

# THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

## MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on July 13, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan  
Deputy Mayor: Gerry Boyce  
Councillors: Allan Armstrong, Tony Fraser, John Thompson  
CAO: Angela Rutley  
Treasurer: John Gareau  
Director of Public Works: Dan Belleau  
Economic Development Officer: Anne Leduc  
Director of Planning: Calvin Pol  
Director of Waste Management: Doug Froats  
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:34 p.m.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT Council approve the agenda as amended.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

Resolution No. 03

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held June 15, 2016 be adopted as circulated.

CARRIED

5. Delegations

6. Action Requests

- a) Finance
- b) Economic Development and Communications
- c) Public Works

- d) Waste Management  
Resolution No. 04

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT Council authorize and approve the hiring of Rhyce Sherrer and Philippe Villeneuve for the position of Call-in-Landfill Operators effective July 2, 2016 at the Level 1 Rate. (Pay in accordance with the Part Time Salary Wage System plus 4%.)  
CARRIED

Resolution No. 05

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT Council accept the quotation submitted by OMNITEK Electronics to replace the security recording device at the Boyne Road Landfill Site at a cost of \$934.75 plus HST.  
CARRIED

- e) Planning Building and Bylaw Enforcement  
Resolution No. 06

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT Council hereby accepts the rezoning application from Chris Guy as complete and directs staff to prepare the public notices, and that the public meeting be held on August 9<sup>th</sup>, 2016 at 7:00 pm.  
CARRIED.

Resolution No. 07

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT Council has determined that no further notice need be given regarding the changes to By-law No. 2016-43, as per Section 34 (17) of the Planning Act, R.S.O. 1990.  
CARRIED

- f) Recreation and Culture  
Resolution No. 08

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT Council authorize and approve Linsey VanKoppen to be appointed acting Head Lifeguard at the Winchester Centennial Pool, effective Saturday, July 2, 2016, at a Term 1 rate. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay).  
CARRIED

Resolution No. 09

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT Council authorize and approve the attached budget amendment for the payment of a license fee and affiliated training for a new recreation registration software provider and for the purchase of a new pool heater for the Winchester Centennial Pool. Option 3  
CARRIED

- g) CAO

Resolution No. 10

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

That Policy # 52-2013, being a policy to establish the procedures for hiring employees of the Township of North Dundas be adopted as amended by revisions presented to Council July 13, 2016 and further that Policy # 07-2004, being a policy for the hiring of relatives be rescinded.  
DEFERRED

h) Clerk

7. Tenders and Quotations

Resolution No. 11

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council accept the proposal for the Environmental Assessment and Associated Engineering Services to Address the Overfill Conditions at the Boyne Road Landfill Site received from Golder Associates Ltd. at a cost of \$687,899 plus HST.

CARRIED

8. By-laws

Resolution No. 12

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT By-law 2016-42, being a By-law to amend the former Township of Mountain Zoning By-law No. 79-6, as amended, be read and passed in Open Council, signed and sealed this 13th day of July, 2016

CARRIED

Resolution No. 13

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT By-law 2016-43, being a By-law to amend the former Village of Winchester Zoning By-law No. 25-96, as amended, be read and passed in Open Council, signed and sealed this 13th day of July, 2016

CARRIED

Resolution No. 14

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT By-law 2016-44, being a By-law to authorize the Clerk, as Head, for purposes of the Municipal Freedom of Information and Protection of Privacy Act be read and passed in Open Council, signed and sealed this 13th day of July, 2016.

CARRIED

Resolution No. 15

Moved by Councillor Thompson

Seconded by Councillor Armstrong

That By-law No. 2016-45, being a by-law to delegate the powers and duties of the head of the municipality for the purposes of the Ombudsman Act, be read and passed in Open Council signed and sealed this 13th day of July, 2016.

CARRIED

Resolution No. 16

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT By-law No. 2016-46, being a By-law to repeal By-law 01-2008 be read and passed in Open Council signed and sealed this 13th day of July, 2016.

CARRIED

Resolution No. 17

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT By-law 2016-01, being a By-law to Appoint Officers, Agents, Staff, Committees of Council and Recreation Associations be read and passed in Open Council signed and sealed this 13<sup>th</sup> day of July, 2016.

CARRIED.

9. Consent Agenda  
Resolution No. 18

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council authorize the payment of accounts as per the attached Council Report dated July 11, 2016 Batch 162 to 204 in the amount of \$1,744,429.90, and Claims for Ontario Wildlife Damage Compensation in the amount of to: Zac Baker \$735, Colleen Acres \$300, John Payne \$120, Bill Toll \$100, Greg Holmes \$50; And that all items listed under the Consent Agenda section of the Agenda be approved as recommended.  
CARRIED

10. Boards and Committees Nil

11. Key Information

Contract Employee – Maternity Leave: Treasurer Gareau asked Council to authorize the hiring of contract employee to fill the vacancy in the Finance Department during the absence of Carly Wheeler.

Economic Development & Communications Officer Leduc provided information regarding renewal of the North Dundas 2012 Economic Strategic Action Plan.

Economic Development & Communications Officer Leduc provided information on a communications strategy to advise North Dundas residents of upcoming and ongoing infrastructure projects.

Christie Lane Stop Sign Request: Director of Planning, Building and By-law Enforcement, Pol and Director of Public Works, Belleau advised a resident from Christie Lane has requested that 3 way stop signs be erected at the intersection of Christie Lane and Clarence Street. After a brief discussion, Council concurred with the current approved engineering plans to have a single stop sign on Clarence Street where it intersects with Christie Lane.

Correspondence from MTAS Renovation Committee: CAO Rutley presented correspondence received from the Mountain Township Agricultural Society Renovation Committee. The Renovation Committee questioned Council's decision to limit funds given to the MTAS Hall renovations in light of the funds that were expended for renovations at the Morewood Community Centre. Council deferred discussion regarding funding to MTAS to 2017 budget deliberations.

12. Motions and Notices of Motions N/A

13. Petitions N/A

14. Council Comments and Concerns

Councillor Thompson advised Council is invited to volunteer for the "Dunk Tank" at the Chesterville Fair, Saturday, August 27<sup>th</sup>.

CAO Rutley reminded all in attendance about the upcoming Drive-In Movie at the South Mountain Fair Grounds Saturday, July 16<sup>th</sup>.

Mayor Duncan advised he along with staff members met with the new manager of Parmalat, Bruce Shurteff.

Clerk McCaslin advised the next meeting of Council will be held Tuesday, August 9<sup>th</sup> at 7:00 pm.

Unfinished Business Nil

15. Closed Session

Resolution No. 19

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council proceed in Camera at 9:15 pm pursuant to Section 239 (2)  
b) personal matters about an identifiable individual, including municipal or local board employees; and  
c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

Resolution No. 20

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council move to Open Session at 9:34 pm.

CARRIED

Resolution No. 21

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas rise and reconvene and authorize Staff to proceed as directed.

CARRIED

Resolution No. 22

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council agrees in principle with the amended agreement of purchase and sale between the Township of North Dundas and Vanden Bosch Farms Inc. and instructs Staff to prepare the final agreement and required By-law.

CARRIED.

16. Ratification By-law

Resolution No. 23

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT By-law No. 2016-47 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 13th day July, 2016.

CARRIED

17. Adjournment by Resolution

Resolution No. 24

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council adjourn at 9:35 pm to the call of the chair.

CARRIED

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Mayor

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Clerk

These minutes were approved as circulated August 9, 2016.