

**TOWNSHIP OF NORTH DUNDAS  
PUBLIC MEETING FOR A COMMUNITY IMPROVEMENT PLAN  
August 8, 2018**

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A Public Meeting of Council, under Section 28 (4) of the *Planning Act, R.S.O. 1990*, as amended was held to consider revisions to the Township of North Dundas Community Improvement Plan.

**Roll Call:**

Eric Duncan	Present
Gerry Boyce	Present
Al Armstrong	Present
Tony Fraser	Present
John Thompson	Present

Township of North Dundas Staff present included CAO, Angela Rutley; Township Planner, Calvin Pol, Director of Economic Development of Communications, Stephen Mann and Clerk, Jo-Anne McCaslin who recorded the minutes.

**Resolution No.02**

**Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser**

**THAT the Public Meeting of Council to consider Revisions to the Township of North Dundas Community Improvement Plan be called to order at 6:30 p.m.  
CARRIED.**

The Chairperson confirmed that in accordance with Section 28 (4) of the *Planning Act* and Ontario Regulation 544/06, public notice was published in the *Winchester Press* on July 18, 2018.

The Chairperson declared the meeting properly constituted as per the requirements of the *Planning Act* and called the meeting to order. An Attendance Sheet was provided.

A planning report and a draft by-law were prepared by Township Planning and Economic Development Staff, and previously circulated to Council. The Chairperson then turned the meeting over to Director of Economic Development & Communications, Stephen Mann and Township Planner, Calvin Pol, who then shared a power-point presentation outlining the revised Community Improvement Plan.

It was pointed out by the Planner that if a person or public body does not make oral submissions at this public meeting or make written submissions to North Dundas Township before the By-law is passed, the person or public body may not be entitled to appeal the decision of the Council of North Dundas to the Local Planning Appeals Tribunal.

**Community Improvement Plan Revisions**

Director Mann explained the Township of North Dundas Community Improvement Plan provides financial incentives in the form of grants and loans to eligible applicants to enhance the interior and exterior of buildings and grounds, noting local businesses can receive up to \$4000 in grants for façade improvements and up to \$1500 in grants for signage/awnings. An interest free five-year loan, up to \$15,000, is also available for further building repairs and renovations.

He further explained the United Counties of SDG has developed a Regional Incentive Program that is supported and funded through the County. The regional program is inserted into the North Dundas CIP as Section 2. The focus of the regional program will be on these key areas: agricultural-related, agri-tourism and facility improvement projects, regional trail expansion and development of trail systems, adaptive re-use of commercial industrial and institutional buildings and development of roofed

accommodations. Further, the regional program and the municipal CIP will not fund the same improvements, but rather different improvements on the same property. The local municipality will receive the applications, which will be reviewed and approved by the Township CIP Committee or the County Implementation Committee as applicable. The County grant funding on approved applications will flow directly to the local municipality and not the applicant.

In accordance with Section 34(15) of the Planning Act, the Ministry of Municipal Affairs and Housing provided written comments, which recommendations were added in the revised CIP. There were no formal comments received from the Public.

The Chairperson asked Members of Council if they had any questions or concerns and then opened the Public Meeting to questions and comments from the public.

Mayor Duncan asked Planner Calvin Pol to explain the meaning of "Brownfields".

Calvin explained a Brownfield is a former industrial or commercial site where future use is affected by real or perceived environmental contamination based on previous uses. An example would be a former repair garage.

Mayor Duncan commented our plan is different from other lower tier municipalities in SDG because our local CIP is open to North Dundas in its entirety, as opposed to being phased in over years.

Deputy Mayor Boyce asked when County funding would become available. Director Mann replied September 2018.

Councillor Fraser asked about fees and what can be waived? Director Mann responded that permit fees for signs approved under a CIP Grant will be waived under the revised CIP.

Frank Fata, 10608 SM Main Street, asked what happens to funds left over from the previous year. Mayor Duncan replied that they are added back to the fund.

Brian Maloney, 2909 County Rd 7, asked about funding a large project that spans over several months using both programs.

Director Mann replied the Regional Program will not fund the same aspect/improvement of a project that the local CIP is already funding.

Chairperson Duncan stated the by-law would be considered during the regular meeting.

**Resolution No. 02**

**Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce**

**THAT the Public Meeting of Council to consider two Zoning By-law Amendments  
adjourn at 7:25 p.m.  
CARRIED.**

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Eric Duncan, CHAIRPERSON

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Jo-Anne McCaslin, CLERK

These minutes were approved as written September 11, 2018