

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on June 14, 2017 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce - Absent
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Waste Management: Doug Froats
Director of Recreation and Culture: Meaghan Meerburg
Economic Development & Communications Officer: Stephen Mann
Director of Planning, Building & Enforcement: Calvin Pol
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 p.m.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council approve the agenda as amended. Action Item R&C 6 f (iv) Marionville Citizens Committee Request.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

- a) May 23, 2017
Resolution No. 03

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held May 23, 2017 be adopted as circulated.

CARRIED

5. Delegations - Nil

6. Action Requests

- a) Finance
i) Deputy-Treasurer
Resolution No. 04

Moved by Councillor Armstrong
Seconded by Councillor Armstrong

THAT Council approve the recommendation of the Director of Finance that Johanna Barkley be hired for the position of Deputy-Treasurer with the Finance Department as per the Offer of Employment dated June 14th, 2017.

CARRIED

- ii) O Reg. 284 09
Resolution No. 05

Moved by Councillor Armstrong
Seconded by Councillor Armstrong

THAT Council adopt the attached 2017 Excluded Expenses Report, dated June 14th 2017, regarding additional financial disclosure requirements for the 2017 budget year pursuant to Ontario Regulation 284/09.

CARRIED

- b) Economic Development and Communications
c) Public Works
d) Waste Management
e) Planning Building and Bylaw Enforcement
f) Recreation and Culture

- i) Canada 150 Beautification Grant
Resolution No. 06

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council authorize and approve the recommendation of the Canada 150 Beautification Grant Committee and award the Marionville Citizens Committee with a grant of \$5000, subject to the terms of the grant.

CARRIED

- ii) Joel Steele Arena Exhaust System
Resolution No. 07

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize the Director of Recreation & Culture to purchase & install an exhaust system in the Joel Steele Arena ice resurfacer room, at an estimated cost of \$5,500 plus HST.
CARRIED

- iii) Budget Amendment - Joel Steele Arena
Resolution No. 08

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council authorize and approve the attached budget amendment for the supply and installation of an exhaust system in the Joel Steele Arena ice resurfacer room.
CARRIED

- iv) Marionville Citizens Committee – Mounting Bracket Hardware
Resolution No. 09

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council authorize the Marionville Citizens Committee to install 19 sets of mounting bracket hardware (specs to be approved) and metal signs, on the identified existing Bell Canada Poles as per the attached map.
CARRIED

- g) Fire
- h) CAO
- i) Clerk

- i) Temporary Road Closure – Chesterville Church Street
Resolution No. 10

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council authorize the temporary closure of a portion of Church Street in Chesterville on Sunday June 25, 2017 from 11:30 a.m. to 1:30 p.m. to facilitate the St. Mary's Parish picnic.
CARRIED

7. Tenders and Quotations

- a) Chesterville Arena Brine Pump
Resolution No. 11

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas accept the tender submitted from AC Mechanical Refrigeration Ltd., for the replacement of the brine pump in the Chesterville Arena, for the stipulated price of \$14,960.00 plus HST.
CARRIED

- b) South Mountain Fire Hall Roof
Resolution No. 12

Moved by Councillor Thompson
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas accept the tender submitted from Wells & Son Construction Ltd. for the installation of a metal roof system on the South Mountain Fire Hall building, at the stipulated price of \$28,256.00 plus HST.

CARRIED

8. By-laws

- a) Bylaw No. 2017-23 Site Plan Agreement Amendment - Pioneer
Resolution No. 13

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That By-law No. 2017-23 being a By-law to amend a Site Plan Control Agreement between the Township of North Dundas and Pioneer Energy, A Division of Parkland Industries Ltd., be read and passed in Open Council, signed and sealed this 14th day of June, 2017.

CARRIED

- b) Bylaw No. 2017-24 Encroachment Agreement - Barkley
Resolution No. 14

Moved by Councillor Fraser
Seconded by Councillor Thompson

That By-law No. 2017-24, being a By-law to Authorize the Mayor and Clerk to enter into an Encroachment Agreement with Kevin Barkley and Carolyn Barkley for an existing building encroaching on the road allowance between Concessions 2 and 3, former Township of Mountain (PIN# 661080071), be read and passed in Open Council, signed and sealed this 14th day of June, 2017.

CARRIED

- c) Bylaw No. 2017-25 Lease Agreement - Breteler
Resolution No. 15

Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT By-law No. 2017-25 being a By-law to authorize the Mayor and CAO to enter into a lease agreement with Eric and Mariet Breteler be read and passed in Open Council signed and sealed this 14th day of June, 2017.

CARRIED

9. Consent Agenda

- Resolution No. 16

Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated June 14, 2017 Batch 125 to 145 in the amount of \$700,772.31 and that all other items listed under the Consent Agenda be approved as recommended.

CARRIED

10. Boards and Committees

a) County Council:

Mayor Duncan advised that Myles Cassidy, EMS General Manager of Shared Services is retiring,

b) Winchester Downtown Revitalization Committee:

Resolution No. 17

Moved by Councillor Fraser

Seconded by Councillor Armstrong

THAT Council receive the file the minutes of the Winchester Downtown Revitalization Committee dated May 29, 2017.

CARRIED

11. Key Information

WM – Commercial Bag Limits: Director Froats provided key information about curbside commercial waste limitations in other municipalities and asked Council if they were interested in the development of a commercial bag limit in North Dundas. Council directed the Director of Waste Management to continue consultations with commercial businesses for report back to Council at a future meeting.

PB&E - ND Population Composition/Demographic Profile: Director Pol provided statistical information from the 2016 census relating to North Dundas.

PB&E – County Official Plan Update: Director Pol advised a public meeting will be held at the County Administration Building on June 19, 2016 at 9:00 a.m. to receive input on the County Draft Official Plan.

PB&E Concept Plans – Open House: Director Pol provided key information pertaining to concept plans for vehicle, pedestrian and cyclist movements and on-street parking around the Winchester Public School property (School site and play field) and Clarence Street adjacent to WDMH and Dundas Manor. An Open House will be held on June 22, 2017 from 4pm to 8pm in the Winchester Public School Gym. The two proposed concept plans will be on display throughout the gym and the consulting engineer will be present to address questions from the public.

Sewage Lift Station – Dream Haven Estates: Director Pol presented correspondence from Terry Sloane which requested permission from Council to reengineer his subdivision to install a lift station. Council determined more information is required from Staff before any consideration can be given to this request.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns:

Councillor Fraser advised the Ride for Dad and the Art on the Waterfront Festival held on June 3rd were very successful events. Councillor Fraser looks forward to Ride for Dad preparations for North Dundas in 2018.

15. Unfinished Business - Nil

16. Closed Session

Resolution No. 18

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Council proceed in Camera pursuant to Section 239 (2) (b) & 3.1 of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees – Specifically 2017 Community Builder Nominees, Recruitment of Recreation Coordinator and Identified Property Owner complaint and as per Section 3.1 Educational or Training Sessions – for the purpose of educating the members re: Concept Plans.

CARRIED

17. Open Session

Resolution No. 19

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Council move to Open Session at 9:07 p.m.

CARRIED

Resolution No. 20

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

Resolution No. 21

Moved by Councillor Fraser

Seconded by Councillor Armstrong

THAT Council authorizes and directs the Director of Recreation and Culture to negotiate the terms of engagement relating to the Recreation Coordinator position with the preferred candidate. And that the Letter of Engagement be presented to Council on June 27, 2017.

CARRIED.

18. Ratification By-law

Resolution No. 22

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT By-law No. 2017-26 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 14th day of June, 2017.

CARRIED

19. Adjournment by Resolution

Resolution No. 23

Moved by Councillor Fraser
Seconded by Councillor Armstrong

THAT Council adjourn to the call of the chair at 9:26 p.m.

CARRIED

Mayor

Clerk

(These minutes were approved as written June 27, 2017)