

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on November 14, 2017 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Public Works: Dan Belleau
Director of Recreation and Culture: Meaghan Meerburg
Economic Development Officer: Stephen Mann
Planning Technician: Jamila Sheffield
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council approve the agenda as amended. The In Camera session was deleted from the agenda. There will be a report forthcoming November 28, 2017.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

a) Public Meeting - October 24, 2017

Resolution No. 03

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the minutes of the Public Meeting minutes, of the Council of the Township

of North Dundas, held October 24, 2017 be adopted as circulated.
CARRIED

- b) Regular Meeting - October 24 2017
Resolution No. 04

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the Regular Meeting, of the Council of the Township of North Dundas, held October 24, 2017 be adopted as circulated.

CARRIED

5. **Delegations** - Nil

6. **Action Requests**

a) Finance

- i) Budget Amendment 2017-06
Resolution No. 05

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council approve the budget amendment for the purchase of a van in the amount of \$28,435 as detailed in Appendix # 1 attached.

CARRIED

- ii) Budget Amendment 2017-07
Resolution No. 06

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council approve the budget amendment for the purchase of a Generator for the fire department in the amount of \$1,313 as detailed in Appendix # 1 attached.

CARRIED

b) Economic Development and Communications

c) Public Works

- i) Approval to Hire Temporary Plow Operator
Resolution No. 07

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas authorize the recruitment of one (1) Full-Time Temporary Plow Operator (Truck Driver) in the Public Works Department for the period of December 2017 to April 2018.

CARRIED

d) Waste Management

e) Planning Building and Bylaw Enforcement

i) Draft Approval Extension Winchester Meadows

Resolution No. 08

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas hereby recommends that the United Counties of Stormont, Dundas and Glengarry extend draft plan approval for one (1) year for Winchester Meadows Developments Inc. for SDG File 01-ND-S/2010 as recommended by the Township Planning Department,

CARRIED

f) Recreation and Culture

i) 547 St. Lawrence Water Heater

Resolution No. 09

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Council approve a budget amendment for the purchase and installation of a new water heater for 547 St. Lawrence St. in Winchester at a cost of \$4,000 as per budget amendment 2017-08.

CARRIED

ii) Morewood Fire Hall Furnace

Resolution No. 10

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Council approve the budget amendment for the purchase and installation of a new furnace for the Morewood Fire Hall at a cost of \$10,000 as detailed in Budget Amendment 2017-09 attached.

CARRIED

iii) United Way of SD&G

Resolution No. 11

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council authorize and approve Mayor Eric Duncan's request for the Old Town Hall's rental fee to be waived for a fundraising concert to be held on November 22nd for the United Way of SD&G.

CARRIED

g) Fire

h) CAO

- i) Council Health Spending Account Policy
Resolution No. 12

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Policy No. 69-2017, being a policy to establish a Council Health Spending Account to reimburse Council members for medical and dental costs, be adopted this 14th day of November, 2017.

CARRIED

i) Clerk

7. **Tenders and Quotations - Nil**

8. **By-laws**

a) **Bylaw No. 2017-48 Boundary Road Agreement**

Resolution No. 13

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT By-law 2017-48, being a By-law of the Corporation of the Township of North Dundas to authorize the execution of a Boundary Road Agreement between the Township of North Dundas and City of Ottawa be read and passed in Open Council signed and sealed the 14th day of November, 2017.

CARRIED

b) **Bylaw No. 2017-45 Cotnam Site Plan Agreement**

Resolution No. 14

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That By-law No. 2017-45 being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Control Agreement between Kaireen Cotnam and the Township of North Dundas, be read and passed in Open Council, signed and sealed this 14th day of November, 2017.

CARRIED

c) **Bylaw No. 32-2012 Remuneration for Council Staff and Appointed Members Update & Amend Schedule A**

Resolution No. 15

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That Council authorize that Schedule "A" of By-law 32-2012, a by-law to establish remuneration for Council, Township staff and appointed members be amended as attached.

CARRIED

9. **Bylaw No. 2017-01 Officers & Committees Updates**

Resolution No. 16

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law 2017-01, being a by-law for the Appointment of Officers, Agents, Staff,

Committees of Council and Recreation Associations be amended as presented 14th day of November, 2017.

CARRIED

10. Consent Agenda

Resolution No. 17

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council authorize payment of accounts as per the attached Council Report dated November 1, 2017, Batch 280 to 289 in the amount of \$2,329,752.97;

THAT Council authorize payment of \$550.00 re: OWDCP – 001042 to the property owner located at 6830 Belmeade Rd & \$50.00 to Valuer Greg Holmes; and

THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

11. Boards and Committees - Nil

12. Key Information

a) Clerk - Procedural By-law Updates:

The Clerk provided key information relating revisions necessary to update the Township's procedural by-law. Additions to proposed By-law 2017-47 include changes required by the passage of Bill 68 *Modernizing Ontario's Municipal Legislation Act 2017* and the 2018 Council meeting schedule.

13. Motions and Notices of Motions - Nil

14. Petitions- Nil

15. Council Comments and Concerns

Councillor Armstrong asked if any changes have been instituted relating to snow plowing and winter maintenance schedules on County Roads 31 & 43 especially during heavy commuter travel periods and further requested that GPS data be available from local plows during significant winter events. Mayor Duncan advised he would discuss this issue with the County Engineer for report back to Council.

16. Unfinished Business - Nil

17. Closed Session - Nil

18. Ratification By-law

Resolution No. 18

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT By-law No. 2017-46 to adopt, confirm and ratify matters dealt with by

resolution, be read and passed in Open Council, signed and sealed this 14th day of November, 2017.

CARRIED

19. Adjournment by Resolution

Resolution No. 19

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council adjourn at 7:34 pm to the call of the chair.

CARRIED

Mayor

Clerk

(These minutes were approved as written November 28, 2017)