Committee dated September, 2013.

CARRIED.

RES#34-Oct 8

c) Community Improvement Grant:

Moved by John Thompson and seconded by Allan Armstrong that Council fund a CIP Façade grant application in the amount of \$9,322.00 for 500 Church Street, Greg's Quality Meats, Winchester under the Township of

North Dundas Community Improvement Plan and; That Council authorize the Mayor and CAO to execute the required agreement with the applicant.
CARRIED.

RES#35-Oct 8

d) Community Improvement Grant:

Moved by Allan Armstrong and seconded by John Thompson that Council fund a CIP Façade grant application in the amount of \$450.00 and a CIP Sign grant application in the amount of \$150.00 and a Commercial Improvement Loan in the amount of \$7,320.00 for 12273 County Rd #38 (Francis Fuels Retail Store and Gas Station under the Township of North Dundas Community Improvement Plan and; That Council authorize the Mayor and CAO to execute the required agreement with the applicant.
CARRIED.

15) **COUNCIL CONCERNS/COMMENTS:** *Nil*

16) **PUBLIC NOTICE:**

i) Upcoming Meetings:

The next regular meeting of Council will be held October 22, 2013 at 7:00 p.m.

The next special meeting of Council will be held October 30, 2013 at 2:15 p.m.

17) **IN CAMERA:**

RES#36-Oct 8

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 8:45 p.m. to discuss matters as per Section 239 (2) (3) & (3.1) of the Ontario Municipal Act, as amended, which pertains to:

c) A proposed or pending acquisition or disposition of land by the municipality or local board;

d) Labour relations or employee negotiations;

e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality.

CARRIED.

18) **OPEN SESSION:**

RES#37-Oct 8

Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 10:17 p.m.

CARRIED.

19) **OTHER BUSINESS:**

RES#38-Oct 8

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

20) **ADJOURNMENT:**

RES#39-Oct 8

Moved by Allan Armstrong and seconded by John Thompson that Council now adjourn at 10:18 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK