

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on September 11, 2017 with Deputy Mayor Boyce in the Chair.

ROLL CALL: Mayor: Eric Duncan - Absent
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Director of Public Works: Dan Belleau
Director of Waste Management: Doug Froats
Director of Recreation and Culture: Meaghan Meerburg
Director of Planning: Calvin Pol
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council approve the agenda. Addition of R&C Budget Amendment re: Morewood Fire Hall Renovations.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

a) Special Meeting August 4, 2017

Resolution No. 03

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the minutes of the special meeting including the In Camera minutes of the Council of the Township of North Dundas, held August 4, 2017 be adopted as circulated.

CARRIED

b) Public Meeting August 16, 2017

Resolution No. 04

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT the minutes of the Public Meeting of the Council of the Township of North Dundas, held August 16, 2017 be adopted as circulated.

CARRIED

- c) Regular Meeting August 16 2017
Resolution No. 05

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the regular meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held August 16, 2017 be adopted as circulated.

CARRIED

5. **Delegations - Nil**

6. **Action Requests**

- a) Finance - nil
- b) Economic Development and Communications
 - i) CIP Application 4641/2 Main St. E. Winchester

Resolution No. 06

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That Council approve funding under the Township of North Dundas' Community Improvement Plan for the property located at 464 ½ Main St. E., Winchester up to the following: Awning Grant \$492.50, as well as a Commercial Improvement Loan for \$10000; And that Council authorize the Mayor and CAO to execute the required agreement.

CARRIED

- c) Public Works

- i) Administration vehicle and Recreation Half Tons
Resolution No. 07

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize the Director of Public Works to send out a tender for leasing and/or purchasing a minivan for the Administration department and a tender for the purchase of 2 half ton trucks for the Recreation department.

CARRIED

- d) Waste Management - nil

- e) Planning Building and Bylaw Enforcement

- i) Draft Plan Approval Extension SDG File 01-ND-S/2014
Resolution No. 08

Moved by Councillor Thompson
Seconded by Councillor Armstrong

WHEREAS the Township of North Dundas and South Nation Conservation Authority may not be able to complete a detailed peer review and approvals of the draft plans provided to the Township on August 16, 2017, before the lapsing date of the draft plan approval on December 16, 2017 (SDG File No. 01-ND-S/20014) for Part of Lot 6. Concession 9, former Township of Mountain, now the Township of North Dundas.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas hereby recommends that the United Counties of Stormont, Dundas and Glengarry extend draft plan approval for one (1) year for 2379132 Ontario Inc. for SDG File No. 01-ND-S/2014 as recommended by the Township Planning Department.

CARRIED

f) Recreation and Culture

- i) Old Town Hall - HVAC Unit
Resolution No. 09

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize and direct the Director of Recreation & Culture to obtain quotes for the design and engineering of a new HVAC (heating/ventilation/air conditioning) system for the Winchester Cultural Centre (Old Town Hall), in accordance with our municipal purchasing policy.

CARRIED

- ii) Lease Agreement - 5 William St. Chesterville
Resolution No. 10

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas execute the lease agreement, dated July 20, 2017, with Ashley Small for the Chesterville Park Pavilion Building.

CARRIED

- iii) Lease Agreement - Chesterville Arena Canteen
Resolution No. 11

Moved by Councillor Fraser
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas execute the lease agreement, dated August 21, 2017, with Bill LeClair, for the Chesterville Arena canteen.

CARRIED

- iv) September 1 - Community Grants
Resolution No. 12

Moved by Councillor Fraser
Seconded by Councillor Armstrong

THAT Council approve the following recipient(s) to be awarded \$400 Community Grant(s) for the September 1st submission deadline:
Nation Valley ATV Club.

CARRIED

- v) Budget Amendment – Morewood Fire Station Renovations
Resolution No. 13

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT Council approve the budget amendment for the Morewood Fire Station Renovations in the amount of \$6000 as detailed in Appendix # 1 – Option 1 as attached.

CARRIED

- g) Fire - nil
h) CAO - nil
i) Clerk - nil

7. Tenders and Quotations

- a) Lighting Tender - 577 Main St. & 636 St. Lawrence St.
Resolution No. 14

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT Council receive the Tender Opening summary for lighting repairs and replacements at 577 Main St. & 636 St. Lawrence St., Winchester, as attached, and accept the recommendation of the Director of Recreation & Culture and authorize that Dan Beattie Electrical Inc. be awarded the project, for the stipulated price of \$20,864.40 excluding HST.
CARRIED

8. By-laws

- a) Bylaw No. 2017-38 University of Guelph - Site Plan Agreement
Resolution No. 15

Moved by Councillor Armstrong
Seconded by Councillor Fraser

That By-law No. 2017-38 being a By-law to Authorize the Mayor and Clerk to enter into a Site Plan Control Agreement between the Ontario Ministry of Agriculture, Food and Rural Affairs, the University of Guelph Office of Research and the Township of North Dundas be read and passed in Open Council, signed and sealed this 11th day of September, 2017.
CARRIED

- b) Bylaw No. 2017-39 Winchester Meadows – Pre-servicing Agreement
Resolution No. 16

Moved by Councillor Fraser
Seconded by Councillor Armstrong

That By-law No. 2017-39, being a By-law to authorize the Mayor and Clerk to enter into a Pre-Servicing Agreement between the Township of North Dundas and Winchester Meadows Development Inc. be read and passed in Open Council signed and sealed this 11th day of September, 2017.
CARRIED

9. Consent Agenda

- Resolution No. 17

Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated August 24, 2017, Batch 199 to 227 in the amount of \$2,585,942.65; THAT Council authorize payment of \$679.00 re: Ontario Wildlife Damage Compensation to the property owner located at 11209 County Rd 43; and THAT all other items listed under the Consent Agenda be approved as recommended.
CARRIED

10. Boards and Committees - nil

11. Key Information:

Finance – 2018 Draft Budget:

Director Gareau apprised Council of the proposed budget calendar regarding the 2018 draft budget.

Economic Development & Communications –Dawley Drive Business Park Sign:

Director Mann provided information pertaining to the present sign agreement and the need for a new larger sign. Council directed that a tender be issued for a new sign.

Economic Development & Communications – North Dundas Networking Events:

Director Mann provided information pertaining to the upcoming North Dundas Networking Events: the 7th Annual Wine and Cheese, the Bridges to Better Business Breakfast and the Mayor's Breakfast. More information will follow when dates are confirmed.

Public Works – County Road Work:

Director Belleau presented information on upcoming County roadwork within the Township of North Dundas.

Public Works – Rubber Tire Excavator:

Director Belleau updated Council on the status of the insurance claim regarding the rubber tire excavator (destroyed by fire.) Council directed Director Belleau to issue a tender call for a new rubber tire excavator.

Clerk – Officers & Committees By-law Update:

Clerk McCaslin asked Council to review the committee appointments and provide updates.

12. Motions and Notices of Motions - nil

13. Petitions - nil

14. Council Comments and Concerns

Deputy Mayor Boyce commented road work on County Rd 3 is progressing well and looking good.

Councillors Armstrong and Fraser asked about the traffic lights at the intersection of County Rd's 31 & 43 at BMR. Public Works Director Belleau advised the sensor cable will be replaced this fall during construction.

15. Unfinished Business - nil

16. Closed Session – nil

17. Open Session

18. Ratification By-law

Resolution No. 18

Moved by Councillor Fraser
Seconded by Councillor Thompson

THAT By-law No. 2017- 40 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 11th day of September, 2017.

CARRIED

19. Adjournment by Resolution

Resolution No. 19

Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT Council adjourn at 7:59 pm to the call of the chair.

CARRIED

Mayor

Clerk

(These minutes were approved as written, October 10, 2017)