

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

May 13, 2014

7:00 p.m.

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, May 13, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Planning, Building and By-law Enforcement, Calvin Pol; Director of Recreation and Culture, Meaghan Meerburg; Director of Public Works, Dan Belleau; Rob Hunter, Director of Economic Development and Communications and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

Matt Uhrig from the Winchester Press was present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-May 13

Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 6:30 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-May 13

Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as presented.

CARRIED.

3) IN CAMERA:

RES#03-May 13

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 7:00 p.m. pursuant to Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees and (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED.

4) OPEN SESSION:

RES#04-May 13

Moved by John Thompson and seconded by Allan Armstrong that Council move to Open Session at 7:10 p.m.

CARRIED.

RES#05-May 13

Moved by Allan Armstrong and seconded by John Thompson that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

PLEASE REFER TO PUBLIC MEETING MINUTES FOR RES#6 AND #7.

5) **APPROVAL OF MINUTES:**

RES# 08-May 13

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the In Camera sessions of Council dated March 11/14, March 25/14, April 8/14 and April 29/14 be adopted as presented.

CARRIED.

RES# 09-May 13

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the regular meeting of Council dated April 29th, 2014 be adopted as presented.

CARRIED.

6) **BUSINESS ARISING FROM THE MINUTES:** -Nil

7) **DECLARATION OF PECUNIARY INTEREST:** -Nil

8) **NOTICE OF MOTION:** -Nil

9) **MOTIONS:** -Nil

10) **DELEGATIONS/PRESENTATIONS:**

11) **AUTHORIZATION OF ACCOUNTS:**

RES#10-May 13

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated May 9, 2014 Batch 101 to 111 in the amount of \$321,605.79

CARRIED.

12) **DEPARTMENTS/COMMITTEES:**

A) FINANCE DEPARTMENT:

RES#11-May 13

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department Report dated May 13th, 2013.

CARRIED.

B) ECONOMIC DEVELOPMENT & COMMUNICATIONS DEPARTMENT:

RES#12-May 13

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Economic Development & Communication Department Report dated May 13th, 2013.

CARRIED.

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C) PUBLIC WORKS DEPARTMENT:

RES#13-May 13

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Public Works Department Report dated May 13th, 2013.

CARRIED.

RES#14-May 13

ii) Road Reconstruction:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct the Director of Public Works to proceed with Road Reconstruction on the following roads as listed on the attached report.

CARRIED.

RES#15-May 13

iii) Employee Contract:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of Donald Munro to provide inspection services for the Winchester Storm Sewer and the Chesterville Lagoon Expansion Projects as per the terms of the agreement dated May 1st, 2014

CARRIED.

D) RECREATION & CULTURE DEPARTMENT:

RES#16-May 13

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Recreation & Culture Department Report dated May 13th, 2014

CARRIED.

RES#17-May 13

ii) Mountain Memorial Park:

Moved by John Thompson and seconded by Allan Armstrong That Council accept the tender submitted by Henderson Recreation Equipment Ltd. For a Play Structure to be installed at the Mountain Memorial Park (shown as Option 1 and attached) in the amount of \$14,225.62 +HST

CARRIED.

RES#18-May 13

iii) Employment:

Moved by Allan Armstrong and seconded by John Thompson That Council agree to extend the contract of Josh Morgan as a Full-Time Facilities Operator with the Recreation & Culture Department to July 8, 2014. Rate of Pay Level 1 Grade 2

CARRIED.

RES#19-May 13

iv) Summer Employment:

Moved by Tony Fraser and seconded by Gerry Boyce That Council authorize the hiring of the following individuals for summer employment in the Recreation & Culture Department and Public Works Department as per the attached listing;

CARRIED.

E) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#20-May 13

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Report dated May 13, 2014.

CARRIED.

F) WASTE MANAGEMENT DEPARTMENT:

RES#21-May 13

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated May 13, 2014.

CARRIED.

RES#22-May 13

ii) Replacement of Roll Off Container:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct the Director of Waste Management to seek quotations for a “Replacement Roll Off Container” for the Waste Management Department.

CARRIED.

G) FIRE SERVICES:

RES#23-May 13

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the North Dundas Fire Services report detailing activities between April 4/14 and May 06/14 as presented May 13, 2014.

CARRIED.

H) ADMINISTRATION DEPARTMENT:

RES#24-May 13

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Administration Department Report dated May 13, 2014;

CARRIED.

ii) Health & Safety Policy:

RES#25- May 13

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and approve Health and Safety Policy No. HS12-24 as presented May 13, 2014; “Fire Safety Plan – Municipal Office”

CARRIED.

13) CONSIDERATION OF BY-LAWS:

RES#26–May 13

a) By-law 01-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 01-2014, being a By-law of the Corporation of the Township of North Dundas for the Appointment of Officers and Committees be read and passed in Open Council, signed and sealed this 13th day of May, 2014.

CARRIED.

RES#27–May 13

b) By-law 32-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 32-2014, being a By-law to Amend the Former Village of Chesterville 04-95, as amended be read and passed in Open Council, signed and sealed this 13th day of May, 2014.

CARRIED.

RES#28–May 13

c) By-law 33-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 33-2014, being a By-law to Enter into a Funding Agreement with the Association of Municipalities of Ontario for the Transfer of Federal Gas Tax Revenues be read and passed in Open Council, signed and sealed this 13th day of May, 2014.

CARRIED.

RES#29–May 13

d) By-law 34-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 34-2014, being a By-law to Repeal Tile Drainage Debenture By-law 12-2014 be read and passed in Open Council, signed and sealed this 13th day of May, 2014.

CARRIED.

RES#30-May 13

e) By-law 35-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 35-2014, being a By-law of the Corporation of the Township of North Dundas imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* be read a first, second and third time and be passed in Open Council this 13th day of May, 2014.

CARRIED.

RES#31–May 13

f) By-law 36-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 36-2014, being a By-law to Accept Certain Strips of Land into the Municipal Road System be read and passed in Open Council, signed and sealed this 13th day of May, 2014.

CARRIED.

RES#32–May 13

g) By-law 37-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 37-2014, being a By-law to replace By-law 35-2013 to prescribe a Tariff of Fees for the processing of applications made in respect of planning matter in the Township of North Dundas be read and passed in Open Council, signed and sealed this 13th day of May, 2014.

CARRIED.

RES#33–May 13

h) By-law 38-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 38-2014, being a By-law to Confirm the Proceeding of Council be read and passed in Open Council, signed and sealed this 13th day of May, 2014.
CARRIED.

14) **OLD BUSINESS:** Nil

15) **NEW BUSINESS:** Nil

16) **CORRESPONDENCE/COMMUNICATIONS:** Nil

17) **COUNCIL CONCERNS/COMMENTS:**

Deputy Mayor Boyce advised he has tickets for the SD&SG Conservative Riding Association's annual spring supper which will be held May 27th in Chesterville.

Councillor Armstrong offered thanks for the many expressions of sympathy extended to his family following the passing of his mother.

18) **PUBLIC NOTICE:**

- a) *The next regular meeting of Council will be held May 28th, 2014.*

19) **ADJOURNMENT:**

RES#34-May 13

Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 8:26 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK