

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on July 10, 2018 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Deputy Treasurer: Johanna Barkley
Economic Development Officer: Stephen Mann
Director of Public Works: Dan Belleau
Director of Waste Management: Doug Froats
Director of Planning: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg - Absent
Fire Liaison: Mike Gruich - Absent
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution
Resolution No. 01
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order.
CARRIED
2. Adoption of Agenda
Resolution No. 02
Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT Council approve the agenda as amended.
CARRIED
3. Disclosure of Pecuniary Interest and General Nature Thereof
Councillor Tony Fraser regarding Item 6 (g) – Appointment of Acting Fire Chief Station 3.
4. Adoption of Minutes
a) Regular Meeting June 5 2018
Resolution No. 03
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the minutes of the regular meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held June 5, 2018 be adopted as circulated.
CARRIED
5. Delegations - NIL

6. Action Requests

a) Finance

i) Resolution re Accounts Receivable Write-Offs

Resolution No. 04

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas authorize staff to proceed with accounts receivable write-offs totalling \$43,709.74 as detailed in attached Appendix # 1

CARRIED

b) Economic Development and Communications

c) Public Works

d) Waste Management

e) Planning Building and Bylaw Enforcement

i) Resolution re Temporary Exemption Permit

Resolution No. 05

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Council authorize a temporary Exemption Permit to Nuisance By-law No. 2016-20 for an event located at 13346 Forward Rd, RR1 Chesterville, from 11:00 p.m. on 28 July 2018 until 5:00 a.m. on 29 July 2018.

CARRIED

ii) Resolution re Sidewalk Extension

Resolution No. 06

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council authorize and direct that if the developer chooses to extend the existing sidewalk on South Street West (easterly part) to the new driveway on Chesterville Main Street South following occupancy of the 4 unit townhouse at Roll #0511-016-002-52015, that the development charges collected for sidewalks from this development be contributed to the sidewalk or a widening of the paved shoulder on County Rd. #7.

CARRIED

iii) Resolution Re No Parking Zones South Mountain

Resolution No. 07

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Council authorize and direct annually that the Public Works Department erect "No Parking" signs and that the By-Law Department enforce "No Parking" during the South Mountain Fair and Canada Day celebrations in South Mountain as follows:

1. Along both sides of Lough Road from Maple Street north to the entrance to the South Mountain Firehall;
2. Along the west side of Lough Road from Country Road #3 to Maple Street;
3. The north side of Maple Street from Lough Road to South Mountain Church Street; and
4. Along both sides of County Road #3 from Civic No. 10644 to Civic No. 10692, as shown on the attached image.

CARRIED

f) Recreation and Culture

g) Fire

i) Resolution re Winchester Fire Acting Deputy Chief

Resolution No. 08

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That Council authorize the appointment of Sandy Johnston as Acting Deputy Fire Chief for Fire Station 3 (Winchester), retroactive to June 23rd, 2018; and

that this appointment be in effect until the return of Deputy Chief Tony Fraser, or until further notice.

CARRIED

h) CAO

i) Resolution re Thompson Park Gazebo

Resolution No. 09

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That Council accept the donation of a gazebo to be erected in Thompson Park in Chesterville contingent on the issuance of a building permit, the fee for which shall be waived.

CARRIED

Council is very appreciative of the initiative of Karen Parker for spearheading the campaign to install a gazebo. To enhance longevity of the structure and accessories Council is requiring the gazebo be erected on a concrete pad and that the picnic tables be metal. A few structural changes to the original design are necessary to meet building code requirements. The Mayor will have these discussions with the builder.

i) Clerk

i) Special Occasion Permit Fees

Resolution No. 10

Moved by Councillor Armstrong

Seconded by Councillor Thompson

WHEREAS local fairs, festivals, and events in rural communities serve an important role in enhancing our quality of life, supporting volunteer organizations, and providing a positive benefit for charities and local causes;

AND WHEREAS effective April 1, 2018, the Alcohol and Gaming Commission of Ontario doubled the price of a "Sale" Special Occasion Permits (SOPs) from \$75 for a license valid for up to 3 days, to \$150 for a 1-day license;

AND WHEREAS on the same date, the paperwork and approval process has been streamlined to require all applications be completed and submitted online, which has relieved the administrative burden on the AGCO by not having to retype and upload all paper applications, attachments, and proof of payment;

AND WHEREAS the doubling of this fee combined with the requirement to purchase a licence daily for community events spanning more than one day is becoming cost prohibitive for some smaller events, particularly in rural communities, where the population is lower and the proceeds from the sale of alcohol are a main source of revenue for charity and local causes at these events;

NOW THEREFORE BE IT RESOLVED that Council request the new Ontario government under Premier Doug Ford review the increase of Special Occasion Permit fees and reduce the fees to a reasonable level for small events and not-for-profit organizations given the new streamlined application process and the financial burdens placed on applicants.

AND FURTHERMORE that this copy be forwarded to local MPP Jim McDonell, and other neighbouring municipalities in Eastern Ontario

CARRIED

7. Tenders and Quotations

8. By-laws

- a) Bylaw No. 2018-01 Officers & Committees Amendments

Resolution No. 11

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT By-law No. 2018-01, being a by-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be amended as presented this 10th day of July, 2018.

CARRIED

- b) Bylaw No. 2018-32 Code of Conduct

Resolution No. 12

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT By-law No. 2018-32, being a By-law to adopt a revised Code of Conduct be read and passed in Open Council, signed and sealed this 10th day of July, 2018.

CARRIED

- c) Bylaw No. 2018-33 Zoning Amendment MacEwens Chesterville

It is so noted that no public comments were received. Council concurred with the Planning Report.

Resolution No. 13

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That By-law No. 2018-33, being a By-law to amend the former Village of Chesterville Zoning By-law No.04-95 as amended, be read and passed in Open Council, signed and sealed this 10th day of July, 2018.

CARRIED

- d) Bylaw No. 2018-34 Zoning Amendment ZanderPlan Winchester

It is so noted that Council heard comments both for and against the proposed amendment and concurred with the Planning Reports.

Resolution No. 14

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That By-law No. 2018-34, being a By-law to amend the former Township of Winchester Zoning By-law No. 12-93, as amended, be read and passed in Open Council, signed and sealed this 10th day of July, 2018

CARRIED

- e) Bylaw No. 2018-35 Zoning Amendment Removal of Holding Winchester

Meadows

Resolution No. 15

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT By-law No. 2018-35, being a By-law to amend the former Village of Winchester Zoning By-law No. 25-96 to remove a holding symbol from part of the Winchester Meadows subdivision, be read and passed in Open Council, signed and sealed this 10th day of July, 2018

CARRIED

- f) Bylaw No. 2018-36 Lift 0.3 metre Reserve Winchester Meadows Subdivision

Resolution No. 16

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT By-law 2018-36, being a by-law to lift a 0.3 metre reserve, be read and passed in Open Council this 10th day of July, 2018

CARRIED

- g) Bylaw No. 201837 Site Plan Control Buma Van Kessel

Resolution No. 17

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That By-law No. 2018-37, being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Control Agreement between the Township of North Dundas and

Pauline Van Kessel, be read and passed in Open Council, signed and sealed this 10th day of July, 2018.

CARRIED

Bylaw No. 2018-38 Zoning Amendment Lafarge French Settlement Rd.
Resolution No. 18

Moved by Councillor Thompson

Seconded by Councillor Armstrong

That By-law No. 2018-38, being a By-law to amend the former Township of Mountain Zoning By-law No. 79-6, as amended, be read and passed in Open Council, signed and sealed this 10th day of July, 2018.

CARRIED

h) Bylaw No. 201840 Site Plan Control MacEwens Chesterville

Resolution No. 19

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That By-law No. 2018-40, being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Control Agreement between the Township of North Dundas and Grant Castle Corp., be read and passed in Open Council, signed and sealed this 10th day of July, 2018.

CARRIED

9. Consent Agenda

Resolution No. 20

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council authorize payment of accounts as per the attached Council Report dated:

June 15, 2018, Batch 104 to 111 in the amount of \$449,755.73 and June 29, 2018, Batch 112 to 117 in the amount of \$1,172,217.06; and

THAT all other items listed under the Consent Agenda be approved as recommended

CARRIED

10. Boards and Committees

11. Key Information

a) Economic Development and Communications: Economic Development Officer Mann discussed the Community Improvement Plan (CIP). Council approved a time change to 6:30 p.m. for the August 8th Council meeting to accommodate a public meeting about the CIP program which will precede the regular Council meeting in August.

b) Public Works: Director Belleau provided a recap of road construction projects completed in 2018.

c) CAO: Information pertaining to compensation for Council members in neighbouring municipalities was presented to Council for information purposes.

d) Clerk: Information regarding the status of the Dundas County Archive was presented for review and discussion. This project is ongoing.

12. Motions and Notices of Motions - NIL

13. Petitions - NIL

14. Council Comments and Concerns -NIL

15. Unfinished Business -NIL

16. Closed Session

Resolution No. 21

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera at 8:54 p.m. pursuant to Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees - specifically Municipal Employees.

CARRIED

17. Open Session

Resolution No. 22

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council move to Open Session at 10:01 p.m.

CARRIED

18. Resolution No. 23

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

19. Ratification By-law

Resolution No. 24

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law No. 2018-39 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 10th day of July, 2018

CARRIED

20. Adjournment by Resolution

Resolution No. 25

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council adjourn at 10:02 p.m. to the call of the chair.

CARRIED

Mayor

Clerk

(These minutes were approved as written August 8, 2018)