

**TOWNSHIP OF NORTH DUNDAS  
REGULAR MEETING OF COUNCIL**

**December 10<sup>th</sup>, 2013**

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, December 10<sup>th</sup>, 2013 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Building, Planning and By-law Enforcement, Calvin Pol; Director of Public Works, Dan Belleau; Director of Economic Development and Communications, Rob Hunter; Director of Waste Management, Doug Froats; Director of Recreation and Culture, Meaghan Meerburg; and Clerk, Jo-Anne McCaslin who recorded the minutes.

A large gathering of neighbours, friends and members of the North Dundas Fire Department were in attendance for the presentation of the Community Builder Award to Claude Cousineau.

Reporters from the Winchester Press and Chesterville Record were present.

- 1) **CALL TO ORDER/OPENING REMARKS:**  
RES#01-Dec 10  
Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:50 p.m.  
**CARRIED.**
- 2) **APPROVAL OF THE AGENDA:**  
RES#02-Dec 10  
Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.  
**CARRIED.**
- 3) **ADOPTION OF MINUTES:** - Nil
- 4) **BUSINESS ARISING FROM THE MINUTES:** - Nil
- 5) **DECLARATION OF PECUNIARY INTEREST:** - Nil
- 6) **NOTICE OF MOTION:** - Nil
- 7) **MOTIONS:** - Nil
- 8) **DELEGATIONS/PRESENTATIONS:**  
a) *2013 Community Builder Award Presentation:*  
Council presented the 2013 Community Builder Award to Morewood resident, Claude Cousineau. Councillor Allan Armstrong presided as Master of Ceremonies. Congratulatory remarks were given by Roger Cole, Bill Smirle, Wayne Burns and Mayor, Eric Duncan. Mr. Cousineau extended his sincere thanks to Council for the award.  
b) *Presentation of Asset Management Plan. Bailey Church – KPMG*  
Bailey Church of KPMG was in attendance to present the Township's Asset Management Plan. Mr. Church advised the development of an asset management plan has been identified as a pre-requisite for the receipt of funding from the Province of Ontario under the

Municipal Infrastructure Investment Initiative ('MIII') and as such, represents an important first step in obtaining financing for necessary infrastructure investments. Mayor Duncan thanked Mr. Church for the most informative presentation and advised the Asset Management Plan (AMP) will be available for viewing on the municipal website.

**RES#03 –Dec 10**

Moved by Allan Armstrong and seconded by John Thompson that Council accept the presentation of the asset management plan, and approve the plan for submission to the Province of Ontario.  
**CARRIED.**

9)

**AUTHORIZATION OF ACCOUNTS:**

**RES#04 – Dec 10**

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated December 10, 2013 Batch 279 to 294 in the amount of \$1,310,524.45.  
**CARRIED.**

10)

**DEPARTMENTS/COMMITTEES:**

**A) FINANCE:**

**RES#05-Dec 10**

**i) Report:**

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department report dated December 10<sup>th</sup>, 2013.  
**CARRIED.**

**RES#06-Dec 10**

**ii) Budget Amendment:**

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and approve a budget amendment for the Recreation & Culture Department attached as Appendix #1.  
**CARRIED.**

**B) WASTE MANAGEMENT:**

**RES#07-Dec 10**

**i) Report:**

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Waste Management Department Report dated December 10<sup>th</sup>, 2013.  
**CARRIED.**

**C) PLANNING, BUILDING AND ENFORCEMENT:**

**RES#08-Dec 10**

**i) Report:**

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Planning, Building & Enforcement Department Report dated December 10<sup>th</sup>, 2013.  
**CARRIED.**

**RES#09-Dec 10**

**ii) Ian Drew Enterprises Limited Final Approval Request:**

Moved by John Thompson and seconded by Allan Armstrong that **WHEREAS** Ian Drew Enterprises Limited of the Coleman Subdivision in Halville requested on November 12, 2013 final approval and a release of financial security, less warranty requirements;

AND WHEREAS the Township Director of Public Works has indicated that the required work is complete and acceptable;  
AND WHEREAS Section 79 of the subdivision agreement authorizes a release in security upon approval of the top course of asphalt;  
NOW THEREFORE BE IT RESOLVED THAT Council, as of December 10, 2013, authorize the required financial securities for the Coleman Subdivision be reduced from \$76,000 to \$21,000 as per the attachment.  
CARRIED.

RES#10-Dec 10

iii) Winchester Meadows Developments Inc. Plan of Subdivision:

Moved by Allan Armstrong and seconded by John Thompson that; WHEREAS Winchester Meadows Developments Inc. submitted a request to extend draft plan approval for a Plan of Subdivision for (01-ND-S/2010) for Part of Block "4", Registered Plan #34 former Village of Winchester, now the Township of North Dundas;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas hereby recommends that the United Counties of Stormont, Dundas and Glengarry extend draft plan approval Plan of Subdivision No.01-ND-S/2010 as recommend by the Township Planning Department Staff Report (November 2013).  
CARRIED.

**D) ECONOMIC DEVELOPMENT & COMMUNICATIONS:**

RES#11-Dec 10

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Economic Development and Communications Department Report dated December 10th, 2013.  
CARRIED.

**E) PUBLIC WORKS:**

RES#12-Dec 10

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Public Works Department Report dated December 10<sup>th</sup>, 2013.

CARRIED.

RES#13-Dec 10

ii) On Call Snow Plow Operators:

Moved by John Thompson and seconded by Allan Armstrong that the Council authorize the hiring of the following individuals as *On Call Snow Plow Operator* for the Public Works Department effective November 26<sup>th</sup>, 2013. Pay in accordance with the Part Time Salary Wage System.

Ryan Hay – Term 1

Parker Havekes – Term 2

Barry Cinnamon, Andrew Byvelds, Mike Byers and John Perry – Term 3.

CARRIED.

RES#14-Dec 10

iii) Purchase of 2010 Truck Body:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the purchase of a 2010 Truck Body for the Public Works Department at a cost of \$2,700.00 plus HST and that this purchase be made in 2013 and further that this purchase be financed in year 2014.  
CARRIED.

RES#15-Dec 10

*iv) A.L. Blair Construction Ltd. Price extension.*

Moved by John Thompson and seconded by Allan Armstrong that Council accept the price extension offered by A.L. Blair Construction Ltd., to provide Granular Material for the 2014 season at the 2013 tendered price of \$9.56 per ton delivered.  
CARRIED.

RES#16-Dec 10

*v) Amend Schedule "A" By-law 14-2011.*

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that Schedule "A" of By-law 14-2011 be amended as attached.  
CARRIED.

RES#17-Dec 10

*vi) Amend Schedule "A" By-law 15-2011.*

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that Schedule "A" of By-law 15-2011 be amended as attached.  
CARRIED.

**F) RECREATION & CULTURE:**

RES#18-Dec 10

*i) Report.*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation and Culture Department Report dated December 10<sup>th</sup>, 2013.  
CARRIED.

RES#19-Dec 10

*ii) Tender for Winchester Arena Renovations.*

Moved by Gerry Boyce and seconded by Tony Fraser that the following tenders for Winchester Arena Slab and Dasher Board Replacement, Bleacher Refurbishment and Dressing Room Construction be received and noted:

COMPANY	PHASE 1	PHASE 2
Eastern Engineering	\$25,500.	\$19,000 plus HST
Barry Bryan & Associates	\$29,000.	\$16,000 plus HST
PBK-Genivar	\$27,945.	\$59,310 plus HST

And that the tender submitted from Barry Bryan & Associates (BBA) be accepted for Phase 1.  
CARRIED.

RES#20-Dec 10

*iii) Tender for Heating, Cooling and Refrigeration Services.*

Moved by Tony Fraser and seconded by Gerry Boyce that the following tenders for the supply and delivery of Heating, Cooling and Refrigeration services be received and noted:

COMPANY	
RB ClimateCare	\$ 3,495.00 plus HST
Atel Air Heating and Air Conditioning	\$ 3,600.00 plus HST
Neal's Heating, Cooling and Refrigeration	\$ 4,091.75 plus HST

And that the tender submitted by RB ClimatedCare in the amount of \$3,495.00 plus HST be accepted.  
CARRIED.

RES#21-Dec 10

iv) Full-Time Facilities Operator:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the hiring of the Josh Morgan as a Full-Time Facilities Operator for a 10 week contract with the Recreation & Culture Department effective December 11, 2013. Rate of Pay Level 1 Grade 2.  
CARRIED.

**G) FIRE SERVICES:**

RES#22-Dec 10

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the North Dundas Fire Services report detailing activities between November 6/13 to December 3/13 as presented December 10<sup>th</sup>, 2013.  
CARRIED.

11)

**CONSIDERATION OF BY-LAWS:**

RES#23-Dec 10

a) By-law 64-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 64-2013, being a By-law for Fixing Rates for the Supply of Water/Sewer Services be read a first and second time in Open Council this 10<sup>th</sup> day of December, 2013.  
CARRIED.

RES#24-Dec 10

b) By-law 65-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 65-2013, Being a By-law to Authorize the Execution of an Agreement with South Nation River Conservation Authority for Sewage System Management Services be read a first, second and third time and be passed in Open Council this 10<sup>th</sup> day of December, 2013.  
CARRIED.

RES#25-Dec 10

c) By-law 68-2013:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 68-2013, Being a By-law to adopt an Asset Management Plan be read a first, second and third time and be passed in Open Council this 10<sup>th</sup> day of December, 2013.  
CARRIED

RES#26-Dec 10

d) By-law 66-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 66-2013, Being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 10<sup>th</sup> day of December, 2013.  
CARRIED

12)

**OLD BUSINESS:** Nil

13)

**NEW BUSINESS:** - Nil

14)

**CORRESPONDENCE/COMMUNICATIONS:** Nil

15)

**COUNCIL CONCERNS/COMMENTS:** Nil

- 16) **PUBLIC NOTICE:**  
i) Upcoming Meetings:  
The next Special meeting of Council will be held December 11, 2013 at 6:00 p.m.  
The next Regular meeting of Council will be held January 7, 2014 at 7:00 p.m.
- 17) **IN CAMERA:**  
**RES#27-Dec 10**  
Moved by Gerry Boyce and seconded by Tony Fraser that Council proceed in Camera at 10:08 p.m. to discuss matters as per Section 239 (2) (3) & (3.1) of the Ontario Municipal Act, as amended, which pertains to:  
b) Personal matters about an identifiable individual, including municipal or local board employees.  
**CARRIED.**
- 18) **OPEN SESSION:**  
**RES#28-Dec 10**  
Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 10:33 p.m.  
**CARRIED.**
- 19) **OTHER BUSINESS:**  
**RES#29-Dec 10**  
Moved by Tony Fraser and seconded by Gerry Boyce that Council authorizes Staff to follow through on matters as discussed in closed session.  
**CARRIED.**
- 20) **ADJOURNMENT:**  
**RES#30-Dec 10**  
Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 10:33 p.m. to meet again at the call of the chair.  
**CARRIED.**



Eric Durcan, MAYOR



Jo-Anne McCashin, CLERK