

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on August 16, 2017 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan

Deputy Mayor: Gerry Boyce

Councillors: Allan Armstrong, Tony Fraser, John Thompson

CAO: Angela Rutley

Treasurer: John Gareau

Economic Development & Communications Officer: Stephen Mann

Director of Public Works: Dan Belleau

Director of Waste Management: Doug Froats

Director of Planning, Building & Enforcement: Calvin Pol

Director of Recreation and Culture: Meaghan Meerburg

Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:17 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council approve the agenda as amended.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

a) July 12, 2017

Resolution No. 03

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held July 12, 2017 be adopted as circulated.

CARRIED

5. Delegations - Nil

6. Action Requests

a) Finance

i) Council Benefit Plan

Resolution No. 04

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas directs Township staff to draft a Policy to reflect Option 2, establishing a \$2,000 Health Spending Account effective January 2018.

CARRIED

b) Economic Development and Communications

- i) CIP Application 513 Main St Winchester
Resolution No. 05

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That Council approve funding under the Township of North Dundas' Community Improvement Plan for the property located at 513 Main Street, Winchester as follows: Façade Improvement Grant \$4,000, Signage Grant \$1,000, as well as a Commercial Improvement Loan for \$10,000; And that Council authorize the Mayor and CAO to execute the required agreement.
CARRIED

c) Public Works

- i) Revised Job Description
Resolution No. 06

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas approve the revised job description for the position of Truck and Coach Technician dated August 2017, as attached.
CARRIED

- ii) Mechanics Helper
Resolution No. 07

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve the Director of Public Works recommendation to hire Josiah Dekker for the Part Time Student (Mechanics Helper) in accordance with the student salary grid Level 1 first year.
CARRIED

d) Waste Management

- i) Call In Landfill Operator
Resolution No. 08

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council approve the recommendation of the Director of Waste Management and authorize the hiring of Sam Picard as a Call-In Landfill Operator. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)
CARRIED

e) Planning Building and Bylaw Enforcement

- i) Letter of Support South Nation Conservation
Resolution No. 09

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas hereby supports the funding application by the South Nation Conservation Authority, in cooperation with the Raisin Region Conservation Authority, to the Federation of Canadian Municipalities (FCM) to assist with "SDG Regional Stormwater Working Group" stormwater initiatives.
CARRIED

- ii) No Parking Signage Lough Road
Resolution No. 10

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council authorize and direct the Public Works Department to erect "No Parking" signs along the east side of Lough Road from Maple Street north to

the entrance to the South Mountain Firehall, as shown on the attached sketch.

CARRIED

f) Recreation and Culture

- i) Call In Lifeguard
Resolution No. 11

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council approve the recommendation of the Director of Recreation & Culture and authorize the hiring of Taylor Gagnon as a part-time lifeguard for the 2017 summer season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay.)

CARRIED

- ii) 2017-2018 Winter Staff Hires
Resolution No. 12

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council approve the recommendation of the Director of Recreation & Culture and authorize the hiring of the following individuals (as per the attached list) to work for the Recreation & Culture Department as Rink Attendants and/or Call-In Facility Operators for the 2017/2018 ice season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

CARRIED

- g) Fire
h) CAO
i) Clerk

7. **Tenders and Quotations** - Nil

8. **By-laws**

- a) Bylaw 2017-30 Sewage Use Bylaw 1st & 2nd Reading
Resolution No. 13

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law 2017-30, being a By-law to Prohibit, Regulate and Control Discharges into the Public Sewer System be read a first and second time in Open Council this 16th day of August, 2017.

CARRIED

- b) Bylaw No. 2017-31 Sewer Pipeline Agreement - Parmalat
Resolution No. 14

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law No. 2017-31, being a by-law to authorize the execution of an agreement with Parmalat Canada for the installation of a temporary sewer pipeline be read and passed in Open Council signed and sealed this 16th day of August, 2017.

CARRIED

- c) Bylaw No. 2017- 32 Zoning Amendment - Edsel Byers
Resolution No. 15

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That Council hereby determines that no further notice is required under Section 34(17) of the Planning Act; and

That at By-law No. 2017-32, being a By-law to amend the Former Township of Mountain Zoning By-law No. 79-6, as amended, be read and passed in Open Council, signed and sealed this 16th day of August, 2017.

CARRIED

- d) Bylaw No. 2017-33 Subdivision Agreement Ian Drew Enterprise Ltd. Hallville
Wylie Creek Estates
Resolution No. 16

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

That By-law No. 2017-33, being a By-law to authorize the Mayor and Clerk to enter into a Subdivision Agreement between the Township of North Dundas and Ian Drew Enterprises Limited be read and passed in Open Council signed and sealed this 16th day of August, 2017.

CARRIED

- e) Bylaw No. 2017-35 OMERS Pension Plan
Resolution No. 17

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law No. 2017-35 being a by-law to authorize participation in the Ontario Municipal Employees Retirement System (OMERS) in respect of the Mayor and Councillors of the Corporation of the Township of North Dundas identified herein, be read and passed in Open Council, signed and sealed this 16th day of August 2017.

CARRIED

- f) Bylaw No. 2017-36 Lease Agreement - Winchester Patrol Yard
Resolution No. 18

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law No. 2017-36, being a by-law to authorize the execution of a lease agreement between the Corporation of the Township of North Dundas and HER MAJESTY THE QUEEN in right of the Province of Ontario represented by the Ministry of Transportation for the Province of Ontario be read and passed in Open Council signed and sealed this 16th day of August, 2017.

CARRIED

9. **Consent Agenda**

Resolution No. 19

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated July 27, 2017, Batch 162 to 198 in the amount of \$802,069.38; And THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

10. **Boards and Committees**

County Council: Mayor Duncan provided an overview of issues discussed at the County Council meeting held August 21, 2017.

11. **Key Information**

Director of Economic Development & Communications – Meet Me On Main Street:

Director Mann presented a key information report on the success of the Meet Me On Main Street event series in celebration of Canada's 150th.

Director of Economic Development & Communications - Hill 70 100th Anniversary:

Director Mann presented information on the upcoming 100th Anniversary of Hill 70 scheduled for Sunday August 27, 2017 in Mountain, Ontario.

Director of Economic Development & Communications – 2018 Community Improvement Plan Revisions:

Director Mann provided several potential amendments to the current Community Improvement Plan for inclusion in the 2018 Plan for Council consideration. Council agreed the component relating to residential homes should be removed from the list. Director Mann advised a public consultation will be held with local businesses at a later day.

Director of Public Works – Administration and Recreation Vehicles:

Director Belleau provided information on the status of the minivan and other recreation vehicles nearing life cycle. A recommended course of action will be provided by Shop Foreman/Head Mechanic, Dave Sheldrick at an upcoming meeting.

Waste Management Services – Ontario Tire Stewardship (OTS):

Director Froats provided information regarding the OTS program and the onerous administrative process associated with managing the storage of tires and the minimal compensation received from Ontario Tire Stewardship. Director Froats stated that is less costly to the municipality to collect the tires as usual, but not submit to OTS for compensation. Council agreed with the recommendation provided by the Director of Waste Management.

Concept Plans in and around Winchester Public School - Review and Options:

Director Pol provided two hybrid options for Council's consideration; close York Street or turn York Street into a one-way street. Council concurred with the recommendation to turn York Street into a one-way street.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns - Nil

15. Unfinished Business - Nil

16. Closed Session

Resolution No. 20

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council proceed in Camera at 8:49 pm pursuant to Section 238(2) (b) Personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

17. Open Session

Resolution No. 21

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council move to Open Session at 9:04 pm.

CARRIED

18. Ratification By-law

Resolution No. 22

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law No. 2017-37 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 16th day of August, 2017.

CARRIED

19. Adjournment by Resolution

Resolution No. 23

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council adjourn to the call of the chair at 9:06 pm.

CARRIED

Mayor

Clerk

(These minutes were approved as written September 11, 2017)