



Township of  
**North Dundas**

| COUNCIL REPORT          |                                   |
|-------------------------|-----------------------------------|
| <b>To:</b>              | CAO, Mayor and Members of Council |
| <b>From:</b>            | Jo-Anne McCaslin, Clerk           |
| <b>Date of Meeting:</b> | March 10, 2015                    |
| <b>Subject:</b>         | Activity Report                   |

**Activities/Meetings:**

- Vacation – February 6–20, 2015
- Follow-up and correspondence from January & February meetings.
- Corresponded with Carolyn Corkery re: insurance incidents
- Preparing/assisting with 2015 Warden's Bonspiel
- 2014 Municipal Election wrap-up - Financial Reporting requirements
- Met with Leslie Ault – Surplus property sale to Boyd
- Met with couples to discuss civil marriage services
- Assisted Mayor & Council with action requests
- Preparation of Council Agenda & By-laws
- Updating Procedural By-law
- Attended Departmental meetings

**Action Items:**

By-law 03-2015 – Stop-up, Close and Sell Surplus Land & Agreement of Purchase and Sale

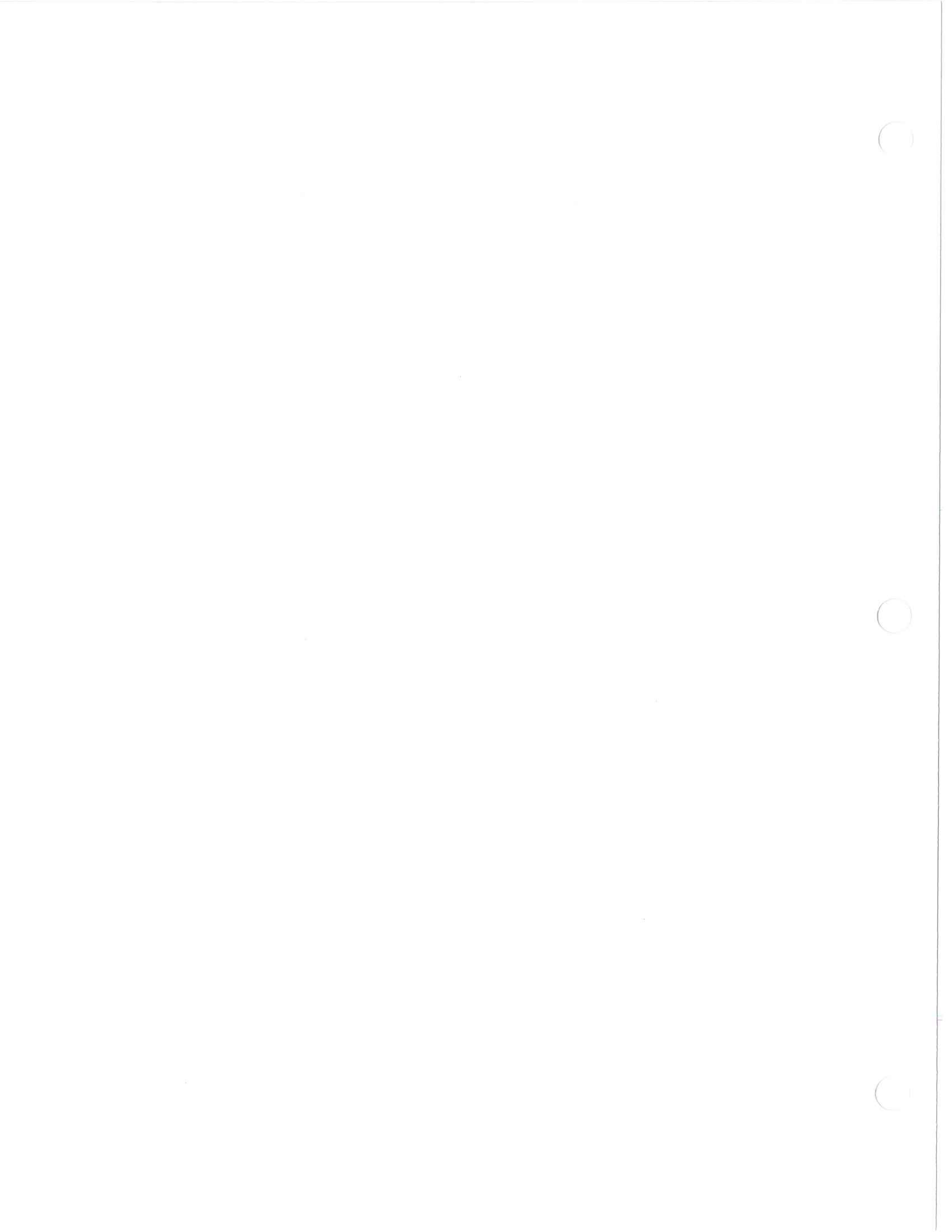
By-law 15-2015 – Civil Marriage Solemnization Services – Delegation to perform services to MaryLynn Plummer.

Report prepared by:

Jo-Anne McCaslin, Clerk

Reviewed and approved by:

Angela Rutley, CAO



**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS**

**BY-LAW NO. 15-2015**

- BEING** A By-law to authorize Civil Marriage Solemnization Services
- WHEREAS** the *Municipal Act 2001*, c.25 s.5 (1) provides that the powers of a municipal corporation are to be exercised by its council;
- AND WHEREAS** the *Municipal Act 2001*, c.25 s.5 (3) provides that the powers of every council are to be exercised by by-law;
- AND WHEREAS** Ontario Regulation 285/04 provides for the authorization of the Clerk of a local municipality to solemnize marriages under the authority of a licence;
- AND WHEREAS** the Clerk under s. 228(4) of the *Municipal Act* may delegate in writing to any person, any of the clerk's powers and duties under this and any other Act;
- AND WHEREAS** Council deems it desirable to provide marriage solemnization services to the public in the Province of Ontario;
- NOW THEREFORE** Council of the Corporation of the Township of North Dundas enacts as follows:
1. That the Council of the Corporation of the Township of North Dundas hereby directs that civil marriage solemnization services are provided;
  2. That Jo-Anne McCaslin is the Clerk and she is authorized to solemnize marriages as set out under Ontario Regulation 285/04 and the Marriage Act, R.S.O. 1990, chapter M.3 for the Province of Ontario;
  3. That Council hereby supports the Clerk in delegating the authority to provide civil marriage solemnization services to the individual named herein.
  4. That MaryLynn Plummer is hereby authorized and delegated the authority to provide civil marriage solemnization services;

5. That the fee for said service during regular business hours shall be Three Hundred dollars (\$300.00) payable to the Municipality;
6. For services rendered outside of regular business hours One hundred and Fifty (\$150.00) shall be reimbursed to the Marriage Officiant by the Municipality;
7. That the above fees do not include the fee for a marriage licence;
8. That civil marriage solemnization services will be provided at the availability of the Marriage Officiants;
9. That any by-law which is inconsistent with this by-law shall be hereby repealed and replaced with this by-law; and
10. That this By-law shall come into force and effect on the date of passing.

**READ and passed in Open Council, signed and sealed this 10<sup>th</sup> day of March, 2015.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK